

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AUTHORIZING AN INCREASE IN THE SEWER AND WATER RATES
PER ATTACHED SCHEDULE EFFECTIVE FEBRUARY 1, 2025**

WHEREAS, the Washington Township Municipal Utilities Authority (hereinafter the "Authority"), County of Gloucester and State of New Jersey has determined that there exists the need to increase the sewer and water rates; and

WHEREAS, the Authority properly noticed and held a hearing regarding the increase in the sewer and water rates in accordance with N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority has approved, by proper motion, the increase to the Sewer and Water rates per the attached schedule, effective February 1, 2025.

NOW, THEREFORE BE IT RESOLVED, by the Washington Township Municipal Utilities Authority, County of Gloucester, and State of New Jersey, that the Authority has approved and accepted the Sewer and Water rate increase, effective February 1, 2025.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:

**Washington Township Municipal
Utilities Authority**


Dawn Passante, Secretary


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO APPROVE FINAL CONTRACT REDUCTION CHANGE ORDER FOR
LONG BOW DRIVE SEWER REHABILITATION WHICH REDUCES THE CONTRACT
PRICE FROM \$168,169.40 TO \$140,331.97 AS PER REMINGTON & VERNICK
ENGINEER'S LETTER DATED JANUARY 20, 2025**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") in the County of Gloucester, State of New Jersey previously entered into a contract with Mobile Dredging & Video Pipe, Inc. for the Long Bow Drive Sewer Line Rehabilitation; and

WHEREAS, the Authority has determined that a Final Payment of Certificate No. 1 in the amount of \$140,331.97 is appropriate based upon the January 20, 2025 letter submitted by Remington & Vernick Engineers; and

WHEREAS, the Authority has determined that a Change Order Reduction to the contract in the amount of \$27,837.43 is appropriate based upon the January 20, 2025 Change Order submitted by Remington and Vernick Engineers.

NOW, THEREFORE BE IT RESOLVED, by proper motion, that the Authority approves the Final Payment of Certificate No. 1 in the amount of \$140,331.97 and a Change Order Reduction in the amount of \$27,837.43, amending the contract from \$168,169.40 to \$140,331.97, to the contract with Mobile Dredging & Video Pipe, Inc. for the Long Bow Drive Sewer Rehabilitation project in a form approved by the Authority Superintendent.

ADOPTED by Washington Township Municipal Utilities Authority January 27, 2025.

ATTEST:

**Washington Township Municipal
Utilities Authority**


Dawn Passante, Secretary


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO APPROVE THE FORM B-1 APPLICATION FROM SEGME
WASHINGTON, LLC C/O EFREM GERSZBERG FOR WATER AND SEWER
SERVICES FOR A WAREHOUSE AT 134 COUNTY HOUSE ROAD (BLOCK 16, LOT
1), 201 DELSEA DRIVE (BLOCK 16, LOT 2) AND 209 DELSEA DRIVE (BLOCK 16,
LOT 1.03) BASED UPON THE ENGINEER'S REVIEW LETTER DATED
JANUARY 21, 2025**

WHEREAS, the Washington Township Municipal Utilities Authority, a duly constituted public body in the County of Gloucester, State of New Jersey ("Authority") received an Application for Form B-1, water and sewer service, from Segme Washington, LLC c/o Efrem Gerszberg (the "Applicant") at the property identified as Block 16, Lots 1, 1.03, and 2 on the Tax Map of Washington Township, commonly known as 134 County House Road and 201-209 Delsea Drive; and

WHEREAS, the Authority received a letter from Authority Engineer Dennis K. Yoder, P.E., P.P., C.M.E., dated January 21, 2025, reviewing the Application (the "Review Letter"), which is incorporated by reference into this Resolution as if set forth at length; and

WHEREAS, the Authority has determined that it is appropriate to grant Form B-1 approval to the Applicant, contingent on all of the terms and conditions contained in the Authority Engineer's Review Letter.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting of the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey, as follows:

