

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: June 24, 2024

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2024-2025 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by Chairman, Matt Gorman at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Matt Gorman, Chairman; Dawn Passante, Secretary/Treasurer; Scott Behm, Member; Joseph Mesi, Member and Robert Finnegan, Alternate Member. Also present were Elizabeth Rogale, Executive Director/CFO; Matt Walker, Assistant Superintendent; Dennis Yoder, Authority Engineer and Mike Coluzzi, Authority Solicitor. Harry Adams, Vice Chairman and Stephen Pakradooni, Alternate Member, were absent. Robert Finnegan would vote in place of Harry Adams.

APPROVAL OF MINUTES:

Scott Behm made a motion to approve the minutes of May 28, 2024. Dawn Passante seconded the motion, which was unanimously approved by the Board.

ENGINEER’S REPORT:

Scott Behm moved **RESOLUTION #2024 – 066 APPROVING THE FORM D FINAL ACCEPTANCE FOR WAWA AT 108 EGG HARBOR ROAD; BLOCK 7, LOT 6.02 AS PER THE ENGINEER'S REVIEW LETTER DATED JUNE 19, 2024.** Joseph Mesi seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 067 APPROVING THE FORM B-1 AND FORM C APPLICATIONS FOR SPROUTS FARMERS MARKET AT 288 EGG HARBOR ROAD; BLOCK 199, LOT 12 BASED UPON THE ENGINEER'S REVIEW LETTER DATED JUNE 13, 2024.** Joseph Mesi seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 068 APPROVING THE FORM B-1 APPLICATION FOR MEDICAL OFFICE AT 336 EGG HARBOR ROAD; BLOCK 194.10, LOT 3 BASED UPON THE ENGINEER'S REVIEW LETTER DATED JUNE 17, 2024.** Joseph Mesi seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 069 APPROVING THE FORM A APPLICATION FOR D.R. HORTON WASHINGTON WOODS AT 310 SALINA ROAD; BLOCK 16, LOTS 4 AND 7 BASED UPON THE ENGINEER'S REVIEW**

LETTER DATED JUNE 18, 2024. Joseph Mesi seconded the motion, which was unanimously approved by the Board.

Mr. Yoder updated the Board regarding emergency sewer main slip lining that needs to be completed on Abbington Lane due do a sinkhole. Five vendors were contacted to submit quotes. As of today, only one has responded.

SOLICITOR’S REPORT:

ASSISTANT SUPERINTENDENT’S REPORT:

Mr. Walker requested a closed session to discuss personnel.

EXECUTIVE DIRECTOR’S REPORT:

Scott Behm moved **RESOLUTION #2024 – 070 ACKNOWLEDGING AWARD OF A CONTRACT FOR RETAIL ELECTRIC SUPPLY SERVICES UNDER THE SOUTH JERSEY POWER COOPERATIVE TO CONSTELLATION NEWENERGY INC.** Robert Finnegan seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 071 TO APPROPRIATE AN ADDITIONAL \$60,000.00 OF UNRESTRICTED NET ASSETS FOR THE MUA OFFICE COMPLEX.** Robert Finnegan seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 072 TO AWARD A NON-FAIR AND OPEN CONTRACT TO LOOKFIRST TECHNOLOGY, LLC FOR THE PURCHASE AND INSTALLATION OF IT HARDWARE FOR THE MUA OFFICE COMPLEX IN AN AMOUNT NOT TO EXCEED \$49,000.00.** Robert Finnegan seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 073 AUTHORIZING THE PUBLIC SALE OF AUTHORITY PROPERTY NO LONGER NEEDED FOR PUBLIC USE THROUGH MUNICIBID.** Robert Finnegan seconded the motion, which was unanimously approved by the Board.

ONGOING BUSINESS:

NEW BUSINESS:

Mr Gorman distributed a letter sent to him today by Mayor Burns requested that the MUA appropriate a portion of its undesignated fund balance to the Township per N.J.S.A. 40A:5A-12.1. He explained that this is often done by Authorities to help Townships balance their municipal budgets.

Scott Behm moved **RESOLUTION #2024 – 074 APPROVING THE TRANSFER OF \$648,535.00 OF UNDESIGNATED FUND BALANCE TO THE TOWNSHIP OF**

WASHINGTON PER N.J.S.A. 40A:5A-12.1. Joseph Mesi seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2024 – 075 TO AMEND THE 2024-2025 AUTHORITY BUDGET.** Scott Behm seconded the motion, which was unanimously approved by the Board.

Ms. Rogale made the Board aware that she received a complaint from a resident regarding the odd/even water conservation schedule. The resident expressed his disappointment that residents with the odd schedule receive an extra day of watering in the months of May, July and August. No adjustment will be made to the schedule at this time.

APPROVAL OF BILLS:

Dawn Passante moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$124,638.99.** Robert Finnegan seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE OPERATING FUND RESOLUTION FOR 2023 IN THE AMOUNT OF \$3,625.40 AND FOR 2024 IN THE AMOUNT OF \$352,891.38.** Robert Finnegan seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$11,959.60.** Robert Finnegan seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$36,031.11.** Robert Finnegan seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE BONDING FUND RESOLUTION IN THE AMOUNT OF \$10,203.30.** Robert Finnegan seconded the motion, which was unanimously approved by the board.

RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #25-4:

Matt Gorman moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #25-4.** Scott Behm seconded the motion, which was unanimously approved by the board.

CLOSED SESSION:

Matt Gorman moved **RESOLUTION #2024 – 076 TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS.** Scott Behm seconded the motion, which was unanimously approved by the Board.

Dawn Passante moved **RESOLUTION #2024 – 077 APPROVING THE HIRING OF MATTHEW ESPOSITO AS METER READER/LABORER WITH A SALARY OF \$44,690.96 PER YEAR EFFECTIVE DATE TBD.** Joseph Mesi seconded the motion, which was unanimously approved by the Board.

Dawn Passante moved **RESOLUTION #2024 – 078 APPROVING ROBERT BUONPASTORE TO MOVE FROM REPAIRMAN I TO REPAIRMAN II WITH A SALARY INCREASE FROM \$48,460.08 TO \$51,152.30 PER YEAR EFFECTIVE JULY 8, 2024.** Joseph Mesi seconded the motion, which was unanimously approved by the Board.

PUBLIC PARTICIPATION:

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Matt Gorman made a motion to adjourn, which was seconded by Robert Finnegan and then unanimously approved by the Board.

Respectfully Submitted

Dawn Passante
Secretary/Treasurer

Recorded and prepared by Elizabeth Rogale