

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: February 5, 2024

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2024-2025 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by the Executive Director/CFO, Elizabeth Rogale, at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

Jack Yerkes swore in Joseph Mesi as Board Member and Stephen Pakradooni as Alternate Board Member.

ROLL CALL: Present from the Board were Dawn Passante, Vice-Chairman; Matt Gorman, Secretary/Treasurer; Harry Adams, Member; Scott Behm, Member; Joseph Mesi, Member; Robert Finnegan, Alternate Member; and Stephen Pakradooni, Alternate Member. Also present were Elizabeth Rogale, Executive Director/CFO; Matt Walker, Assistant Superintendent; Dennis Yoder, Authority Engineer and Chuck Fiore, Authority Solicitor.

ELECTION OF OFFICERS:

Chairman:

Ms. Rogale requested nominations for the office of Chairman. Harry Adams nominated Matt Gorman. Dawn Passante seconded the motion. Scott Behm nominated Dawn Passante. The motion did not receive a second. A vote was taken on the nomination of Matt Gorman. It was unanimously approved by the Board. The motion passed for Mr. Gorman as Chairman.

Vice Chairman:

Mr. Gorman opened nominations for Vice Chairman. Matt Gorman nominated Harry Adams. Dawn Passante seconded the motion which was unanimously approved by the Board. The motion passed for Mr. Adams as Vice Chairman.

Secretary/Treasurer:

Mr. Gorman opened nominations for Secretary/Treasurer. Harry Adams nominated Dawn Passante. Scott Behm seconded the motion which was unanimously approved by the Board. The motion passed for Ms. Passante as Secretary/Treasurer.

Mr. Behm spoke to the Board about reviewing the RFP submissions with Mr. Gorman and passed out a comparison sheet he had drafted. After some discussion, Mr. Gorman opened nominations for the following:

AUDITOR APPOINTMENT: Matt Gorman moved **RESOLUTION #2024 – 001 TO APPOINT BOWMAN & COMPANY AS AUTHORITY AUDITOR FOR THE CONTRACT PERIOD COMMENCING FEBRUARY 1, 2024 AND ENDING AFTER THE YEAR ENDING JANUARY 31, 2029 AUDIT IS COMPLETED.** Harry Adams seconded the motion which was unanimously approved by the Board.

BOND COUNSEL APPOINTMENT: Matt Gorman moved **RESOLUTION #2024 – 002 TO APPOINT MALAMUT & ASSOCIATES AS AUTHORITY BOND COUNSEL.** Scott Behm seconded the motion which was unanimously approved by the Board.

ENGINEER APPOINTMENT: Matt Gorman moved **RESOLUTION # 2024 – 003 TO APPOINT REMINGTON & VERNICK ENGINEERS AS AUTHORITY ENGINEER.** Harry Adams seconded the motion which was unanimously approved by the Board.

CONFLICT ENGINEER: Matt Gorman moved **RESOLUTION # 2024 – 004 TO APPOINT ENVIRONMENTAL RESOLUTIONS, INC. AS AUTHORITY CONFLICT ENGINEER.** Harry Adams seconded the motion which was unanimously approved by the Board.

FINANCIAL ADVISOR APPOINTMENT: Matt Gorman moved **RESOLUTION #2024 – 005 TO APPOINT ACACIA FINANCIAL GROUP, INC. AS AUTHORITY FINANCIAL ADVISOR.** Harry Adams seconded the motion which was unanimously approved by the Board.

LICENSED OPERATOR APPOINTMENT: Matt Gorman moved **RESOLUTION #2024 - 006 TO APPOINT WATER RESOURCE MANAGEMENT AS LICENSED OPERATOR.** Harry Adams seconded the motion which was unanimously approved by the Board.

RISK MANAGEMENT APPOINTMENT: Matt Gorman moved **RESOLUTION #2024 – 007 TO APPOINT HARDENBERGH INSURANCE GROUP AS RISK MANAGEMENT CONSULTANT.** Harry Adams seconded the motion which was unanimously approved by the Board.

SOLICITOR APPOINTMENT: Harry Adams moved **RESOLUTION #2024 – 008 TO APPOINT MARMERO LAW AS AUTHORITY SOLICITOR.** Scott Behm seconded the motion which was unanimously approved by the Board.

CONFLICT SOLICITOR APPOINTMENT: Matt Gorman moved **RESOLUTION #2024 – 009 TO APPOINT CAPEHART SCATCHARD AS CONFLICT SOLICITOR.** Scott Behm seconded the motion which was unanimously approved by the Board.

TRUST BANK APPOINTMENT: Matt Gorman moved **RESOLUTION # 2024 – 010 TO CONTINUE WITH TD BANK AS THE APPOINTED AUTHORITY TRUST BANK.** Harry Adams seconded the motion which was unanimously approved by the Board.

APPROVAL OF 2024-2025 CASH MANAGEMENT PLAN: Matt Gorman moved **RESOLUTION #2024 – 011 TO APPROVE THE 2024-2025 CASH MANAGEMENT PLAN.** Harry Adams seconded the motion which was unanimously approved by the Board.