1. Form B-1 approval, as defined by the Authority's Rules and Regulations, is granted to the Applicant.
2. This Approval is conditioned on all of the terms and conditions contained in the January 21, 2025 Authority Engineer's Review Letter.
3. This Approval is further conditioned on the accuracy of all the representations made by the Applicant in its application materials or otherwise.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:


Dawn Passante, Secretary

**Washington Township Municipal
Utilities Authority**


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO APPROVE THE FORM B-1 APPLICATION FROM M&T AT
BLACKWOOD, LLC FOR WATER AND SEWER SERVICES FOR THE LOFTS AT
BLACKWOOD AT BLOCK 5, LOTS 1 (498 BLACKWOOD BARNSBORO ROAD)
AND 1.01 (450 BLACKWOOD BARNSBORO ROAD), BASED UPON THE
ENGINEER'S REVIEW LETTER DATED JANUARY 7, 2025**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey received an Application for Form B-1, water and sewer service, from M&T at Blackwood, LLC (the "Applicant"), at the property identified as Block 5, Lots 1 and 1.01 on the Tax Maps of Washington Township, commonly known as 498 and 450 Blackwood-Barnsboro Road; and

WHEREAS, the Authority received a letter from Authority Engineer Dennis K. Yoder, P.E., P.P., C.M.E., dated January 7, 2025, reviewing the Application (the "Review Letter"), which is incorporated by reference into this Resolution as if set forth at length; and

WHEREAS, the Authority has determined that it is appropriate to grant Form B-1 approval to the Applicant, contingent on all of the terms and conditions contained in the Authority Engineer's Review Letter.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting of the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey, as follows:

1. Form B-1 approval, as defined by the Authority's Rules and Regulations, is granted to the Applicant.
2. This approval is conditioned on all of the terms and conditions contained in the January 7, 2025 Authority Engineer's Review Letter.
3. This Approval is further conditioned on the accuracy of all the representations made by the Applicant in its application materials or otherwise.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:


Dawn Passante, Secretary

**Washington Township Municipal
Utilities Authority**


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO AWARD CONTRACT FOR SERVICE OF WELL 21 IN THE AMOUNT
OF \$157,500.00 TO A.C. SCHULTES, INC. AS PER THE ENGINEER'S REVIEW
LETTER DATED JANUARY 8, 2025**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there is a need to obtain service for Well #21, as further specified in the bid package ("Contract"); and

WHEREAS, through a fair and open process, the Authority Engineer prepared the bid package and solicited bids for the Contract, to be opened publicly and announced at the offices of the Authority Engineer on January 8, 2025; and

WHEREAS, the Authority Engineer reviewed the bid documents and made recommendations to the Authority; and

WHEREAS, the Authority determined that the lowest responsible bidder is A.C. Schultes, Inc.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey as follows:

1. A.C. Schultes, Inc. is deemed to be the lowest responsible bidder for the Contract for an amount of \$157,500.00 for Well #21. It is deemed to be in the best interests of the Authority to waive any non-material irregularities which may appear in the submission.
2. The Executive Director or Superintendent are therefore authorized to execute a written agreement with A.C. Schultes, Inc. in a form approved by the Solicitor and consistent with the bid package/submission.
3. The Executive Director or Superintendent are authorized to execute other documents as necessary to facilitate and complete the Contract.
4. The Contract Award is contingent on the Authority's Chief Financial Officer's Certification that there exist sufficient appropriated funds for the Contract.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:


Dawn Passante, Secretary

**Washington Township Municipal
Utilities Authority**


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO AWARD CONTRACT FOR THE 2025 GIS MAPPING SERVICE TO
REMINGTON & VERNICK ENGINEERS IN AN AMOUNT NOT TO EXCEED
\$60,000.00 AS PER THEIR PROPOSAL LETTER DATED JANUARY 16, 2025**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, has determined there is a need to update its maps to reflect new development and related infrastructure features within Washington Township; and

WHEREAS, the Authority received a proposal from Remington & Vernick Engineers, dated January 16, 2025, to provide this service for payment not to exceed \$60,000.00, which proposal is incorporated by reference here as if set forth at length; and

WHEREAS, the Authority finds that it is appropriate to award the contract to Remington & Vernick based on the firm's professional experience and expertise.

