

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO AWARD CONTRACT FOR SERVICE OF WELL 18 IN THE AMOUNT
OF \$95,000.00 TO A.C. SCHULTES, INC. AS PER THE ENGINEER'S AWARD
LETTER DATED FEBRUARY 21, 2024**

WHEREAS, the Washington Township Municipal Utilities Authority, a duly constituted public body in the County of Gloucester, State of New Jersey ("Authority"), has determined that there is a need to obtain services for the maintenance and repairs to Well 18, as further specified in the bid package ("Contract"); and

WHEREAS, through a fair and open process, the Authority Engineer prepared the bid package and solicited bids for the Contract, to be opened publicly and announced at the offices of the Authority on February 21, 2024; and

WHEREAS, the Authority Engineer reviewed the bid documents and made recommendations to the Authority; and

WHEREAS, the Authority determined that the lowest responsible bidder is A.C. Schultes, Inc. based on its bid.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey as follows:

1. A.C. Schultes, Inc. is deemed to be the lowest responsible bidder for the Contract. It is deemed to be in the best interests of the Authority to waive any nonmaterial irregularities which may appear in the submission.
2. The Executive Director or Superintendent are therefore authorized to execute a written agreement with A.C. Schultes, Inc. in a form approved by the Solicitor and consistent with the bid package/submission.
3. The Executive Director or Superintendent are authorized to execute other documents as necessary to facilitate and complete the Contract.
4. The Contract Award is contingent on the Authority's Chief Financial Officer's Certification that there exist sufficient appropriated funds for the Contract.

ADOPTED by Washington Township Municipal Utilities Authority on February 26, 2024.

ATTEST:

**Washington Township Municipal
Utilities Authority**



Dawn Passante, Secretary



Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO APPROVE CHANGE ORDER NO. 5 FOR THE MUA OFFICE
COMPLEX ADDING CARPENTRY WORK TO PROVIDE MEETING ROOM
AMENITIES AND TABLES WITH OGREN CONSTRUCTION IN THE AMOUNT OF
\$33,358.92 BASED ON ENGINEER'S REVIEW LETTER DATED
FEBRUARY 22, 2024**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") in the County of Gloucester, State of New Jersey previously entered into a contract with Arthur J. Ogren, Inc. for the Office Complex Project; and

WHEREAS, the Authority has determined that a change order to the contract in the amount of \$33,358.92, is appropriate based upon the February 22, 2024 Change Order No. 5 submitted by Remington and Vernick Engineers.

NOW, THEREFORE BE IT RESOLVED, by proper motion, that the Authority approves Change Order No. 5 to the contract with Arthur J. Ogren, Inc. for the MUA Office Complex in a form approved by the Authority Superintendent.

ADOPTED by Washington Township Municipal Utilities Authority February 26, 2024.

ATTEST:

**Washington Township Municipal
Utilities Authority**



Dawn Passante, Secretary



Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPROVING THE EMERGENCY REPAIR OF 8" CI WATER MAIN AT 20 CAPE COD
DRIVE IN AN AMOUNT NOT TO EXCEED \$15,400.00**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there exists the need to approve the emergency repair of an 8" CI Water Main at 20 Cape Cod Drive on January 5, 2024 in an amount not to exceed \$15,400.00; and

WHEREAS, the Authority finds that there was an emergency that affected the health, safety, and welfare of the public which required the immediate delivery of services. The Authority also finds that the emergency repair was not reasonably foreseeable; and

WHEREAS, the Authority has approved the emergency repair of an 8" CI Water Main at 20 Cape Cod Drive on January 5, 2024 in an amount not to exceed \$15,400.00, to be charged from Budget Account number 3-01-02-200-613 by proper motion.

NOW, THEREFORE BE IT RESOLVED, by the Authority, County of Gloucester, and State of New Jersey, that the Authority has approved the emergency repair of an 8" CI Water Main at 20 Cape Cod Drive on January 5, 2024 in an amount not to exceed \$15,400.00.

CERTIFICATE OF AVAILABLE FUNDS

I, Elizabeth S. Rogale, Authority Executive Director/Chief Financial Officer, hereby certify that the funds as stated in this Resolution are available to the Authority. The Budget Account number to be charged is 3-01-02-200-613.

Dated: 2/26/24



Elizabeth S. Rogale,
Executive Director/CFO

ADOPTED by Washington Township Municipal Utilities Authority on February 26, 2024.

