

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: October 27, 2025

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2025-2026 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by Chairman, Scott Behm at 6:15 p.m. in the Board Room located at 216 Fries Mill Road, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Scott Behm, Chairman; Joseph Mesi, Vice Chairman; Keith Ludwig, Secretary/Treasurer; Danielle Bannon, Member; and Michael Good, Alternate Member. Also present were Elizabeth Rogale, Executive Director/CFO; David Skibicki, Authority Engineer and Joseph F. Mackolin, Authority Solicitor. Robert Finnegan was absent. Michael Good would vote in place of the open position.

APPROVAL OF MINUTES:

Keith Ludwig made a motion to approve the minutes of September 29, 2025. Joseph Mesi seconded the motion, which was unanimously approved by the Board.

APPROVAL OF CLOSED SESSION MINUTES:

Keith Ludwig made a motion to approve the closed session minutes of September 29, 2025. Joseph Mesi seconded the motion, which was unanimously approved by the Board.

ENGINEER’S REPORT:

Joseph Mesi moved **RESOLUTION #2025 – 083 APPROVING THE FORM B APPLICATION FOR 128 CHAPEL HEIGHTS ROAD BASED UPON THE ENGINEER’S REVIEW LETTER DATED OCTOBER 21, 2025.** Keith Ludwig seconded the motion, which was unanimously approved by the Board.

Joseph Mesi moved **RESOLUTION #2025 – 084 APPROVING THE FORM A APPLICATION FOR FETCH PET RESORT AT 248 SALINA ROAD BASED UPON THE ENGINEER’S REVIEW LETTER DATED OCTOBER 23, 2025.** Keith Ludwig seconded the motion, which was unanimously approved by the Board.

Mr. Skibicki advised the Board that bids for both tank painting projects were received. Further discussion about the bids is needed before any decisions can be made.

SOLICITOR’S REPORT:

ASSISTANT SUPERINTENDENT’S REPORT:

EXECUTIVE DIRECTOR'S REPORT:

Keith Ludwig moved **RESOLUTION #2025 – 085 APPROVING AND ADOPTING THE UPDATED PERSONNEL POLICIES AND PROCEDURES MANUAL**. Joseph Mesi seconded the motion, which was unanimously approved by the Board.

Ms. Rogale shared a letter from GCUA regarding a planned rate increase of 1.9% to be effective on 1/1/26. She will complete rate studies on both utilities and present them at next month's Board meeting, along with the budget.

Ms. Rogale requested a closed session to discuss personnel on behalf of Mr. Walker.

PUBLIC PARTICIPATION:

ONGOING BUSINESS:

Ms. Rogale advised the Board that she requested health benefits claims history from the state. It could take up to 60 days to receive a response. Once she does, she will forward it to the insurance broker.

Mr. Behm asked if there was any update on information for a shared equipment agreement between the Township and the MUA. No updates were discussed at this time.

NEW BUSINESS:

APPROVAL OF BILLS:

Keith Ludwig moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$183,601.17**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **THE OPERATING FUND RESOLUTION IN THE AMOUNT OF \$305,734.80**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$14,000.00**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$110,309.72**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #26-8:

Keith Ludwig moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #26-8**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

CLOSED SESSION:

Keith Ludwig moved **RESOLUTION #2025 – 086 TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL**. Joseph Mesi seconded the motion, which was unanimously approved by the Board.

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Joseph Mesi made a motion to adjourn, which was seconded by Danielle Bannon and then unanimously approved by the Board.

Respectfully Submitted

Keith Ludwig
Secretary/Treasurer

Recorded and prepared by Jennifer Rotella