NOW, THEREFORE BE IT RESOLVED on January 27, 2025 upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey as follows:

1. The Authority's Executive Director is authorized to enter into a contract with Remington & Vernick Engineers to conduct GIS Infrastructure Mapping Services, which contract shall be in a form approved by the Authority Solicitor ("Agreement"). The total payment for services under the Agreement shall not exceed \$60,000.00.
2. The Agreement is contingent on the Authority's Chief Financial Officer's Certification that there are sufficient funds to pay for the Agreement.
3. The Authority shall publish a brief notice stating the nature, duration, service, and amount of the Agreement, and that the Resolution and Agreement are on file and available for public inspection in the office of the Authority.
4. The Authority's Officers and Professionals are authorized to take actions necessary to achieve the purposes of this Resolution.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:

**Washington Township Municipal
Utilities Authority**


Dawn Passante, Secretary


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO AWARD ENGINEERING SERVICES CONTRACT FOR THE OFFICE
COMPLEX GENERATOR TO REMINGTON & VERNICK ENGINEERS FOR AN
AMOUNT NOT TO EXCEED \$11,750.00 AS NOTED IN THEIR JANUARY 10, 2025
PROPOSAL LETTER**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, has determined there is a need to obtain engineering services for the Office Complex Generator; and

WHEREAS, the Authority received a proposal from Remington & Vernick Engineers, dated January 10, 2025, to provide this service for payment not to exceed \$11,750.00, which proposal is incorporated by reference herein as if set forth at length; and

WHEREAS, the Authority finds that it is appropriate to award the contract to Remington & Vernick Engineers based on the firms' professional experience and expertise.

NOW, THEREFORE BE IT RESOLVED on January 27, 2025, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey as follows:

1. The Authority's Executive Director is authorized to enter into a contract with Remington & Vernick Engineers for engineering services, which contract shall be in a form approved by the Authority Solicitor ("Agreement"). The total payment for services under the Agreement shall not exceed \$11,750.00.
2. The Agreement is contingent on the Authority's Chief Financial Officer's Certification that there are sufficient funds to pay for the Agreement.
3. The Authority shall publish a brief notice stating the nature, duration, service, and amount of the Agreement, and that the Resolution and Agreement are on file and available for public inspection in the office of the Authority.
4. The Authority's Officers and Professionals are authorized to take actions necessary to achieve the purposes of this Resolution.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:


Dawn Passante, Secretary

**Washington Township Municipal
Utilities Authority**


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO APPROVE THE 2025 SUPPLY OF WATER METERS TO RIO
SUPPLY, INC. IN AN AMOUNT NOT TO EXCEED \$375,000.00**

WHEREAS, the Washington Township Municipal Utilities Authority, a duly constituted public body in the County of Gloucester, State of New Jersey ("Authority"), has determined that there is a need to purchase a supply of water meters, as further specified in the bid package ("Contract"); and

WHEREAS, through a fair and open process, the Authority prepared the bid package and solicited bids for the Contract, to be opened publicly and announced at the offices of the Authority on January 8, 2025; and

WHEREAS, the Authority Superintendent reviewed the bid documents and made recommendations to the Authority; and

WHEREAS, the Authority determined that the lowest responsible bidder is Rio Supply, Inc.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey as follows:

1. Rio Supply, Inc. is deemed to be the lowest responsible bidder for the Contract. It is deemed to be in the best interests of the Authority to waive any nonmaterial irregularities which may appear in the submission.
2. The Executive Director or Superintendent are therefore authorized to execute a written agreement with Rio Supply, Inc. in a form approved by the Solicitor and consistent with the bid package/submission.
3. The Executive Director or Superintendent are authorized to execute other documents as necessary to facilitate and complete the Contract.
4. The Contract Award is contingent on the Authority's Chief Financial Officer's Certification that there exist sufficient appropriated funds for the Contract.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:

