

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: April 27, 2026

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2026-2027 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by Chairman, Scott Behm at 6:15 p.m. in the Board Room located at 216 Fries Mill Road, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Scott Behm, Chairman; Keith Ludwig, Secretary/Treasurer; Danielle Bannon, Member; Michael Good, Member; and Jeffrey Jankowiak, Alternate Member. Also present were Matt Walker, Assistant Superintendent; David Skibicki, Authority Engineer and Martin J. Buckley, Authority Solicitor. Joseph Mesi, Robert Finnegan, and Elizabeth Rogale were absent. Jeffrey Jankowiak would vote in place of Joseph Mesi.

APPROVAL OF MINUTES:

Keith Ludwig made a motion to approve the minutes of March 30, 2026. Danielle Bannon seconded the motion, which was unanimously approved by the Board.

APPROVAL OF CLOSED SESSION MINUTES:

Keith Ludwig made a motion to approve the closed session minutes of March 30, 2026. Danielle Bannon seconded the motion, which was unanimously approved by the Board.

ENGINEER’S REPORT:

Keith Ludwig moved **RESOLUTION #2026 – 058 AWARDED CONTRACT FOR THE 2026 GIS MAPPING SERVICE TO RICHARD A. ALAIMO ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$60,000.00 AS PER THEIR PROPOSAL LETTER DATED APRIL 22, 2026.** Danielle Bannon seconded the motion, which was unanimously approved by the Board.

Keith Ludwig moved **RESOLUTION #2026 – 059 APPROVING THE FORM B-1 APPLICATION FOR TAKE 5 OIL CHANGE FOR WATER AND SEWER SERVICES AT 5500 ROUTE 42 (BLOCK 196.01; LOT 2.02) BASED UPON THE ENGINEER’S REVIEW LETTER DATED APRIL 21, 2026.** Danielle Bannon seconded the motion, which was unanimously approved by the Board.

Keith Ludwig moved **RESOLUTION #2026 – 060 APPROVING THE FORM A APPLICATION FOR MARKETPLACE MISSION GROUP FOR WATER AND**

SEWER SERVICES AT 360 GREENTREE ROAD (BLOCK 193; LOT 3, 3.01, 3.02) BASED UPON THE ENGINEER’S REVIEW LETTER DATED APRIL 22, 2026. Danielle Bannon seconded the motion, which was unanimously approved by the Board.

SOLICITOR’S REPORT:

Mr. Buckley informed the Board that he drafted an agreement with an offer to reimburse the residents at 25 Edgewater Avenue in an amount of \$3,000. The residents were very appreciative of the offer and he was glad it worked out for all parties involved.

PUBLIC PARTICIPATION:

Bob Schopf, of 73 Berlin Crosskeys Road, brought documentation from Monroe Township regarding his request to connect to their sewer services. The WTMUA stood by their original decision to decline his request, explaining it could set a precedent for others to follow. Mr. Schopf reiterated that he does not think it would set a precedent because his request is unique since he is unable to connect to WTMUA services. Since the Executive Director was not present to discuss further and the Board did not have time to review the documentation received the day before, the Board stated they would get back to him with any updates to the situation. Mr. Schopf stated that he appreciates the time and consideration from the Board and will schedule to continue discussions at next month’s meeting.

Jack Yerkes asked about previous discussions to have the WT Council visit the new WTMUA building. The Board replied they would need to discuss the details and they are open to having some sort of small reception to celebrate the new facilities. He informed the Board that the mayor is forming a committee to help celebrate the 250th anniversary of the United States. and asked if the WTMUA would like to be involved in the parade. Mr. Buckley shared that he has an upcoming meeting to discuss a shared service agreement with the township for snow plowing. Mr. Yerkes stated it was a great idea, but he has no further information about it. He mentioned there was a lot of misinformation regarding who is responsible to clear certain roads in town, and that the state, county, and township have different responsibilities to clear different areas.

ASSISTANT SUPERINTENDENT’S REPORT:

Keith Ludwig moved **RESOLUTION #2026 – 061 APPROVING THE EMERGENCY REPAIR OF 2” WATER SERVICE AT 148 FISH POND ROAD IN AN AMOUNT NOT TO EXCEED \$10,000.00.** Danielle Bannon seconded the motion, which was unanimously approved by the Board.

Keith Ludwig moved **RESOLUTION #2026 – 062 APPROVING THE EMERGENCY REPAIR OF 6” FIRE HYDRANT AT ROUTE 42 IN AN AMOUNT NOT TO EXCEED \$17,000.00.** Danielle Bannon seconded the motion, which was unanimously approved by the Board.

Mr. Walker informed the Board that he received quotes for printing and mailing of the Consumer Confidence Reports. WRM came in with the lowest quote at \$1,690.00 for this service, while others were in the \$3,000.00 range. He hopes in the future to include this information on the bills, instead of paying separately for mailings and postage.

