

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: November 24, 2025

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2025-2026 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by Chairman, Scott Behm at 6:15 p.m. in the Board Room located at 216 Fries Mill Road, Turnersville, New Jersey.

Jack Yerkes swore in Jeffrey Jankowiak as Alternate Board Member. Scott Behm announced that Michael Good has been appointed to Board Member.

ROLL CALL: Present from the Board were Scott Behm, Chairman; Joseph Mesi, Vice Chairman; Keith Ludwig, Secretary/Treasurer; Michael Good, Member; Danielle Bannon, Member; Jeffrey Jankowiak, Alternate Member and Robert Finnegan, Alternate Member. Also present were Elizabeth Rogale, Executive Director/CFO; Matt Walker, Assistant Superintendent; David Skibicki, Authority Engineer and Joseph F. Mackolin, Authority Solicitor.

APPROVAL OF MINUTES:

Keith Ludwig made a motion to approve the minutes of October 27, 2025. Joseph Mesi seconded the motion, which was unanimously approved by the Board.

APPROVAL OF CLOSED SESSION MINUTES:

Keith Ludwig made a motion to approve the closed session minutes of October 27, 2025. Joseph Mesi seconded the motion, which was unanimously approved by the Board.

ENGINEER’S REPORT:

Keith Ludwig moved **RESOLUTION #2025 – 087 APPROVING THE FORM C APPLICATION FOR TURNERSVILLE EQUITIES, LLC FOR WATER AND SEWER SERVICES FOR MIXED USE AT 3900, 3940 & 4020 ROUTE 42 (BLOCK 112.01, LOTS 12, 12.01 & 12.04) BASED UPON THE ENGINEER’S REVIEW LETTER DATED NOVEMBER 19, 2025.** Joseph Mesi seconded the motion, which was unanimously approved by the Board.

Keith Ludwig moved **RESOLUTION #2025 – 088 APPROVING THE FORM B-1 APPLICATION FOR FETCH PET RESORT AT 284 DELSEA DR (BLOCK 32, LOT 1.02) BASED UPON THE ENGINEER’S REVIEW LETTER DATED NOVEMBER 19, 2025.** Joseph Mesi seconded the motion, which was unanimously approved by the Board.

Mr. Skibicki advised the Board that the tank bids were being sent to the state for approval to award. He stated that he would reach out regarding the status of the Whitman Drive project.

SOLICITOR’S REPORT:

ASSISTANT SUPERINTENDENT’S REPORT:

Joseph Mesi moved **RESOLUTION #2025 – 089 APPROVING THE EMERGENCY REPAIR OF 4” SANITARY SEWER LATERAL AT 1012 MERRYMOUNT AVES IN AN AMOUNT NOT TO EXCEED \$16,000.00.** Danielle Bannon seconded the motion, which was unanimously approved by the Board.

Joseph Mesi moved **RESOLUTION #2025 – 090 APPROVING THE EMERGENCY REPAIR OF 4” SANITARY SEWER LATERAL AT 716 SHAWNEE RD IN AN AMOUNT NOT TO EXCEED \$10,100.00.** Danielle Bannon seconded the motion, which was unanimously approved by the Board.

Joseph Mesi moved **RESOLUTION #2025 – 091 APPROVING THE EMERGENCY REPAIR OF 4” SANITARY SEWER LATERAL AT 16 CENTRAL AVE IN AN AMOUNT NOT TO EXCEED \$6,500.00.** Danielle Bannon seconded the motion, which was unanimously approved by the Board.

Danielle Bannon moved **RESOLUTION #2025 – 092 APPROVING THE EMERGENCY REPLACEMENT OF WATER PUMP ON THE 2007 INTERNATIONAL JET VAC IN AN AMOUNT NOT TO EXCEED \$20,000.00.** Joseph Mesi seconded the motion, which was unanimously approved by the Board.