ATTEST:

**Washington Township Municipal
Utilities Authority**



Dawn Passante, Secretary



Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPROVING THE EMERGENCY REPAIR OF 6" DIP WATER MAIN AT 9 HAMAL
COURT IN AN AMOUNT NOT TO EXCEED \$18,600.00**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there exists the need to approve the emergency repair of a 6" DIP Water Main at 9 Hamal Court on January 7, 2024 in an amount not to exceed \$18,600.00; and

WHEREAS, the Authority finds that there was an emergency that affected the health, safety, and welfare of the public which required the immediate delivery of services. The Authority also finds that the emergency repair was not reasonably foreseeable; and

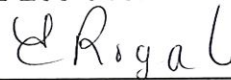
WHEREAS, the Authority has approved the emergency repair of a 6" DIP Water Main at 9 Hamal Court on January 7, 2024 in an amount not to exceed \$18,600.00, to be charged from Budget Account number 3-01-02-200-613 by proper motion.

NOW, THEREFORE BE IT RESOLVED, by the Authority, County of Gloucester, and State of New Jersey, that the Authority has approved the emergency repair of a 6" DIP Water Main at 9 Hamal Court on January 7, 2024 in an amount not to exceed \$18,600.00.

CERTIFICATE OF AVAILABLE FUNDS

I, Elizabeth S. Rogale, Authority Executive Director/Chief Financial Officer, hereby certify that the funds as stated in this Resolution are available to the Authority. The Budget Account number to be charged is 3-01-02-200-613.

Dated: 2/26/24



Elizabeth S. Rogale,
Executive Director/CFO

ADOPTED by Washington Township Municipal Utilities Authority on February 26, 2024.

ATTEST:

**Washington Township Municipal
Utilities Authority**



Dawn Passante, Secretary



Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPROVING THE EMERGENCY REPAIR OF 4" SEWER LATERAL AT 917 FORBES
AVENUE IN AN AMOUNT NOT TO EXCEED \$6,100.00**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there exists the need to approve the emergency repair of a 4" Sewer Lateral at 917 Forbes Avenue on January 7, 2024 in an amount not to exceed \$6,100.00; and

WHEREAS, the Authority finds that there was an emergency that affected the health, safety, and welfare of the public which required the immediate delivery of services. The Authority also finds that the emergency repair was not reasonably foreseeable; and

WHEREAS, the Authority has approved the emergency repair of a 4" Sewer Lateral at 917 Forbes Avenue on January 7, 2024 in an amount not to exceed \$6,100.00, to be charged from Budget Account number 3-01-01-200-613 by proper motion.

NOW, THEREFORE BE IT RESOLVED, by the Authority, County of Gloucester, and State of New Jersey, that the Authority has approved the emergency repair of a 4" Sewer Lateral at 917 Forbes Avenue on January 7, 2024 in an amount not to exceed \$6,100.00.

CERTIFICATE OF AVAILABLE FUNDS

I, Elizabeth S. Rogale, Authority Executive Director/Chief Financial Officer, hereby certify that the funds as stated in this Resolution are available to the Authority. The Budget Account number to be charged is 3-01-01-200-613.

Dated: 2/26/24

Elizabeth S. Rogale
Elizabeth S. Rogale,
Executive Director/CFO

ADOPTED by Washington Township Municipal Utilities Authority on February 26, 2024.

ATTEST:

**Washington Township Municipal
Utilities Authority**

Dawn Passante
Dawn Passante, Secretary

Matt Gorman
Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPROVING THE EMERGENCY REPAIR OF 12" GATE VALVE AT 66 GREENLEIGH
DRIVE IN AN AMOUNT NOT TO EXCEED \$17,500.00**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there exists the need to approve the emergency repair of a 12" Gate Valve at 66 Greenleigh Drive on January 26, 2024 in an amount not to exceed \$17,500.00; and

WHEREAS, the Authority finds that there was an emergency that affected the health, safety, and welfare of the public which required the immediate delivery of services. The Authority also finds that the emergency repair was not reasonably foreseeable; and

WHEREAS, the Authority has approved the emergency repair of a 12" Gate Valve at 66 Greenleigh Drive on January 26, 2024 in an amount not to exceed \$17,500.00, to be charged from Budget Account number 4-01-02-200-613 by proper motion.

NOW, THEREFORE BE IT RESOLVED, by the Authority, County of Gloucester, and State of New Jersey, that the Authority has approved the emergency repair of a 12" Gate Valve at 66 Greenleigh Drive on January 26, 2024 in an amount not to exceed \$17,500.00.