J.J. Kane sent Ms. Rogale a basic review of a service agreement in regards to disposing of old vehicles.

Mr. Walker informed the Board that there is a state contract for the fencing project already in place from KD Fence in Sicklerville. The project quote given was \$67,294.38. The Board discussed the specifics and agreed for Mr. Walker to proceed.

Mr. Walker requested a closed session for personnel.

EXECUTIVE DIRECTOR'S REPORT:

Keith Ludwig moved **RESOLUTION #2026 – 063 APPROVING THE SUPPLEMENTAL BOND RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING AND APPROVING THE ISSUANCE OF, AND DELEGATING THE POWER TO AWARD, UP TO \$1,550,000 OF UTILITY SYSTEM REVENUE BONDS AND THE ISSUANCE OF CONSTRUCTION FINANCING PROJECT NOTES IN ANTICIPATION OF THE ISSUANCE THEREOF, CONSTITUTING A SUPPLEMENTAL RESOLUTION UNDER THE UTILITY SYSTEM REVENUE BOND RESOLUTION DATED JULY 23, 1991, AND DETERMINING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH AND THE WHITMAN DRIVE WATER MAIN REPLACEMENT PROJECT.** Danielle Bannon seconded the motion, which was unanimously approved by the Board.

Keith Ludwig moved **RESOLUTION #2026 – 064 APPROVING THE SUPPLEMENTAL BOND RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING AND APPROVING THE ISSUANCE OF, AND DELEGATING THE POWER TO AWARD, UP TO \$1,800,100 OF UTILITY SYSTEM REVENUE BONDS AND THE ISSUANCE OF CONSTRUCTION FINANCING PROJECT NOTES IN ANTICIPATION OF THE ISSUANCE THEREOF, CONSTITUTING A SUPPLEMENTAL RESOLUTION UNDER THE UTILITY SYSTEM REVENUE BOND RESOLUTION DATED JULY 23, 1991, AND DETERMINING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH AND THE WHITMAN DRIVE SEWER REHABILITATION PROJECT.** Danielle Bannon seconded the motion, which was unanimously approved by the Board.

ONGOING BUSINESS:

Mr. Buckley informed the Board that he has a conference call on Friday with the Washington Township attorney to discuss a shared services agreement.

Mr. Buckley stated that he spoke to Ms. Rogale in regards to the fire hydrant maintenance fee schedule. He believes they will be able to set up a nominal fee to greatly reduce costs for the WTFD. He asked Ms. Rogale to research if there are any other fees comparable to this to make sure we are not doing something for one and not another and opening up ourselves to potential litigation. He requested updated copies of what the WTFD have paid in fees this year.

Mr. Buckley stated that he would work with Ms. Rogale to issue an RFP for the Licensed Operator.

NEW BUSINESS:

APPROVAL OF BILLS:

Keith Ludwig moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$180,223.62**. Danielle Bannon seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **THE OPERATING FUND RESOLUTION FOR 2025 IN THE AMOUNT OF \$8,135.87 AND FOR 2026 IN THE AMOUNT OF \$566,588.05**. Danielle Bannon seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$11,220.39**. Danielle Bannon seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$585.00**. Danielle Bannon seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **UNEMPLOYMENT IN THE AMOUNT OF \$5,041.00**. Danielle Bannon seconded the motion, which was unanimously approved by the board.

RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #27-02:

Keith Ludwig moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #27-02**. Danielle Bannon seconded the motion, which was unanimously approved by the board.

CLOSED SESSION:

Keith Ludwig moved **RESOLUTION #2026 – 065 TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL**. Danielle Bannon seconded the motion, which was unanimously approved by the Board.

Keith Ludwig moved **RESOLUTION #2026 – 066 APPROVING JASON SNOKE TO MOVE FROM METER READER/LABORER TO REPAIRMAN I WITH A SALARY INCREASE FROM \$45,808.23 TO \$49,671.58 PER YEAR EFFECTIVE DATE APRIL 27, 2026.** Danielle Bannon seconded the motion, which was unanimously approved by the Board.

Keith Ludwig moved **RESOLUTION #2026 – 067 APPROVING THE HIRE OF KENNETH ATWOOD AS METER READER/LABORER WITH A SALARY OF \$45,808.23 PER YEAR EFFECTIVE DATE MAY 11, 2026.** Danielle Bannon seconded the motion, which was unanimously approved by the Board.

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Keith Ludwig made a motion to adjourn, which was seconded by Danielle Bannon and then unanimously approved by the Board.

Respectfully Submitted

Keith Ludwig
Secretary/Treasurer

Recorded and prepared by Jennifer Rotella