Joseph Mesi moved **RESOLUTION #2025 – 093 APPROVING THE PURCHASE OF A 2026 FORD F-250 UNDER STATE CONTRACT #24-FLEET-103120 FROM WINNER FORD THE AMOUNT OF \$55,524.00.** Keith Ludwig seconded the motion, which was unanimously approved by the Board.

Mr. Walker mentioned that he is currently looking into a cooperative purchasing program for high ticket items like vehicles and equipment.

Mr. Walker requested a closed session to discuss personnel.

Mr. Behm complimented Mr. Walker and Ms. Rogale on their thorough responses to his questions each month.

EXECUTIVE DIRECTOR’S REPORT:

Ms. Rogale presented the 2026-2027 budget and the recommended rate and connection fee increases. Ms. Bannon and Mr. Ludwig had some questions regarding different line items which were answered by Ms. Rogale and Mr. Walker.

Keith Ludwig moved **RESOLUTION #2025 – 094 APPROVING THE 2026-2027 AUTHORITY BUDGET**. Danielle Bannon seconded the motion, which was unanimously approved by the Board.

Keith Ludwig moved **RESOLUTION #2025 – 095 TO ADVERTISE AND RECEIVE PROPOSALS FOR PROFESSIONAL SERVICES FOR THE YEAR ENDING JANUARY 31, 2027**. Danielle Bannon seconded the motion, which was unanimously approved by the Board.

Ms. Rogale requested a closed session to discuss personnel and contract negotiations.

ONGOING BUSINESS:

Mr. Ludwig questioned the fee the Authority charges the fire department to maintain hydrants. Ms. Rogale and Mr. Walker explained that the fee is based on the number of hydrants, the hourly rates of the employees who flush them bi-annually and the cost to paint, repair and replace them. Mr. Ludwig stated that he thought the figure was high. Ms. Rogale said she would send more information to Mr. Ludwig after the meeting.

NEW BUSINESS:

Mr. Behm mentioned the fact that the MUA Board is the only Board that still receives stipends for service. He proposed forgoing those stipends and potentially using the funds to assist rate payers who cannot pay their bills. Mr. Mackolin will research the legality of the proposition and report his findings at the next meeting.

APPROVAL OF BILLS:

Keith Ludwig moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$181,043.54**. Scott Behm seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **THE OPERATING FUND RESOLUTION IN THE AMOUNT OF \$1,353,692.36**. Scott Behm seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$10,733.92**. Scott Behm seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$54,337.25**. Scott Behm seconded the motion, which was unanimously approved by the board.

RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #26-9:

Keith Ludwig moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #26-9**. Scott Behm seconded the motion, which was unanimously approved by the board.

PUBLIC PARTICIPATION:

Township Council Liaison, Jack Yerkes asked Mr. Walker for clarification regarding manholes. He then asked when the shared services agreement with Deptford Township MUA expires. Ms. Rogale responded that it expires 4/30/27. Mr. Yerkes asked if the Board had any plans for the old MUA facility and mentioned the fire department possibly being interested. Mr. Walker stated that the Authority is still using the facility for storage and regularly uses the vehicle lift in the garage. Mr. Yerkes then mentioned recent legal issues regarding TD Bank and asked if the Authority should reconsider using them. Mr. Mackolin stated that the Authority need not do so. Finally, Mr. Yerkes asked how many housing units were currently approved. Mr. Ludwig stated approximately 600.

CLOSED SESSION:

Keith Ludwig moved **RESOLUTION #2025 – 096 TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL**. Danielle Bannon seconded the motion, which was unanimously approved by the Board.

Keith Ludwig moved **RESOLUTION #2025 – 097 APPROVING THE HIRING OF MICHAEL CAMM AS METER READER/LABORER WITH A STARTING SALARY OF \$45,808.23 PER YEAR EFFECTIVE DATE TBD**. Joseph Mesi seconded the motion, which was unanimously approved by the Board.

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Keith Ludwig made a motion to adjourn, which was seconded by Joseph Mesi and then unanimously approved by the Board.

Respectfully Submitted

Keith Ludwig
Secretary/Treasurer

Recorded and prepared by Elizabeth Rogale