**Washington Township Municipal
Utilities Authority**


Dawn Passante, Secretary


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AWARDED CONTRACT FOR 2025 ELECTRICAL MOTORS AND
PUMP REPAIRS TO A.C. SCHULTES, INC. BASED ON THE LOWEST HOURLY
RATE**

WHEREAS, the Washington Township Municipal Utilities Authority, a duly constituted public body in the County of Gloucester, State of New Jersey ("Authority"), has determined that there is a need to obtain electrical motors and pump repair services for 2025, as further specified in the bid package ("Contract"); and

WHEREAS, through a fair and open process, the Authority prepared the bid package and solicited bids for the Contract, to be opened publicly and announced at the offices of the Authority on January 8, 2025; and

WHEREAS, the Authority Superintendent reviewed the bid documents and made recommendations to the Authority; and

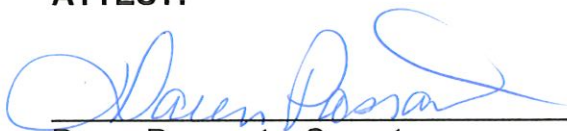
WHEREAS, the Authority determined that the lowest responsible bidder is A.C. Schultes, Inc. based on the lowest hourly rate.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey as follows:

1. A.C. Schultes, Inc. is deemed to be the lowest responsible bidder for the Contract. It is deemed to be in the best interests of the Authority to waive any nonmaterial irregularities which may appear in the submission.
2. The Executive Director or Superintendent are therefore authorized to execute a written agreement with A.C. Schultes, Inc. in a form approved by the Solicitor and consistent with the bid package/submission.
3. The Executive Director or Superintendent are authorized to execute other documents as necessary to facilitate and complete the Contract.
4. The Contract Award is contingent on the Authority's Chief Financial Officer's Certification that there exist sufficient appropriated funds for the Contract.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:


Dawn Passante, Secretary

**Washington Township Municipal
Utilities Authority**


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AWARDED CONTRACT FOR 2025 ELECTRICAL SERVICES TO
MUNICIPAL MAINTENANCE CO., INC. BASED ON THE LOWEST HOURLY RATE**

WHEREAS, the Washington Township Municipal Utilities Authority, a duly constituted public body in the County of Gloucester, State of New Jersey ("Authority"), has determined that there is a need to obtain electrical services for 2025, as further specified in the bid package ("Contract"); and

WHEREAS, through a fair and open process, the Authority prepared the bid package and solicited bids for the Contract, to be opened publicly and announced at the offices of the Authority on January 8, 2025; and

WHEREAS, the Authority Superintendent reviewed the bid documents and made recommendations to the Authority; and

WHEREAS, the Authority determined that the lowest responsible bidder is Municipal Maintenance Co., Inc. based on the lowest hourly rate.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey as follows:

1. Municipal Maintenance Co., Inc. is deemed to be the lowest responsible bidder for the Contract. It is deemed to be in the best interests of the Authority to waive any nonmaterial irregularities which may appear in the submission.
2. The Executive Director or Superintendent are therefore authorized to execute a written agreement with Municipal Maintenance Co., Inc. in a form approved by the Solicitor and consistent with the bid package/submission.
3. The Executive Director or Superintendent are authorized to execute other documents as necessary to facilitate and complete the Contract.
4. The Contract Award is contingent on the Authority's Chief Financial Officer's Certification that there exist sufficient appropriated funds for the Contract.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:


Dawn Passante, Secretary

**Washington Township Municipal
Utilities Authority**


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AWARDED CONTRACT FOR 2025 EMERGENCY REPAIRS TO
PIONEER PIPE CONTRACTORS, INC. BASED ON LOWEST RESPONSIVE
TOTAL BID**

WHEREAS, the Washington Township Municipal Utilities Authority, a duly constituted public body in the County of Gloucester, State of New Jersey ("Authority"), has determined that there is a need to obtain emergency repair services for 2025, as further specified in the bid package ("Contract"); and

WHEREAS, through a fair and open process, the Authority prepared the bid package and solicited bids for the Contract, to be opened publicly and announced at the offices of the Authority on January 7, 2025; and

