

**RESOLUTION 2025 – 083**

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY APPROVING FORM B-1 APPLICATION FROM PAUL A. CUCCINELLO FOR WATER AND SEWER SERVICES AT 128, 132, 134, & 136 CHAPEL HEIGHTS ROAD (BLOCK 82.13; LOTS 22.01, 22, 22.04) BASED UPON THE ENGINEER’S REVIEW LETTER DATED OCTOBER 21, 2025**

**WHEREAS**, the Municipal Utilities Authority, Township of Washinton, County of Gloucester, State of New Jersey (hereinafter referred to as the “Authority”) has received a letter of recommendation from its Consulting Engineer, David J. Skibicki, P.E. of Richard A. Alaimo Associates concerning Water and Sewer Services for property known and designated as 128, 132, 134, & 136 Chapel Heights Road (Block 82.13) based upon the Engineer’s review letter dated October 21, 2025; and

**WHEREAS**, the Applicant is Paul A. Cuccinello (hereinafter referred to as the “Applicant”); and

**WHEREAS**, the Authority has received and carefully reviewed the letter of recommendation from the Consulting Engineer for the project dated October 21, 2025; and

**WHEREAS**, the letter of recommendation is to the effect of approving the application for Water and Sanitary Sewer Approval, subject to the conditions set forth therein; and

**WHEREAS**, the Authority finds that the recommendations of the Consulting Engineer are in accordance with the Authorities’ rules and regulations; and

**NOW, THEREFORE, BE IT RESOLVED**, this 27th day of October 2025, by the Municipal Utilities Authority of the Township of Washington, County of Gloucester, State of New Jersey, as follows:

1. The Authority accepts and approves the recommendation set forth in the review letter of October 21, 2025 from the Consulting Engineer for the project, Richard A. Alaimo Associates.
2. The Authority authorizes and directs the Chairman, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.
3. A copy of this Resolution shall be forwarded by the Authority to the following:
  - a. Scott Behm, Chairman
  - b. Elizabeth Rogale, Executive Director
  - c. Matthew Mallon, Authority Superintendent
  - d. David J. Skibicki, P.E.
  - e. Dasti, McGuckin, McNichols, Connors, Anthony & Buckley

This resolution shall take effect immediately, according to law.

**CERTIFICATION**

**IN WITNESS WHEREOF**, the Municipal Utilities Authority has caused these presents to be executed by its duly authorized representatives has set his or her hand and seal hereunder on the day and year first above written.

**ATTEST:**

  
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**Keith Ludwig, Secretary/Treasurer**

**Washington Township Municipal Utilities Authority**

  
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**Scott Behm, Chairman**

**RESOLUTION 2025 – 084**

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY APPROVING FORM A APPLICATION FROM FETCH FAMILY PET RESORT C/O MICHAEL MCINTYRE FOR WATER AND SEWER SERVICES AT 284 DELSEA DRIVE (BLOCK 32, LOT 1.02) BASED UPON THE ENGINEER'S REVIEW LETTER DATED OCTOBER 23, 2025**

**WHEREAS**, the Municipal Utilities Authority, Township of Washinton, County of Gloucester, State of New Jersey (hereinafter referred to as the "Authority") has received a letter of recommendation from its Consulting Engineer, David J. Skibicki, P.E. of Richard A. Alaimo Associates concerning Water and Sewer Services for property known and designated as 284 Delsea Drive (Block 32, Lot 1.02) based upon the Engineer's review letter dated October 23, 2025; and

**WHEREAS**, the Applicant is Fetch Family Resort c/o Michael McIntyre, 9 Pine Ridge Court, Sewell, New Jersey 08080 (hereinafter referred to as the "Applicant"); and

**WHEREAS**, the Authority has received and carefully reviewed the letter of recommendation from the Consulting Engineer for the project dated October 23, 2025; and

**WHEREAS**, the letter of recommendation is to the effect of approving the application for Water and Sanitary Sewer Approval, subject to the conditions set forth therein; and

**WHEREAS**, the Authority has determined that it is appropriate to grant Form A approval to the Applicant, contingent on all the terms and conditions contained in the Authority Engineer's Review Letter, if any.; and

**NOW, THEREFORE, BE IT RESOLVED**, this 27th day of October 2025, by the Municipal Utilities Authority of the Township of Washington, County of Gloucester, State of New Jersey, as follows:

1. Form A approval, as defined by the Authority's Rules and Regulations, is granted to the Applicant.
2. This Approval is conditioned on all of the terms and conditions contained in the October 23, 2025 Authority Engineer's Review Letter, if any.
3. This Approval is further conditioned on the accuracy of all the representations made by the Applicant in its application materials or otherwise.
4. The Authority authorizes and directs the Chairman, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.
5. A copy of this Resolution shall be forwarded by the Authority to the following:
  - a. Scott Behm, Chairman
  - b. Elizabeth Rogale, Executive Director
  - c. Matthew Mallon, Authority Superintendent
  - d. David J. Skibicki, P.E.
  - e. Dasti, McGuckin, McNichols, Connors, Anthony & Buckley

This resolution shall take effect immediately, according to law.

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**CERTIFICATION**

**IN WITNESS WHEREOF**, the Municipal Utilities Authority has caused these presents to be executed by its duly authorized representatives has set his or her hand and seal hereunder on the day and year first above written.

