

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY**

**PUBLIC MEETING: February 26, 2024**

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2024-2025 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

**CALL TO ORDER:** The meeting was called to order by Chairman, Matt Gorman at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

**ROLL CALL:** Present from the Board were Matt Gorman, Chairman; Harry Adams, Vice-Chairman; Dawn Passante, Secretary/Treasurer; Scott Behm, Member; Joseph Mesi, Member; Robert Finnegan, Alternate Member; and Stephen Pakradooni, Alternate Member. Also present were Elizabeth Rogale, Executive Director/CFO; Matt Walker, Assistant Superintendent; Dennis Yoder, Authority Engineer and Charles Fiore, Authority Solicitor.

**APPROVAL OF MINUTES:**

Harry Adams made a motion to approve the minutes of February 5, 2024. Scott Behm seconded the motion, which was unanimously approved by the Board.

**ENGINEER’S REPORT:**

Scott Behm moved **RESOLUTION #2024 – 023 AWARDED CONTRACT FOR SERVICE OF WELL 18 IN THE AMOUNT OF \$95,000.00 TO A.C. SCHULTES, INC. AS PER THE ENGINEER'S AWARD LETTER DATED FEBRUARY 21, 2024.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Harry Adams moved **RESOLUTION #2024 – 024 APPROVING CHANGE ORDER NO. 5 FOR THE MUA OFFICE COMPLEX ADDING CARPENTRY WORK TO PROVIDE MEETING ROOM AMENITIES AND TABLES WITH OGREN CONSTRUCTION IN THE AMOUNT OF \$33,358.92 BASED ON ENGINEER'S LETTER DATED FEBRUARY 22, 2024.** Dawn Passante seconded the motion, which was unanimously approved by the Board.

Mr. Yoder informed the Board that a number of projects are currently in design and initial applications have been received. He stated the Wedgewood project should be completed by early march.

**SOLICITOR’S REPORT:**

Mr. Fiore updated the Board that he is working with Mr. Yoder and the developer to finalize the utilities on the Raising Cane project.

### **ASSISTANT SUPERINTENDENT'S REPORT:**

Scott Behm moved **RESOLUTION #2024 – 025 APPROVING THE EMERGENCY REPAIR OF 8" CI WATER MAIN AT 20 CAPE COD DRIVE IN AN AMOUNT NOT TO EXCEED \$15,400.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 026 APPROVING THE EMERGENCY REPAIR OF 6" DIP WATER MAIN AT 9 HAMAL COURT IN AN AMOUNT NOT TO EXCEED \$18,600.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 027 APPROVING THE EMERGENCY REPAIR OF 4" SEWER LATERAL AT 917 FORBES AVE IN AN AMOUNT NOT TO EXCEED \$6,100.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 028 APPROVING THE EMERGENCY REPAIR OF 12" GATE VALVE AT 66 GREENLEIGH DR IN AN AMOUNT NOT TO EXCEED \$17,500.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Mr. Walker requested a closed session to discuss personnel matters.

### **EXECUTIVE DIRECTOR'S REPORT:**

Scott Behm moved **RESOLUTION #2024 – 029 APPOINTING ELIZABETH ROGALE TO SERVE AS THE PUBLIC AGENCY COMPLIANCE OFFICER (PACO) FOR 2024-2025.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 030 APPOINTING ELIZABETH ROGALE TO SIGN PERMIT APPLICATIONS ON BEHALF OF THE MUA FOR 2024-2025.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 031 TO UPDATE THE FORM 'C-2' APPLICATION TO INCLUDE THE NEED FOR A HAND-DRAWN OR PROFESSIONAL PLAN AND A SPACE FOR ESCROW FEES.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 032 APPOINTING MATT GORMAN, HARRY ADAMS, DAWN PASSANTE, ELIZABETH ROGALE AND MATT WALKER AS AUTHORIZED SIGNERS OF THE AUTHORITY'S DEPOSITORY ACCOUNTS AT FULTON BANK.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2024 – 033 AMENDING THE 2023-2024 BUDGET**. Harry Adams seconded the motion, which was unanimously approved by the Board.

Ms. Rogale requested a closed session to discuss potential litigation.

**ONGOING BUSINESS:**

**NEW BUSINESS:**

**APPROVAL OF BILLS:**

Dawn Passante moved **THE PAYROLL FUND RESOLUTION FOR 2023 IN THE AMOUNT OF \$86,308.43 AND FOR 2024 IN THE AMOUNT OF \$128,359.96**. Harry Adams seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE OPERATING FUND RESOLUTION FOR 2023 IN THE AMOUNT OF \$1,336,820.10 AND FOR 2024 IN THE AMOUNT OF \$525,140.74**. Harry Adams seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$782.50**. Harry Adams seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$22,980.00**. Harry Adams seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE BONDING FUND RESOLUTION IN THE AMOUNT OF \$337,901.66**. Harry Adams seconded the motion, which was unanimously approved by the board.

**RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #24-12:**

Harry Adams moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #24-12**. Scott Behm seconded the motion, which was unanimously approved by the board.

**PUBLIC PARTICIPATION:**

**CLOSED SESSION:**

Matt Gorman moved **RESOLUTION #2024 – 034 TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS AND POSSIBLE LITIGATION**. Harry Adams seconded the motion, which was unanimously approved by the Board.

Joseph Mesi moved **RESOLUTION #2024 – 035 APPROVING CHRISTOPHER SMITH TO MOVE FROM METER READER/LABORER TO REPAIRMAN I WITH A SALARY INCREASE FROM \$44,690.96 TO \$48,460.08 PER YEAR EFFECTIVE MARCH 4, 2024.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Joseph Mesi moved **RESOLUTION #2024 – 036 APPROVING JUSTIN ELMORE TO MOVE FROM REPAIRMAN III TO UTILITYMAN I WITH A SALARY INCREASE FROM \$53,306.09 TO \$56,536.76 PER YEAR EFFECTIVE MARCH 11, 2024.** Harry Adams seconded the motion, which was unanimously approved by the Board.

**ADJOURNMENT:**

Since there was no further business to come before the Authority at this time, Harry Adams made a motion to adjourn, which was seconded by Scott Behm and then unanimously approved by the Board.

Respectfully Submitted

Dawn Passante  
Secretary/Treasurer

Recorded and prepared by Jennifer Rotella