WHEREAS, the Authority Superintendent reviewed the bid documents and made recommendations to the Authority; and

WHEREAS, the Authority determined that the lowest responsible bidder is Pioneer Pipe Contractors, Inc. based on the lowest responsive total bid.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey as follows:

1. Pioneer Pipe Contractors, Inc. is deemed to be the lowest responsible bidder for the Contract. It is deemed to be in the best interests of the Authority to waive any nonmaterial irregularities which may appear in the submission.
2. The Executive Director or Superintendent are therefore authorized to execute a written agreement with Pioneer Pipe Contractors, Inc. in a form approved by the Solicitor and consistent with the bid package/submission.
3. The Executive Director or Superintendent are authorized to execute other documents as necessary to facilitate and complete the Contract.
4. The Contract Award is contingent on the Authority's Chief Financial Officer's Certification that there exist sufficient appropriated funds for the Contract.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:


Dawn Passante, Secretary

**Washington Township Municipal
Utilities Authority**


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AWARDED CONTRACT FOR 2025 LAB ANALYSIS TO EUROFINS
ENVIRONMENT TESTING PHILADELPHIA, LLC BASED ON LOWEST TOTAL BID**

WHEREAS, the Washington Township Municipal Utilities Authority, a duly constituted public body in the County of Gloucester, State of New Jersey ("Authority"), has determined that there is a need to obtain lab analysis services for 2025, as further specified in the bid package ("Contract"); and

WHEREAS, through a fair and open process, the Authority prepared the bid package and solicited bids for the Contract, to be opened publicly and announced at the offices of the Authority on January 8, 2025; and

WHEREAS, the Authority Superintendent reviewed the bid documents and made recommendations to the Authority; and

WHEREAS, the Authority determined that the lowest responsible bidder is Eurofins Environment Testing Philadelphia, LLC.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey as follows:

1. Eurofins Environment Testing Philadelphia, LLC is deemed to be the lowest responsible bidder for the Contract. It is deemed to be in the best interests of the Authority to waive any nonmaterial irregularities which may appear in the submission.
2. The Executive Director or Superintendent are therefore authorized to execute a written agreement with Eurofins Environment Testing Philadelphia, LLC in a form approved by the Solicitor and consistent with the bid package/submission.
3. The Executive Director or Superintendent are authorized to execute other documents as necessary to facilitate and complete the Contract.
4. The Contract Award is contingent on the Authority's Chief Financial Officer's Certification that there exist sufficient appropriated funds for the Contract.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:


Dawn Passante, Secretary

**Washington Township Municipal
Utilities Authority**


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AWARDED CONTRACT FOR THE 2025 SUPPLY OF CALCIUM
HYPOCHLORITE TO COYNE CHEMICAL COMPANY FOR \$199.89 PER PAIL**

WHEREAS, the Washington Township Municipal Utilities Authority, a duly constituted public body in the County of Gloucester, State of New Jersey ("Authority"), has determined that there is a need to obtain a supply of calcium hypochlorite for 2025, as further specified in the bid package ("Contract"); and

WHEREAS, through a fair and open process, the Authority prepared the bid package and solicited bids for the Contract, to be opened publicly and announced at the offices of the Authority on January 22, 2025; and

WHEREAS, the Authority Superintendent reviewed the bid documents and made recommendations to the Authority; and

WHEREAS, the Authority determined that the lowest responsible bidder is Coyne Chemical Company based on its bid of \$199.89 per pail.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey as follows:

1. Coyne Chemical Company is deemed to be the lowest responsible bidder for the Contract. It is deemed to be in the best interests of the Authority to waive any nonmaterial irregularities which may appear in the submission.
2. The Executive Director or Superintendent are therefore authorized to execute a written agreement with Coyne Chemical Company in a form approved by the Solicitor and consistent with the bid package/submission.
3. The Executive Director or Superintendent are authorized to execute other documents as necessary to facilitate and complete the Contract.
4. The Contract Award is contingent on the Authority's Chief Financial Officer's Certification that there exist sufficient appropriated funds for the Contract.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:


Dawn Passante, Secretary

**Washington Township Municipal
Utilities Authority**


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AWARDED CONTRACT FOR THE 2025 SUPPLY OF SEQUESTERING
AGENT TO KLENZOID, INC. FOR \$12.54 PER GALLON**

WHEREAS, the Washington Township Municipal Utilities Authority, a duly constituted public body in the County of Gloucester, State of New Jersey ("Authority"), has determined that there is a need to obtain a supply of sequestering agent for 2025, as further specified in the bid package ("Contract"); and

WHEREAS, through a fair and open process, the Authority prepared the bid package and solicited bids for the Contract, to be opened publicly and announced at the offices of the Authority on January 7, 2025; and

WHEREAS, the Authority Superintendent reviewed the bid documents and made recommendations to the Authority; and

WHEREAS, the Authority determined that the lowest responsible bidder is Klenzoid, Inc. based on its bid of \$12.54 per gallon.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey as follows:

1. Klenzoid, Inc. is deemed to be the lowest responsible bidder for the Contract. It is deemed to be in the best interests of the Authority to waive any nonmaterial irregularities which may appear in the submission.
2. The Executive Director or Superintendent are therefore authorized to execute a written agreement with Klenzoid, Inc. in a form approved by the Solicitor and consistent with the bid package/submission.
3. The Executive Director or Superintendent are authorized to execute other documents as necessary to facilitate and complete the Contract.
4. The Contract Award is contingent on the Authority's Chief Financial Officer's Certification that there exist sufficient appropriated funds for the Contract.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:


Dawn Passante, Secretary

**Washington Township Municipal
Utilities Authority**


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPROVING THE EMERGENCY REPAIR OF A 4" SEWER LATERAL AT 17 BERYL
COURT IN THE AMOUNT NOT TO EXCEED \$11,700.00**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there exists the need to approve the emergency repair of a 4" Sewer Lateral at 17 Beryl Court on December 31, 2024 in an amount not to exceed \$11,700.00; and

WHEREAS, the Authority finds that there was an emergency that affected the health, safety, and welfare of the public which required the immediate delivery of services. The Authority also finds that the emergency repair was not reasonably foreseeable; and

WHEREAS, the Authority has approved the emergency repair of a 4" Sewer Lateral at 17 Beryl Court on December 31, 2024 in an amount not to exceed \$11,700.00, to be charged from Budget Account number 4-01-01-200-613 by proper motion.

NOW, THEREFORE BE IT RESOLVED, by the Authority, County of Gloucester, and State of New Jersey, that the Authority has approved the emergency repair of a 4" Sewer Lateral at 17 Beryl Court on December 31, 2024 in an amount not to exceed \$11,700.00.

CERTIFICATE OF AVAILABLE FUNDS

I, Elizabeth S. Rogale, Authority Executive Director/Chief Financial Officer, hereby certify that the funds as stated in this Resolution are available to the Authority. The Budget Account number to be charged is 4-01-01-200-613.

Dated: 1/27/25



Elizabeth S. Rogale,
Executive Director/CFO

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:



Dawn Passante, Secretary

**Washington Township Municipal
Utilities Authority**



Matt Gorman, Chairman

2026 ADOPTED BUDGET RESOLUTION

Washington Township Municipal Utilities Authority (Gloucester)

FISCAL YEAR: February 01, 2025 to January 31, 2026

WHEREAS, the Annual Budget and Capital Budget/Program for the Washington Township Municipal Utilities Authority (Gloucester) beginning February 01, 2025 and ending January 31, 2026 has been presented for adoption before the governing body of the Washington Township Municipal Utilities Authority (Gloucester) at its open public meeting of January 27, 2025; and


WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$12,784,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$13,755,915.00, and Total Unrestricted Net Position utilized of \$971,915.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$7,830,000.00 and Total Unrestricted Net Position Utilized of \$1,330,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Washington Township Municipal Utilities Authority (Gloucester) at an open public meeting held on January 27, 2025 that the Annual Budget and Capital Budget/Program of the Washington Township Municipal Utilities Authority (Gloucester) for the fiscal year beginning February 01, 2025 and ending January 31, 2026 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

1/27/2025
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Matt Gorman	X			
Harry Adams	X			
Dawn Passante	X			
Scott Behm		X		
Joseph Mesi		X		
Robert Finnegan, alt.				
Stephen Pakradooni, alt.				