**ATTEST:**

  
\_\_\_\_\_  
**Keith Ludwig, Secretary/Treasurer**

**Washington Township Municipal Utilities  
Authority**

  
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**Scott Behm, Chairman**

**RESOLUTION NO. 2025 – 085**

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY APPROVING AND ADOPTING AN UPDATED PERSONNEL POLICIES  
AND PROCEDURES MANUAL**

**WHEREAS**, the Washington Township Municipal Authority (the "Authority") is a public body corporate and politic of the State of New Jersey, organized and existing pursuant to the Municipal Utilities Authorities Law, N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority is authorized to establish policies and procedures for the effective and efficient operation of the Authority and management of its personnel; and

**WHEREAS**, the Authority has previously adopted a Personnel Policies and Procedures Manual to establish guidelines for the Authority's personnel practices; and

**WHEREAS**, the Authority has undertaken a comprehensive review of its existing Personnel Policies and Procedures Manual to ensure compliance with current federal, state, and local laws and regulations governing employment practices; and

**WHEREAS**, the Authority has determined that it is necessary and appropriate to update its Personnel Policies and Procedures Manual to reflect current legal requirements, best practices, and the operational needs of the Authority; and

**WHEREAS**, the updated Personnel Policies and Procedures Manual, attached hereto as Exhibit A and incorporated herein by reference, has been prepared with due consideration of applicable laws, regulations, and best practices in public sector human resources management; and

**WHEREAS**, the Authority's legal counsel has reviewed the updated Personnel Policies and Procedures Manual and has determined that it complies with all applicable laws and regulations; and

**WHEREAS**, the Authority's Board of Commissioners has reviewed the updated Personnel Policies and Procedures Manual and believes that it will (1) provide clear guidance to Authority employees regarding their rights and responsibilities, (2) establish consistent standards for employee conduct and performance, (3) ensure compliance with applicable employment laws and regulations, and (4) promote fair and equitable treatment of all Authority employees; and

**WHEREAS**, the Authority's Board of Commissioners has determined that the adoption and approval of the updated Personnel Policies and Procedures Manual is in the best interests of the Authority and the public it serves.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Washington Township Municipal Utilities Authority, as follows:

1. The updated Personnel Policies and Procedures Manual, attached hereto as Exhibit A and incorporated herein by reference, is hereby adopted and approved as the official

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Personnel Policies and Procedures Manual of the Washington Township Municipal Utilities Authority

2. The updated Personnel Policies and Procedures Manual shall supersede and replace all previous versions of the Authority's Personnel Policies and Procedures Manual and any other policies, procedures, or directives that are inconsistent with the provisions of the updated Manual.
3. The updated Personnel Policies and Procedures Manual shall become effective on November 1, 2025, and shall apply to all current and future employees of the Authority.
4. The Executive Director, or his/her designee, is hereby authorized and directed to distribute the updated Personnel Policies and Procedures Manual to all current employees of the Authority and to require each employee to acknowledge receipt and review of the Manual in writing.
5. The Executive Director, or his/her designee, is hereby authorized and directed to provide a copy of the updated Personnel Policies and Procedures Manual to all new employees upon hire and to require each new employee to acknowledge receipt and review of the Manual in writing as a condition of employment.
6. The Executive Director, or his/her designee, is hereby authorized and directed to implement and enforce the policies and procedures set forth in the updated Personnel Policies and Procedures Manual.
7. The Authority reserves the right to modify, revise, supplement, or rescind any policies or portion of the Manual from time to time as it deems necessary or appropriate, in its sole and absolute discretion, consistent with applicable law and regulations.
8. If any section, paragraph, subdivision, clause, or provision of this Resolution shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause, or provision so adjudged and the remainder of this Resolution shall be deemed valid and effective.
9. All resolutions or parts of resolutions inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.
10. This Resolution shall take effect immediately upon adoption according to law.

**NOW, THEREFORE BE IT RESOLVED**, this 27<sup>th</sup> day of OCT 2025 by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey, as follows:

1.

**ADOPTED** by Washington Township Municipal Utilities Authority on OCTOBER 27, 2025

**ATTEST:**

**Washington Township Municipal Utilities Authority**

  
\_\_\_\_\_  
**Keith Ludwig, Secretary/Treasurer**

  
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**Scott Behm, Chairman**

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**CERTIFICATION**

I, Keith Ludwig, Secretary of the Washington Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted by the Board of Commissioners of the Washington Township Municipal Utilities Authority at a regular meeting held on the 27<sup>th</sup> day of OCTOBER, 2025, following a duly noticed public meeting, at which a quorum was present and acting throughout, and that said Resolution has not been rescinded or amended and remains in full force and effect on this date.



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KEITH LUDWIG, Secretary/Treasurer

**RESOLUTION 2025 – 086**

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL  
UTILITIES AUTHORITY TO ENTER INTO A CLOSED SESSION  
TO DISCUSS PERSONNEL**

**WHEREAS**, the Washington Township Municipal Utilities Authority, a duly constituted public body in the County of Gloucester, State of New Jersey (“Authority”), has determined that there is a need to discuss the following subject(s) in closed session:

PERSONNEL

**NOW THEREFORE BE IT RESOLVED**, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority, in the County of Gloucester, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topic(s) above on October 27, 2025.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

**ADOPTED** by Washington Township Municipal Utilities Authority on October 27, 2025.

**ATTEST:**

**WASHINGTON TOWNSHIP MUNICIPAL  
UTILITIES AUTHORITY**

  
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**Keith Ludwig, Secretary/Treasurer**

  
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**Scott Behm, Chairman**