

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: February 24, 2025

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2025-2026 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by Chairman, Scott Behm at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Scott Behm, Chairman; Joseph Mesi, Vice Chairman; Keith Ludwig, Secretary/Treasurer; Dawn Passante, Member; Michael Good, Alternate Member; and Robert Finnegan, Alternate Member. Also present were Matt Walker, Assistant Superintendent; David Skibicki, Authority Engineer and Martin Buckley, Authority Solicitor. Absent from this evening’s meeting were Elizabeth Rogale, Executive Director/CFO and Harry Adams, Member. Michael Good would vote in place of Harry Adams.

APPROVAL OF MINUTES:

Dawn Passante made a motion to approve the minutes of January 27, 2025. Michael Good seconded the motion, which was unanimously approved by the Board, with the exception of Keith Ludwig, who abstained.

APPROVAL OF CLOSED SESSION MINUTES:

Dawn Passante made a motion to approve the closed session minutes of January 27, 2025. Michael Good seconded the motion, which was unanimously approved by the Board.

APPROVAL OF MINUTES:

Keith Ludwig made a motion to approve the minutes of February 3, 2025. Joseph Mesi seconded the motion, which was unanimously approved by the Board.

ENGINEER’S REPORT:

Keith Ludwig moved **RESOLUTION #2025 – 016 APPROVING THE FORM C APPLICATION FOR WATER AND SEWER SERVICES FOR 7 BREW COFFEE AT 5200 ROUTE 42; BLOCK 196.01, LOT 1 BASED UPON ENGINEER’S REVIEW LETTER DATED JANUARY 29, 2025.** Joseph Mesi seconded the motion, which was unanimously approved by the Board.

SOLICITOR’S REPORT:

Mr. Buckley requested the Board give insight into how to proceed with the transition of certain engineering projects between Remington & Vernick and Alaimo Group. Scott

Behm cited past precedents in Woolwich and Hainesport Townships and would like to see the contracts reviewed by the Solicitor to ensure mistakes aren't being made and it wouldn't be to the detriment of the WTMUA. Mr. Behm requested Ms. Rogale send the contracts in question to the Solicitor for review.

ASSISTANT SUPERINTENDENT'S REPORT:

Joseph Mesi moved **RESOLUTION #2025 – 017 APPROVING THE EMERGENCY REPAIR OF 6" AC WATER MAIN AT 908 HOWE DRIVE IN AN AMOUNT NOT TO EXCEED \$14,500.00**. Keith Ludwig seconded the motion, which was unanimously approved by the Board.

Joseph Mesi moved **RESOLUTION #2025 – 018 APPROVING THE EMERGENCY REPAIR OF 12" CI WATER MAIN AT 41 REGULUS DRIVE IN AN AMOUNT NOT TO EXCEED \$13,400.00**. Keith Ludwig seconded the motion, which was unanimously approved by the Board.

EXECUTIVE DIRECTOR'S REPORT:

Joseph Mesi moved **RESOLUTION #2025 – 019 CERTIFYING REVIEW OF THE 2023-2024 ANNUAL AUDIT**. Dawn Passante seconded the motion, which was unanimously approved by the Board, with the exception of Keith Ludwig who abstained.

Keith Ludwig moved **RESOLUTION #2025 – 020 TO ADVERTISE AND RECEIVE PROPOSALS FOR OUTDOOR ADVERTISING LEASE OF REAL PROPERTY**. Joseph Mesi seconded the motion, which was unanimously approved by the Board.

Mr. Behm commented that Ms. Rogale did a tremendous job in orchestrating the audit review and thanked her for the thorough job in helping the Board members understand it.

Mr. Walker requested a closed session to discuss contract negotiations.

ONGOING BUSINESS:

NEW BUSINESS:

APPROVAL OF BILLS:

Dawn Passante moved **THE PAYROLL FUND RESOLUTION FOR 2024 IN THE AMOUNT OF \$47,016.57 AND FOR 2025 IN THE AMOUNT OF \$136,291.32**. Keith Ludwig seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE OPERATING FUND RESOLUTION FOR 2024 IN THE AMOUNT OF \$1,288,467.55 AND FOR 2025 IN THE AMOUNT OF \$466,620.76**. Keith Ludwig seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$2,962.29**. Keith Ludwig seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$93,477.46**. Keith Ludwig seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **BONDING IN THE AMOUNT OF \$8,691.50**. Keith Ludwig seconded the motion, which was unanimously approved by the board.

RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #25-12:

Keith Ludwig moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #25-12**. Michael Good seconded the motion, which was unanimously approved by the board.

PUBLIC PARTICIPATION:

Mr. Yerkes informed the Board that Harry Adams has terminated his tenure at the WTMUA due to health concerns.

Mr. Yerkes commented that the concern about the Tuckahoe billboard being a possible distraction would be addressed by the Planning Board. He asked the Board to find out if all five of the billboards are now up and running.

He asked and was informed about the progress of the sprinkler installation in the basement of the new WTMUA building.

CLOSED SESSION:

Keith Ludwig moved **RESOLUTION #2025 – 021 TO ENTER INTO A CLOSED SESSION TO DISCUSS CONTRACT NEGOTIATIONS**. Joseph Mesi seconded the motion, which was unanimously approved by the Board.

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Keith Ludwig made a motion to adjourn, which was seconded by Joseph Mesi and then unanimously approved by the Board.

Respectfully Submitted

Keith Ludwig
Secretary/Treasurer

Recorded and prepared by Jennifer Rotella