

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY**

**PUBLIC MEETING: July 2, 2025**

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2025-2026 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

**CALL TO ORDER:** The meeting was called to order by Chairman, Scott Behm at 6:15 p.m. in the Board Room located at 216 Fries Mill Road, Turnersville, New Jersey.

**ROLL CALL:** Present from the Board were Scott Behm, Chairman; Keith Ludwig, Secretary/Treasurer; Michael Good, Alternate Member; and Robert Finnegan, Alternate Member. Also present were Elizabeth Rogale, Executive Director/CFO; Matt Walker, Assistant Superintendent; David Skibicki, Authority Engineer and Martin J. Buckley, Authority Solicitor. Joseph Mesi, Dawn Passante, and Danielle Bannon were absent. Michael Good would vote in place of Joseph Mesi. Robert Finnegan would vote in place of Dawn Passante.

**APPROVAL OF MINUTES:**

Keith Ludwig made a motion to approve the minutes of May 27, 2025. Michael Good seconded the motion, which was unanimously approved by the Board.

**APPROVAL OF CLOSED SESSION MINUTES:**

Keith Ludwig made a motion to approve the closed session minutes of May 27, 2025. Michael Good seconded the motion, which was unanimously approved by the Board.

**PUBLIC PARTICIPATION:**

Donald Brown of 15 Hancock Drive, Council Liaison for the Margaret E. Heggan Library, spoke about the ruptured water main the library fixed in February 2023. Sheila Mikkelson, Library Director, of 17 Rosetree Lane in West Deptford further explained the library paid \$20,741 to fix the issue. Joseph Alacqua, attorney for the library board, stated that Ms. Rogale sufficiently explained that the WTMUA is not responsible for the pipe in question and no conflict exists between the two entities. He requested documents to explain what constituted Block 52, Lot 1 in the past. It was also requested that a representative from the WTMUA be present at the next Library Board meeting on July 16<sup>th</sup> at 7:00 to discuss solutions to the issue with neighboring property owners. Terri Schechter of 68 Hartford Road, President of the Library Board, agreed there is no conflict between the library and the WTMUA and explained they are trying to proactively prevent another situation like this in the future.

Donald Brown, 15 Hancock Drive spoke about a personal issue with a broken water meter at his home. He expressed concern about future bills being higher than usual

because of the broken meter and receiving estimated bills for two years. Ms. Rogale explained that all bills he received while his meter wasn't functioning stated to call the office if the reading read zero. She also explained that his usage had not been estimated. He had been billed the minimum amount. She assured him she would look at his account and reach out to him with specific details.

**ENGINEER'S REPORT:**

Keith Ludwig moved **RESOLUTION #2025 – 054 APPROVING THE FORM A APPLICATION FROM 300 WATSON DRIVE PARTNERS, LLC C/O CARLINO COMMERCIAL DEVELOPMENT FOR WATER AND SEWER SERVICES AT RESIDENCES AT WASHINGTON PRESERVE LOCATED AT 300 WATSON DRIVE (BLOCK 115.02, LOT 18.01), BASED UPON THE ENGINEER'S REVIEW LETTER DATED JUNE 26, 2025.** Michael Good seconded the motion, which was unanimously approved by the Board.

**SOLICITOR'S REPORT:**

**ASSISTANT SUPERINTENDENT'S REPORT:**

Keith Ludwig moved **RESOLUTION #2025 – 055 APPROVING THE EMERGENCY REPAIR OF 6" SEWER FORCE MAIN AT 114 BELLS LAKE ROAD IN AN AMOUNT NOT TO EXCEED \$18,000.00.** Michael Good seconded the motion, which was unanimously approved by the Board.

Keith Ludwig moved **RESOLUTION #2025 – 056 APPROVING THE EMERGENCY REPAIR OF 8" SEWER MAIN AT THE INTERSECTION OF EVERGREEN AVENUE AND BLACK HORSE PIKE IN AN AMOUNT NOT TO EXCEED \$17,000.00.** Michael Good seconded the motion, which was unanimously approved by the Board.

Mr. Walker informed the Board that the lead service line replacement has started and he will update the Board accordingly.

Mr. Walker also informed the Board that Alaimo Associates has been given access to the Authority's GIS system.

Mr. Walker requested a closed session for personnel.

**EXECUTIVE DIRECTOR'S REPORT:**

Ms. Rogale explained that Lifestyles Supports is requesting a connection fee exemption. Because of the additional square footage added to the premises and the change of use for the facility, they were charged an additional sewer connection fee.

Scott Behm moved **RESOLUTION #2025 – 057 DENYING THE REQUEST BY LIFESTYLES SUPPORTS TO WAIVE THE \$1,750.00 CONNECTION FEE.** Keith Ludwig seconded the motion, which was unanimously approved by the Board.

Ms. Rogale explained that a correction to the May escrow amount has been included in the June bill list.

Ms. Rogale requested a closed session to discuss contract negotiations and potential litigation.

**CLOSED SESSION:**

Keith Ludwig moved **RESOLUTION #2025 – 058 TO ENTER INTO A CLOSED SESSION TO DISCUSS CONTRACT NEGOTIATIONS, PERSONNEL, AND POTENTIAL LITIGATION.** Michael Good seconded the motion, which was unanimously approved by the Board.

Robert Finnegan moved **RESOLUTION #2025 – 059 APPROVING CHRISTOPHER SMITH TO MOVE FROM REPAIRMAN I TO REPAIRMAN II WITH A SALARY INCREASE FROM \$49,671.58 TO \$52,431.11 PER YEAR EFFECTIVE DATE JUNE 30, 2025.** Keith Ludwig seconded the motion, which was unanimously approved by the Board.

Keith Ludwig moved **RESOLUTION #2025 – 060 AUTHORIZING THE EXECUTION OF A SETTLEMENT AGREEMENT BETWEEN THE WTMUA AND BOTTE PROPERTY MANAGEMENT LLC.** Scott Behm seconded the motion, which was unanimously approved by the Board.

**ONGOING BUSINESS:**

**NEW BUSINESS:**

**APPROVAL OF BILLS:**

Keith Ludwig moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$225,439.03.** Robert Finnegan seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **THE OPERATING FUND RESOLUTION IN THE AMOUNT OF \$322,123.94.** Robert Finnegan seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **THE ESCROW FUND RESOLUTION FOR JUNE IN THE AMOUNT OF \$17,905.54 AND A MAY CORRECTION IN THE AMOUNT OF \$13,390.23.** Robert Finnegan seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$56,057.34**. Robert Finnegan seconded the motion, which was unanimously approved by the board.

Keith Ludwig moved **BONDING IN THE AMOUNT OF \$5,390.45**. Robert Finnegan seconded the motion, which was unanimously approved by the board.

**RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #26-4:**

Keith Ludwig moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #26-4**. Michael Good seconded the motion, which was unanimously approved by the board.

**ADJOURNMENT:**

Since there was no further business to come before the Authority at this time, Keith Ludwig made a motion to adjourn, which was seconded by Scott Behm and then unanimously approved by the Board.

Respectfully Submitted

Keith Ludwig  
Secretary/Treasurer

Recorded and prepared by Jennifer Rotella