CERTIFICATE OF AVAILABLE FUNDS

I, Elizabeth S. Rogale, Authority Executive Director/Chief Financial Officer, hereby certify that the funds as stated in this Resolution are available to the Authority. The Budget Account number to be charged is 4-01-02-200-613.

Dated: 2/26/24



Elizabeth S. Rogale,
Executive Director/CFO

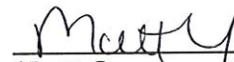
ADOPTED by Washington Township Municipal Utilities Authority on February 26, 2024.

ATTEST:

**Washington Township Municipal
Utilities Authority**



Dawn Passante, Secretary



Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO APPOINT ELIZABETH ROAGLE TO SERVE AS THE PUBLIC
AGENCY COMPLIANCE OFFICER (PACO) FOR 2024-2025**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there is a need to appoint a Public Agency Compliance Officer ("PACO") for 2024-2025; and

WHEREAS, the Authority has determined that Elizabeth Rogale should be appointed to serve as the PACO for 2024-2025.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey as follows:

1. Elizabeth Rogale is appointed to serve as the Authority's PACO for 2024-2025.
2. Elizabeth Rogale is authorized to execute other documents as necessary to facilitate her appointment as the Authority's PACO.

ADOPTED by Washington Township Municipal Utilities Authority on February 26, 2024.

ATTEST:

**Washington Township Municipal
Utilities Authority**



Dawn Passante, Secretary



Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO APPOINT ELIZABETH ROGALE TO SIGN PERMIT APPLICATIONS
ON BEHALF OF THE AUTHORITY FOR 2024-2025**

WHEREAS, the Washington Township Municipal Utilities Authority (“Authority”), in the County of Gloucester, State of New Jersey, has determined there is a need to authorize Elizabeth Rogale to sign permit applications on behalf of the Authority for 2024-2025.

NOW, THEREFORE BE IT RESOLVED, by proper motion at a duly-noticed public meeting, that the Authority authorizes Elizabeth Rogale to sign permit applications on behalf of the Authority for 2024-2025.

ADOPTED by Washington Township Municipal Utilities Authority on February 26, 2024.

ATTEST:

**Washington Township Municipal
Utilities Authority**



Dawn Passante, Secretary



Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO UPDATE THE FORM 'C-2' APPLICATION TO INCLUDE THE NEED
FOR A HAND-DRAWN OR PROFESSIONAL PLAN AND A SPACE FOR ESCROW
FEES**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), in the County of Gloucester, and State of New Jersey has determined that there exists the need to updated its Form C-2 Application to include the requirement for the Applicant to submit a hand-drawn or professional plan, and a space for escrow fees.

NOW, THEREFORE BE IT RESOLVED, by proper motion at a duly-noticed public meeting, that the Authority approves the update to the Form 'C-2' Application.

ADOPTED by Washington Township Municipal Utilities Authority on February 26, 2024.

ATTEST:

**Washington Township Municipal
Utilities Authority**



Dawn Passante, Secretary



Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO APPOINT MATT GORMAN, HARRY ADAMS, DAWN PASSANTE,
ELIZABETH ROGALE, AND MATT WALKER AS AUTHORIZED SIGNERS OF THE
AUTHORITY'S DEPOSITORY ACCOUNTS AT FULTON BANK**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there is a need to appoint and authorize signers of the Authority's Depository accounts at Fulton Bank.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting of the Washington Township Municipal Utilities Authority in the County of Gloucester, State of New Jersey, that Matt Gorman, Harry Adams, Dawn Passante, Elizabeth Rogale, and Matt Walker are appointed and authorized as signers of the Authority's Depository Accounts at Fulton Bank.

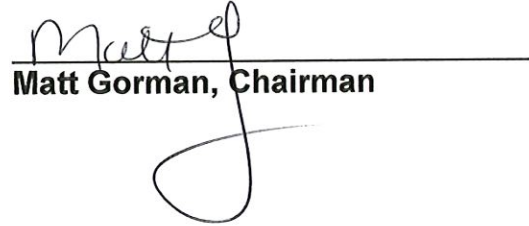
ADOPTED by Washington Township Municipal Utilities Authority on February 26, 2024.