DEPOSITORY BANK APPOINTMENT: Matt Gorman moved **RESOLUTION # 2024 – 012 TO APPOINT FULTON BANK/TD BANK AS THE AUTHORITY DEPOSITORY BANKS.** Scott Behm seconded the motion which was unanimously approved by the Board.

OFFICIAL NEWSPAPER DESIGNATION: Matt Gorman moved **RESOLUTION # 2024 – 013 TO APPOINT THE COURIER POST AND THE SOUTH JERSEY TIMES AS THE OFFICIAL AUTHORITY NEWSPAPERS.** Scott Behm seconded the motion which was unanimously approved by the Board.

APPROVAL OF MINUTES:

Scott Behm made a motion to approve the minutes of January 22, 2024. Harry Adams seconded the motion which was unanimously approved by the Board

APPROVAL OF CLOSED SESSION MINUTES:

Scott Behm made a motion to approve the closed session minutes of January 22, 2024. Harry Adams seconded the motion which was unanimously approved by the Board.

ENGINEER'S REPORT:

Scott Behm moved **RESOLUTION # 2024 – 014 APPROVING THE ENGINEERING CONTRACT FOR THE NJDOT ROUTE 42, KENNEDY TO AC EXPRESSWAY ROAD PROJECT WITH REMINGTON & VERNICK ENGINEERS IN AN AMOUNT NOT TO EXCEED \$240,000.00.** Harry Adams seconded the motion which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION # 2024 – 015 APPROVING THE FORM B-1 APPLICATION FOR BIRCHWOOD AT WASHINGTON TOWNSHIP AT 4390, 4400 & 4430 ROUTE 42; BLOCK 113, LOTS 23, 24 & 25 BASED UPON THE ENGINEER'S REVIEW LETTER DATED JANUARY 29, 2024.** Harry Adams seconded the motion which was unanimously approved by the Board.

SOLICITOR'S REPORT:

Chuck Fiore stated that he had no new business to discuss this evening.

ASSISTANT SUPERINTENDENT'S REPORT:

Scott Behm moved **RESOLUTION # 2024 – 016 AWARDDING THE 2024 SUPPLY OF WATER METERS TO RIO SUPPLY NOT TO EXCEED \$375,000.00.** Harry Adams seconded the motion which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION # 2024 – 017 AWARDED CONTRACT FOR 2024 ELECTRICAL MOTORS AND PUMP REPAIRS TO LONGO ELECTRICAL MECHANICAL, INC. BASED ON THE LOWEST HOURLY RATE.** Harry Adams seconded the motion which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION # 2024 – 018 AWARDED CONTRACT FOR 2024 ELECTRICAL SERVICES TO MUNICIPAL MAINTENANCE BASED ON THE LOWEST HOURLY RATE.** Harry Adams seconded the motion which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION # 2024 – 019 AWARDED CONTRACT FOR 2024 EMERGENCY REPAIRS TO PIONEER PIPE BASED ON LOWEST RESPONSIVE TOTAL BID.** Harry Adams seconded the motion which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION # 2024 – 020 AWARDED CONTRACT FOR 2024 LAB ANALYSIS TO EUROFINNS BASED ON LOWEST TOTAL BID.** Harry Adams seconded the motion which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION # 2024 – 021 AWARDED THE 2024 SUPPLY OF CALCIUM HYPOCHLORITE TO COYNE CHEMICAL CO. FOR \$199.89 PER PAIL.** Harry Adams seconded the motion which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION # 2024 – 022 AWARDED THE 2024 SUPPLY OF SEQUESTERING AGENT TO KLENZOID, INC. FOR \$12.54 PER GALLON.** Harry Adams seconded the motion which was unanimously approved by the Board.

EXECUTIVE DIRECTOR’S REPORT:

Ms. Rogale updated the Board that there was an unfortunate death in the MUA billing department and there will be a position posted soon. Since the person was less than two months from retirement, she explained that they would like to present a plaque for years of service.

PUBLIC PARTICIPATION:

The Board opened the meeting for public participation. Councilman Jack Yerkes congratulated the newly appointed Board members and elected officers and commended the Board and management staff for their excellent work and service. He expressed his condolences for the MUA employee.

Mr. Yerkes explained the township was approached by a company looking to open a high-tech laundromat in town. He inquired about the possibility of the company receiving discounted connection fees due to the proposed use of water-saving technology. Mr. Walker explained that there would have to be a change in the rules and regulations. To do that, Mr. Yoder explained, the applicant would need to present and provide comparisons

to other facilities where the technology is currently in use. The applicant can contact Mr. Yoder for further information.

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Scott Behm made a motion to adjourn, which was seconded by Harry Adams and then unanimously approved by the Board.

Respectfully Submitted

Dawn Passante
Secretary/Treasurer

Recorded and prepared by Jennifer Rotella