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO ADOPT THE 2025-2026 AUTHORITY BUDGET**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), in the County of Gloucester, State of New Jersey, is required to approve its 2025-2026 Authority Budget, which must be passed on first reading by a majority of the full membership and transmitted to the Director of the Division of Local Government Services for review prior to being approved; and

WHEREAS, at a duly-noticed meeting, the Authority conducted a public hearing on the 2025-2026 Budget and all members of the public were given the opportunity to comment if they wished to do so prior to the approval of the budget; and

WHEREAS, the Authority desires to adopt the 2025-2026 Authority Budget.

NOW, THEREFORE BE IT RESOLVED, by proper motion and affirmative vote of a majority of the full membership, the Authority adopts the 2025-2026 Budget.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:

**Washington Township Municipal
Utilities Authority**



Dawn Passante, Secretary



Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
TO AWARD A NON-FAIR AND OPEN CONTRACT FOR COMPUTER HARDWARE TO
LOOKFIRST TECHNOLOGY, LLC IN AN AMOUNT NOT TO EXCEED \$20,000.00**

WHEREAS, the Washington Township Municipal Utilities Authority, a duly constituted public body in the County of Gloucester, State of New Jersey ("Authority"), has determined that there is a need to obtain services for the purchase and installation of computer hardware as a non-fair and open contract pursuant to N.J.S.A. 19:44A-20 et seq.; and

WHEREAS, the Executive Director has determined and certified in writing that the value of the contract will exceed \$17,500.00; and

WHEREAS, the Authority received a proposal from LookFirst Technology, LLC to provide this service for payment not to exceed \$20,000.00, which proposal is incorporated by reference here as if set forth at length; and

WHEREAS, LookFirst Technology, LLC completed and submitted a Business Entity Disclosure Certification which certifies that LookFirst Technology, LLC has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous one year, and that the contract will prohibit LookFirst Technology, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Authority Executive Director reviewed the proposal and made recommendations to the Authority; and

WHEREAS, the Authority finds that it is appropriate to award the contract to LookFirst Technology, LLC based on the firm's professional experience and expertise.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey as follows:

1. The Authority's Executive Director is authorized to enter into a contract with LookFirst Technology, LLC to perform the services as set forth herein, which contract shall be in a form approved by the Authority Solicitor ("Agreement"). The total payment for services under the Agreement shall not exceed \$20,000.00.
2. The Agreement is contingent on the Authority's Chief Financial Officer's Certification that there are sufficient funds to pay for the Agreement.
3. The Authority shall publish a brief notice stating the nature, duration, service, and amount of the Agreement, and that the Resolution and Agreement are on file and available for public inspection in the office of the Authority.
4. The Authority's Officers and Professionals are authorized to take actions necessary to achieve the purposes of this Resolution.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:


Dawn Passante, Secretary

**Washington Township Municipal
Utilities Authority**


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO APPROVE THE METLIFE DENTAL RENEWAL FOR 2025-2026**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") a duly constituted public body in the County of Gloucester, State of New Jersey, has approved the renewal of the current dental provider, MetLife, for the year 2025 through 2026; and

WHEREAS, the Authority has determined to renew MetLife for dental coverage for the year 2025 through 2026.

