

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: January 27, 2025

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2024-2025 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by Chairman, Matt Gorman at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Matt Gorman, Chairman; Harry Adams, Vice-Chairman; Dawn Passante, Secretary; Scott Behm, Member; Joseph Mesi, Member; Robert Finnegan, Alternate Member. Also present were Elizabeth Rogale, Executive Director/CFO; Matt Walker, Assistant Superintendent; Matt Mallon, Authority Engineer and Mike Coluzzi, Authority Solicitor. Stephen Pakradooni was absent.

PUBLIC HEARING FOR SEWER AND WATER RATE INCREASE:

Scott Behm moved **RESOLUTION #2024 – 140 AUTHORIZING AN INCREASE IN THE SEWER AND WATER RATES PER ATTACHED SCHEDULE EFFECTIVE FEBRUARY 1, 2025.** Harry Adams seconded the motion, which was unanimously approved by the Board.

APPROVAL OF MINUTES:

Scott Behm made a motion to approve the minutes of December 23, 2024. Joseph Mesi seconded the motion, which was unanimously approved by the Board, with the exception of Harry Adams who abstained.

APPROVAL OF CLOSED SESSION MINUTES:

Scott Behm made a motion to approve the closed session minutes of December 23, 2024. Joseph Mesi seconded the motion, which was unanimously approved by the Board, with the exception of Harry Adams who abstained.

ENGINEER’S REPORT:

Scott Behm moved **RESOLUTION #2024 – 141 APPROVING FINAL CONTRACT REDUCTION CHANGE ORDER FOR LONG BOW DRIVE SEWER REHABILITATION WHICH REDUCES THE CONTRACT PRICE FROM \$168,169.40 TO \$140,331.97 AS PER REMINGTON & VERNICK ENGINEER’S LETTER DATED JANUARY 20, 2025.** Dawn Passante seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 142 APPROVING THE FORM B-1 APPLICATION FROM SEGME WASHINGTON, LLC C/O EFREM GERSZBERG FOR WATER AND SEWER SERVICES FOR A WAREHOUSE AT 134 COUNTY HOUSE ROAD (BLOCK 16, LOT 1), 201 DELSEA DRIVE (BLOCK 16, LOT 2) & 209 DELSEA DRIVE (BLOCK 16, LOT 1.03) BASED UPON THE ENGINEER'S REVIEW LETTER DATED JANUARY 21, 2025.** Joseph Mesi seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 143 APPROVING THE FORM B-1 APPLICATION FROM M & T AT BLACKWOOD, LLC FOR WATER AND SEWER SERVICES FOR THE LOFTS AT BLACKWOOD AT BLOCK 5, LOTS 1 (498 BLACKWOOD BARNSBORO ROAD) AND 1.01 (450 BLACKWOOD BARNSBORO ROAD), BASED UPON THE ENGINEER'S REVIEW LETTER DATED JANUARY 7, 2025.** Joseph Mesi seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 144 AWARDING CONTRACT FOR SERVICE OF WELL 21 IN THE AMOUNT OF \$157,500.00 TO A.C. SCHULTES, INC. AS PER ENGINEER'S AWARD LETTER DATED JANUARY 8, 2025.** Dawn Passante seconded the motion, which was unanimously approved by the Board.

Scott Behm made a motion to table **RESOLUTION #2024 – 145 AWARDING CONTRACT FOR THE 2025 GIS MAPPING SERVICE TO REMINGTON AND VERNICK ENGINEERS IN AN AMOUNT NOT TO EXCEED \$60,000.00 AS PER THEIR PROPOSAL LETTER DATED JANUARY 16, 2025 AND RESOLUTION #2024 – 146 AWARDING ENGINEERING SERVICES CONTRACT FOR THE OFFICE COMPLEX GENERATOR TO REMINGTON & VERNICK ENGINEERS FOR AN AMOUNT NOT TO EXCEED \$11,750.00 AS NOTED IN THEIR JANUARY 10, 2025 PROPOSAL LETTER.** No one seconded the motion.

Harry Adams moved **RESOLUTION #2024 – 145 AWARDING CONTRACT FOR THE 2025 GIS MAPPING SERVICE TO REMINGTON AND VERNICK ENGINEERS IN AN AMOUNT NOT TO EXCEED \$60,000.00 AS PER THEIR PROPOSAL LETTER DATED JANUARY 16, 2025.** Dawn Passante seconded the motion, which was approved by the Board, with the exception of Mr. Behm and Mr. Mesi who voted No.

Harry Adams moved **RESOLUTION #2024 – 146 AWARDING ENGINEERING SERVICES CONTRACT FOR THE OFFICE COMPLEX GENERATOR TO REMINGTON & VERNICK ENGINEERS FOR AN AMOUNT NOT TO EXCEED \$11,750.00 AS NOTED IN THEIR JANUARY 10, 2025 PROPOSAL LETTER.** Dawn Passante seconded the motion, which was approved by the Board, with the exception of Mr. Behm and Mr. Mesi who voted No.