ATTEST:

**Washington Township Municipal
Utilities Authority**



Dawn Passante, Secretary



Matt Gorman, Chairman

RESOLUTION NO. 2024 - 033

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
MAKING FISCAL YEAR 2024 BUDGET AMENDMENTS**

WHEREAS, the Authority budget for the year ending January 31, 2024 was adopted on January 23, 2023, and

WHEREAS, it is desired to further amend said budget, and

WHEREAS, N.J.A.C. 5:31 provides that all amendments to the budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership,

NOW, THEREFORE, BE IT RESOLVED that the following amendments be made to the adopted budget of the Washington Township Municipal Utilities Authority for its fiscal year ending January 31, 2024:

	<u>From</u>	<u>To</u>
Revenues:		
Total Anticipated Revenues	12,368,900	12,468,900
Appropriations:		
Total Cost of Providing Services	9,395,550	9,495,550
Total Operating Appropriations	12,549,770	12,649,770
Total Appropriations and Accumulated Deficit	12,855,380	12,955,380
Less: Total Unrestricted Net Position Utilized	486,480	486,480
Total Net Appropriations	12,368,900	12,468,900

<u>RECORDED VOTE</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Matt Gorman	x			
Harry Adams	x			
Dawn Passante	x			
Scott Behm	x			
Joseph Mesi	x			
Rob Finnegan, Alt.				
Stephen Pakradooni, Alt.				

BE IT FURTHER RESOLVED that two certified copies of this complete amendment and resolution will be filed with the Director of the Division of Local Government Services.



Matt Gorman, Chairman

The foregoing is a true copy of a resolution adopted by the governing body of the Washington Township Municipal Utilities Authority on February 26, 2024.



Dawn Passante, Secretary/Treasurer

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO ENTER INTO A CLOSED SESSION TO DISCUSS
PERSONNEL MATTERS AND POSSIBLE LITIGATION**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, has determined there is a need to discuss the following subject(s) in closed session:

Personnel matters and Possible Litigation.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority, in the County of Gloucester, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topic(s) above on February 26, 2024.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by Washington Township Municipal Utilities Authority on February 26, 2024.

ATTEST:

**Washington Township Municipal
Utilities Authority**



Dawn Passante, Secretary



Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY APPROVING CHRISTOPHER SMITH TO MOVE FROM METER
READER/LABORER TO REPAIRMAN I WITH SALARY INCREASE FROM
\$44,690.96 TO \$48,460.08 PER YEAR EFFECTIVE MARCH 4, 2024**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there exists the need to move Christopher Smith from Meter Reader/Laborer to Repairman I; and

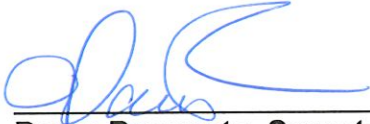
WHEREAS, the Authority, by proper motion, desires to move Christopher Smith from Meter Reader/Laborer to Repairman I with a salary increase from \$44,690.96 to \$48,460.08 per year, effective March 4, 2024.

NOW, THEREFORE BE IT RESOLVED, by proper motion, the Washington Township Municipal Utilities Authority, County of Gloucester, and State of New Jersey has approved the move of Christopher Smith from Meter Reader/Laborer to Repairman I with a salary increase from \$44,690.96 to \$48,460.08 per year, effective March 4, 2024.

ADOPTED by Washington Township Municipal Utilities Authority on February 26, 2024.

ATTEST:

**Washington Township Municipal
Utilities Authority**



Dawn Passante, Secretary



Matt Gorman, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY APPROVING JUSTIN ELMORE TO MOVE FROM REPAIRMAN III TO
UTILITYMAN I WITH SALARY INCREASE FROM \$53,306.09 TO \$56,536.76 PER
YEAR EFFECTIVE MARCH 11, 2024**

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there exists the need to move Justin Elmore from Repairman III to Utilityman I; and

WHEREAS, the Authority, by proper motion, desires to move Justin Elmore from Repairman III to Utilityman I with a salary increase from \$53,306.09 to \$56,536.76, effective March 11, 2024.

NOW, THEREFORE BE IT RESOLVED, by proper motion, the Washington Township Municipal Utilities Authority, County of Gloucester, and State of New Jersey has approved the move of Justin Elmore from Repairman III to Utilityman I with a salary increase from \$53,306.09 to \$56,536.76, effective March 11, 2024.

ADOPTED by Washington Township Municipal Utilities Authority on February 26, 2024.

ATTEST:

**Washington Township Municipal
Utilities Authority**



Dawn Passante, Secretary



Matt Gorman, Chairman