

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: December 27, 2023

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2023-2024 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by Chairman, Rich Silvesti at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Rich Silvesti, Chairman; Matt Gorman, Secretary/Treasurer; Harry Adams, Member; Scott Behm, Member; Angela Melroy, Alternate Member. Also present were Elizabeth Rogale, Executive Director/CFO; Matt Walker, Assistant Superintendent; Dennis Yoder, Authority Engineer and Charles Fiore, Authority Solicitor. Dawn Passante and Robert Finnegan were absent due to illness. Angela Melroy would vote in place of Dawn Passante.

APPROVAL OF MINUTES:

Matt Gorman made a motion to approve the minutes of November 27, 2023. Scott Behm seconded the motion, which was unanimously approved by the Board.

ENGINEER’S REPORT:

Matt Gorman moved **RESOLUTION #2023 – 113 TO APPROVE CHANGE ORDER NO. 2 FOR THE VALLEY GREEN PUMP STATION & FORCE MAIN EXTENSION INCREASING THE FINAL CONTRACT AMOUNT FROM \$307,502.27 to \$308,738.77 BASED UPON THE ENGINEER’S LETTER DATED DECEMBER 18, 2023.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Mr. Yoder updated the Board on the construction progress of the MUA building and the statuses of other projects.

SOLICITOR’S REPORT:

Mr. Fiore requested a closed session to discuss potential litigation.

ASSISTANT SUPERINTENDENT’S REPORT:

Scott Behm moved **RESOLUTION #2023 – 114 TO APPROVE THE EMERGENCY REPAIR OF AN 8” CI WATER MAIN AT 118 TRENT ROAD ON NOVEMBER 20, 2023 IN AN AMOUNT NOT TO EXCEED \$9,200.00.** Angela Melroy seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2023 – 115 TO APPROVE THE EMERGENCY REPAIR OF A 6” CI WATER MAIN AT 7 FOMAL COURT ON NOVEMBER 22, 2023 IN AN AMOUNT NOT TO EXCEED \$7,800.00**. Angela Melroy seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2023 – 116 TO APPROVE THE EMERGENCY REPAIR OF A 12” CI WATER MAIN AT THE FOYT COURT WATER UTILITY EASEMENT ON NOVEMBER 25, 2023 IN AN AMOUNT NOT TO EXCEED \$14,200.00**. Angela Melroy seconded the motion, which was unanimously approved by the Board.

EXECUTIVE DIRECTOR’S REPORT:

Ms. Rogale notified the Board that JVK Operations has not been paying its bills per its 2021 agreement with the Board. She will forward a copy of the agreement to Mr. Fiore so he can review and determine appropriate action moving forward.

ONGOING BUSINESS:

Rich Silvesti informed the Board that he has been in contact with Council President Dellapia regarding a vendor’s interest in putting a sign at the bypass.

NEW BUSINESS:

APPROVAL OF BILLS:

Matt Gorman moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$170,262.64**. Angela Melroy seconded the motion, which was unanimously approved by the board.

Matt Gorman moved **THE OPERATING FUND RESOLUTION IN THE AMOUNT OF \$359,497.71**. Angela Melroy seconded the motion, which was unanimously approved by the board.

Matt Gorman moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$547.50**. Angela Melroy seconded the motion, which was unanimously approved by the board.

Matt Gorman moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$145,968.85**. Angela Melroy seconded the motion, which was unanimously approved by the board.

Matt Gorman moved **THE BONDING FUND RESOLUTION IN THE AMOUNT OF \$551,472.38**. Angela Melroy seconded the motion, which was unanimously approved by the board.

RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #24-10:

Matt Gorman moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #24-10**. Scott Behm seconded the motion, which was unanimously approved by the board.

CLOSED SESSION:

Matt Gorman moved **RESOLUTION #2023 – 117 TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS**. Scott Behm seconded the motion, which was unanimously approved by the board.

Matt Gorman moved **RESOLUTION #2023 – 118 TO HIRE RACHEL INGALA AS PLANT ADMINISTRATIVE ASSISTANT AT A SALARY OF \$46,306.30 PER YEAR EFFECTIVE DATE TBD**. Scott Behm seconded the motion, which was unanimously approved by the board.

Matt Gorman moved **RESOLUTION #2023 – 119 TO HIRE JUSTIN MILBURN AS METER READER/LABORER AT A SALARY OF \$43,000.94 PER YEAR EFFECTIVE JANUARY 8, 2024**. Scott Behm seconded the motion, which was unanimously approved by the board.

PUBLIC PARTICIPATION:

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Scott Behm made a motion to adjourn, which was seconded by Harry Adams and then unanimously approved by the Board.

Respectfully Submitted

Matt Gorman
Secretary/Treasurer

Recorded and prepared by Elizabeth Rogale