

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: May 28, 2024

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2024-2025 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by Chairman, Matt Gorman at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Matt Gorman, Chairman; Harry Adams, Vice Chairman; Dawn Passante, Secretary/Treasurer; Scott Behm, Member; and Robert Finnegan, Alternate Member. Also present were Elizabeth Rogale, Executive Director/CFO; Matt Walker, Assistant Superintendent; Dennis Yoder, Authority Engineer and John Carleton, Authority Solicitor. Joseph Mesi and Stephen Pakradooni were absent. Robert Finnegan would vote in place of Joseph Mesi.

APPROVAL OF MINUTES:

Harry Adams made a motion to approve the minutes of April 29, 2024. Dawn Passante seconded the motion, which was unanimously approved by the Board.

APPROVAL OF CLOSED SESSION MINUTES:

Harry Adams made a motion to approve the closed session minutes of April 29, 2024. Scott Behm seconded the motion, which was unanimously approved by the Board.

ENGINEER’S REPORT:

Scott Behm moved **RESOLUTION #2024 – 055 APPROVING THE RELEASE OF PERFORMANCE BONDS FOR WASHINGTON SQUARE TOWN CENTER PHASES I, II AND ASSISTED LIVING BASED UPON THE ENGINEER’S LETTER DATED MAY 16, 2024.** Dawn Passante seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 056 APPROVING THE FORM D APPLICATION FOR FAST FOOD WITH DRIVE THROUGH AT 104 EGG HARBOR ROAD BASED UPON THE ENGINEER’S REVIEW LETTER DATED MAY 20, 2024.** Dawn Passante seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 057 APPROVING THE FORM A APPLICATION FOR 110 GANTTOWN ROAD BASED UPON THE ENGINEER’S REVIEW LETTER DATED MAY 21, 2024.** Dawn Passante seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 058 APPROPRIATING AN ADDITIONAL \$50,000 OF UNRESTRICTED NET ASSETS FOR THE MUA OFFICE COMPLEX.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 059 APPROVING CHANGE ORDER NO. 6 FOR THE MUA OFFICE COMPLEX FOR ADDING ELECTRICAL FOR DOOR STRIKES AND TO ACCOMMODATE THE SCADA CONTROL SYSTEM IN THE AMOUNT OF \$30,929.83 INCREASING THE CONTRACT FROM \$6,394,314.97 TO \$6,425,244.80 BASED ON REMINGTON & VERNICK ENGINEER'S LETTER DATED MAY 20, 2024.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 060 AWARDING THE SCADA POLE INSTALLATION AT THE NEW OFFICE COMPLEX TO SCALFO ELECTRIC FOR AN AMOUNT OF \$17,495.00 AS PER REMINGTON & VERNICK'S LETTER DATED MAY 20, 2024.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Mr. Yoder updated the Board that the electrical components needed for the MUA Office Complex are delayed about 3 months due to supply chain issues.

He also updated that the pump and motor for Service well 18 are scheduled to go back in on Friday.

SOLICITOR'S REPORT:

ASSISTANT SUPERINTENDENT'S REPORT:

Scott Behm moved **RESOLUTION #2024 – 061 APPROVING THE EMERGENCY REPAIR OF 10" SEWER FORCE MAIN AT 130 GOLFOVIEW DRIVE IN AN AMOUNT OF \$21,500.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 062 APPROVING THE EMERGENCY REPAIR OF 8" SEWER MAIN AT 3 ABBINGTON LANE IN AN AMOUNT OF \$15,000.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 063 APPROVING THE EMERGENCY REPAIR OF 8" SEWER MAIN AT 433 GREENTREE ROAD IN AN AMOUNT OF \$7,000.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 064 APPROVING THE EMERGENCY REPAIR OF THE 8" WATER MAIN AT BELLS LAKE ROAD AND WESTMINSTER BOULEVARD IN AN AMOUNT OF \$29,100.00**. Harry Adams seconded the motion, which was unanimously approved by the Board.

EXECUTIVE DIRECTOR’S REPORT:

Dawn Passante moved **RESOLUTION #2024 – 065 CERTIFYING REVIEW OF THE 2022-2023 ANNUAL AUDIT**. Harry Adams seconded the motion, which was unanimously approved by the Board.

ONGOING BUSINESS:

NEW BUSINESS:

APPROVAL OF BILLS:

Dawn Passante moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$163,431.60**. Scott Behm seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE OPERATING FUND RESOLUTION FOR 2023 IN THE AMOUNT OF \$17,431.08 AND FOR 2024 IN THE AMOUNT OF \$1,584,112.73**. Scott Behm seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$17,511.20**. Scott Behm seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$53,879.34**. Scott Behm seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE BONDING FUND RESOLUTION IN THE AMOUNT OF \$170,398.50**. Scott Behm seconded the motion, which was unanimously approved by the board.

RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #25-3:

Harry Adams moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #25-3**. Robert Finnegan seconded the motion, which was unanimously approved by the board.

CLOSED SESSION:

PUBLIC PARTICIPATION:

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Scott Behm made a motion to adjourn, which was seconded by Harry Adams and then unanimously approved by the Board.

Respectfully Submitted

Dawn Passante
Secretary/Treasurer

Recorded and prepared by Jennifer Rotella