NOW, THEREFORE BE IT RESOLVED, by the Authority, County of Gloucester, and State of New Jersey, that the Authority is hereby authorized to approve the renewal of the current dental provider, MetLife, for the year 2025 through 2026.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:

**Washington Township Municipal
Utilities Authority**


Dawn Passante, Secretary


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO ENTER INTO A CLOSED SESSION TO DISCUSS CONTRACT
NEGOTIATIONS AND PERSONNEL**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, has determined there is a need to discuss the following subject(s) in closed session:

Contract Negotiations and Personnel.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority, in the County of Gloucester, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topic(s) above on January 27, 2025.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:

**Washington Township Municipal
Utilities Authority**


Dawn Passante, Secretary


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY APPROVING THE AGREEMENT BETWEEN UFCW LOCAL 360 AND
THE AUTHORITY (FOREMEN)**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), County of Gloucester and State of New Jersey has determined that there exists the need to approve the negotiated Memorandum Agreement (the "Agreement") between the Authority and United Food & Commercial Workers Union Local 360 (the "Union"); and

WHEREAS, the Authority and the Union have both agreed upon the terms of the Agreement for the effective period from February 1, 2025 to January 31, 2030; and

WHEREAS, the Authority has approved the Agreement subject to review of the Solicitor and subject to ratification by the Union.

NOW, THEREFORE BE IT RESOLVED, that the Authority has approved the Agreement subject to review of the Solicitor and ratification by the Union.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:

**Washington Township Municipal
Utilities Authority**


Dawn Passante, Secretary


Matt Gorman, Chairman

RESOLUTION NO. 2024 – 160

RESOLUTION ADOPTING THE 2025 SALARY RANGES FOR POSITIONS IN THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Administrative Assistant	64,000	-	67,000	Executive Director/CFO	182,021	-	188,344
Assistant Superintendent	69,548	-	104,459				
Superintendent/							
Deputy Exec Director	82,791	-	136,739				
Office Manager	71,706	-	76,875				

The Authority will grant all employees a \$50 (gross) holiday bonus, payable on the last paycheck before the Christmas Holiday.

Washington Township Municipal
Utilities Authority


Matt Gorman, Chairman

This resolution was duly adopted at an authorized meeting of the Washington Township Municipal Utilities Authority on January 27, 2025, effective February 1, 2025.


Dawn Passante, Secretary/Treasurer

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY APPROVING A 5% SALARY INCREASE FOR THE EXECUTIVE
DIRECTOR/CFO, ASSISTANT SUPERINTENDENT AND OFFICE MANAGER
EFFECTIVE FEBRUARY 1, 2025 AND ADOPTING THE 2025 SALARY RANGES
FOR NON-UNION EMPLOYEES**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, has authorized a 5% salary increase for the Executive Director/CFO, Assistant Superintendent and Officer Manager to be effective February 1, 2025; and

WHEREAS, the Authority's Executive Director has proposed, revised, and updated the 2025 salary ranges for non-union employees, to be effective February 1, 2025.

NOW, THEREFORE BE IT RESOLVED, by proper motion at a duly-noticed public meeting that the Authority approves the 5% salary increase for the Executive Director/CFO, Assistant Superintendent and Officer Manager, effective February 1, 2025.

BE IT FURTHER RESOLVED, that the Authority hereby approves and adopts the 2025 salary ranges for non-union employees, effective February 1, 2025.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:

**Washington Township Municipal
Utilities Authority**


Dawn Passante, Secretary


Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY APPROVING A SALARY INCREASE FOR THE ADMINISTRATIVE
ASSISTANT, FROM \$58,937.50 TO \$64,000.00 PER YEAR EFFECTIVE
FEBRUARY 1, 2025**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there exists the need to approve a salary increase for the Administrative Assistant; and

WHEREAS, the Authority, by proper motion, desires to increase the salary for the Administrative Assistant from \$58,937.50 to \$64,000.00 per year, effective February 1, 2025.

NOW, THEREFORE BE IT RESOLVED, by proper motion, the Washington Township Municipal Utilities Authority, County of Gloucester, and State of New Jersey has approved a salary increase for the Administrative Assistant from \$58,937.50 to \$64,000.00 per year, effective February 1, 2025.

ADOPTED by Washington Township Municipal Utilities Authority on January 27, 2025.

ATTEST:

**Washington Township Municipal
Utilities Authority**


Dawn Passante, Secretary


Matt Gorman, Chairman