

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: April 29, 2024

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2024-2025 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by Chairman, Matt Gorman at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Matt Gorman, Chairman; Harry Adams, Vice Chairman; Scott Behm, Member; Joseph Mesi, Member; and Robert Finnegan, Alternate Member. Also present were Elizabeth Rogale, Executive Director/CFO; Matt Walker, Assistant Superintendent; Dennis Yoder, Authority Engineer and John Carleton, Authority Solicitor. Dawn Passante and Stephen Pakradooni were absent. Robert Finnegan would vote in place of Dawn Passante.

APPROVAL OF MINUTES:

Scott Behm made a motion to approve the minutes of March 25, 2024. Robert Finnegan seconded the motion, which was unanimously approved by the Board, with the exception of Harry Adams who abstained.

APPROVAL OF CLOSED SESSION MINUTES:

Scott Behm made a motion to approve the closed session minutes of March 25, 2024. Robert Finnegan seconded the motion, which was unanimously approved by the Board, with the exception of Harry Adams who abstained.

ENGINEER’S REPORT:

Scott Behm moved **RESOLUTION #2024 – 046 APPROVING THE FORM C APPLICATION FOR BIRCHWOOD AT WASHINGTON TOWNSHIP AT 4390, 4400 & 4430 ROUTE 42; BLOCK 113, LOTS 23, 24 & 25 BASED UPON THE ENGINEER’S REVIEW LETTER DATED APRIL 25, 2024.** Robert Finnegan seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 047 APPROVING THE FORM A APPLICATION FOR EGG HARBOR ROAD MEDICAL OFFICE (346 EHR, LLC C/O DR. DANIEL KUBIKIAN) AT 336 EGG HARBOR ROAD; BLOCK 194.10, LOTS 3 BASED UPON THE ENGINEER’S REVIEW LETTER DATED MARCH 28, 2024.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Mr. Yoder updated the Board about the status of Service Well 18. The well pump and motor have been pulled and a well inspection has been completed with redevelopment to

follow. The NJDOT Route 42 water main relocation project has begun and will be ongoing over the next three years. He informed the Board that they are tracking grant funding and legal settlements to help fund treatment improvements for water compliance to satisfy the regulations for PFAS.

SOLICITOR’S REPORT:

ASSISTANT SUPERINTENDENT’S REPORT:

Scott Behm moved **RESOLUTION #2024 – 048 APPROVING THE EMERGENCY REPAIR TO THE 2007 INTERNATIONAL JET VAC IN AN AMOUNT NOT TO EXCEED \$18,000.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 049 APPROVING THE EMERGENCY REPAIR OF THE 10" FORCE MAIN AT 140 FOYT COURT IN AN AMOUNT NOT TO EXCEED \$20,000.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Mr. Walker updated the Board that quotes were received in the fall to power wash the water tank located near the high school. The lowest quote they received was accepted and the cleaning was completed over the weekend.

Mr. Walker requested a closed session to discuss personnel.

EXECUTIVE DIRECTOR’S REPORT:

Scott Behm moved **RESOLUTION #2024 – 050 APPROPRIATING \$115,000 OF UNRESTRICTED NET ASSETS FOR OFFICE FURNITURE FOR THE MUA COMPLEX.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 051 APPROVING THE PURCHASE OF OFFICE FURNITURE FOR THE MUA COMPLEX UNDER STATE CONTRACT FROM VENDORS EXEMPLIS CORPORATION, JASPER SEATING COMPANY INC, HAWORTH INC, AND GROUPE LACASSE LLC IN AN AMOUNT NOT TO EXCEED \$115,000.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Ms. Rogale requested a closed session to discuss personnel.

ONGOING BUSINESS:

Mr. Yoder updated the Board on the construction of the new WTMUA Office Complex. The completion date is tentatively set for September 2024 due to waiting for electrical components during construction.

NEW BUSINESS:

APPROVAL OF BILLS:

Robert Finnegan moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$211,317.73**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **THE OPERATING FUND RESOLUTION FOR 2023 IN THE AMOUNT OF \$12,850.57 AND FOR 2024 IN THE AMOUNT OF \$521,115.41**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$3,210.00**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$97,647.59**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **THE BONDING FUND RESOLUTION IN THE AMOUNT OF \$473,842.32**. Joseph Mesi seconded the motion, which was unanimously approved by the board.

RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #25-2:

Matt Gorman moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #25-2**. Harry Adams seconded the motion, which was unanimously approved by the board.

CLOSED SESSION:

Scott Behm moved **RESOLUTION #2024 – 052 TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS**. Harry Adams seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2024 – 053 APPROVING THE HIRE OF PAIGE POLLOCK AS ACCOUNT CLERK I AT A SALARY OF \$44,152.52 PER YEAR EFFECTIVE DATE TBD**. Harry Adams seconded the motion, which was unanimously approved by the Board.

Robert Finnegan moved **RESOLUTION #2024 – 054 APPOINTING LOUIS DESANTO AS WATER CONSERVATION OFFICER AT A SALARY OF \$16 PER HOUR PART TIME AT A MAX OF 25 HOURS PER WEEK EFFECTIVE MAY 1, 2024 TO SEPTEMBER 15, 2024**. Scott Behm seconded the motion, which was unanimously approved by the Board.

PUBLIC PARTICIPATION:

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Harry Adams made a motion to adjourn, which was seconded by Scott Behm and then unanimously approved by the Board.

Respectfully Submitted,

Harry Adams
Vice Chairman

Recorded and prepared by Jennifer Rotella