SOLICITOR’S REPORT:

ASSISTANT SUPERINTENDENT’S REPORT:

Scott Behm moved **RESOLUTION #2024 – 147 AWARDDING THE 2025 SUPPLY OF WATER METERS TO RIO SUPPLY NOT TO EXCEED \$375,000.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm_moved **RESOLUTION #2024 – 148 AWARDDING CONTRACT FOR 2025 ELECTRICAL MOTORS AND PUMP REPAIRS TO A.C. SCHULTES BASED ON THE LOWEST HOURLY RATE.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm_moved **RESOLUTION #2024 – 149 AWARDDING CONTRACT FOR 2025 ELECTRICAL SERVICES TO MUNICIPAL MAINTENANCE BASED ON THE LOWEST HOURLY RATE.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm_moved **RESOLUTION #2024 – 150 AWARDDING CONTRACT FOR 2025 EMERGENCY REPAIRS TO PIONEER PIPE BASED ON LOWEST RESPONSIVE TOTAL BID.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm_moved **RESOLUTION #2024 – 151 AWARDDING CONTRACT FOR 2025 LAB ANALYSIS TO EUROFINS BASED ON LOWEST TOTAL BID.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm_moved **RESOLUTION #2024 – 152 AWARDDING 2025 SUPPLY OF CALCIUM HYPOCHLORITE TO COYNE CHEMICAL CO. FOR \$199.89 PER PAIL.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm_moved **RESOLUTION #2024 – 153 AWARDDING 2025 SUPPLY OF SEQUESTERING AGENT TO KLENZIOD, INC. FOR \$12.54 PER GALLON.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm_moved **RESOLUTION #2024 – 154 APPROVING THE EMERGENCY REPAIR OF A 4” SEWER LATERAL AT 17 BERYL COURT IN THE AMOUNT NOT TO EXCEED \$11,700.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

EXECUTIVE DIRECTOR’S REPORT:

Harry Adams moved **RESOLUTION #2024 – 155 ADOPTING THE 2025-2026 BUDGET.** Dawn Passante seconded the motion, which was approved by the Board, with the exception of Mr. Behm and Mr. Mesi who voted No.

Joseph Mesi moved **RESOLUTION #2024 – 156 AWARDED A NON-FAIR AND OPEN CONTRACT FOR COMPUTER HARDWARE TO LOOKFIRST TECHNOLOGY IN AN AMOUNT NOT TO EXCEED \$20,000.00**. Scott Behm seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 157 APPROVING THE METLIFE DENTAL RENEWAL FOR 2025-2026**. Harry Adams seconded the motion, which was unanimously approved by the Board.

Ms. Rogale reminded the Board that the RFPs are in the Board room for review.

Ms. Rogale requested a closed session to discuss contract negotiations and personnel matters.

PUBLIC PARTICIPATION:

Mr. Yerkes congratulated Mr. Gorman on ten years with the Board and commended him for his great work. He explained that the WTMUA has some of the lowest rates in South Jersey and those rates are kept low by putting political parties aside and working together with the ratepayers in mind.

ONGOING BUSINESS:

NEW BUSINESS:

APPROVAL OF BILLS:

Dawn Passante moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$222,865.47**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE OPERATING FUND RESOLUTION IN THE AMOUNT OF \$367,108.66**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$14,020.60**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$147,948.13**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #25-11:

Scott Behm moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #25-11**. Matt Gorman seconded the motion, which was unanimously approved by the board.

CLOSED SESSION:

Matt Gorman moved **RESOLUTION #2024 – 158 TO ENTER INTO A CLOSED SESSION TO DISCUSS CONTRACT NEGOTIATIONS AND PERSONNEL**. Scott Behm seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2024 – 159 APPROVING THE AGREEMENT BETWEEN UFCW LOCAL 360 AND THE AUTHORITY (FOREMEN)**. Scott Behm seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2024 – 160 APPROVING A 5% SALARY INCREASE FOR THE EXECUTIVE DIRECTOR/CFO, ASSISTANT SUPERINTENDENT AND OFFICE MANAGER EFFECTIVE FEBRUARY 1, 2025 AND ADOPTING THE 2025 SALARY RANGES FOR NON-UNION EMPLOYEES**. Scott Behm seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2024 – 161 APPROVING A SALARY INCREASE FOR THE ADMINISTRATIVE ASSISTANT, FROM \$58,937.50 TO \$64,000.00 PER YEAR EFFECTIVE FEBRUARY 1, 2025**. Scott Behm seconded the motion, which was unanimously approved by the Board.

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Harry Adams made a motion to adjourn, which was seconded by Scott Behm and then unanimously approved by the Board.

Respectfully Submitted

Dawn Passante
Secretary/Treasurer

Recorded and prepared by Jennifer Rotella