

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: October 30, 2023

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2023-2024 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by Chairman, Rich Silvesti at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Rich Silvesti, Chairman; Dawn Passante, Vice-Chairman; Matt Gorman, Secretary/Treasurer; Harry Adams, Member; Scott Behm, Member; Robert Finnegan, Alternate Member. Also present were Elizabeth Rogale, Executive Director/CFO; Matt Walker, Assistant Superintendent; Dennis Yoder, Authority Engineer and Charles Fiore, Authority Solicitor. Angela Melroy, alternate member, was absent.

APPROVAL OF MINUTES:

Matt Gorman made a motion to approve the minutes of September 25, 2023. Scott Behm seconded the motion, which was unanimously approved by the Board.

ENGINEER’S REPORT:

Matt Gorman moved **RESOLUTION #2023 – 090 APPROVING THE FORM C APPLICATION FOR SAFSTOR - 268 HURFFVILLE CROSSKEYS ROAD; BLOCK 86, LOT 1.02 BASED UPON THE ENGINEER’S REVIEW LETTER DATED OCTOBER 16, 2023.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2023 – 091 APPROVING THE INTENTION OF THE WTMUA TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE TAX-EXEMPT BOND OBLIGATIONS FOR CERTAIN EXPENDITURES TO BE MADE IN CONNECTION WITH THE SCHEDULED IMPROVEMENTS TO THE AUTHORITY’S SYSTEM.** Scott Behm seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2023 – 092 AUTHORIZING THE WTMUA TO FILE AN APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6.** Scott Behm seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2023 – 093 APPROPRIATING \$375,000 OF UNRESTRICTED NET ASSETS FOR THE PLANNING AND DESIGN OF THE AMERICAN BOULEVARD TANK PAINTING, THE BRYANT ROAD TANK PAINTING AND THE WHITMAN DRIVE WATER MAIN REPLACEMENT AND SEWER REHABILITATION.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2023 – 094 APPROPRIATING \$470,000 OF UNRESTRICTED NET ASSETS FOR THE LONGBOW DRIVE SEWER REHABILITATION.** Scott Behm seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2023 – 095 AWARDED PLANNING AND DESIGN ENGINEERING SERVICES CONTRACT OF AMERICAN BOULEVARD 3MG TANK PAINTING TO REMINGTON & VERNICK ENGINEERS FOR AN AMOUNT NOT TO EXCEED \$80,000.00 AS NOTED IN THEIR SEPTEMBER 7, 2023 PROPOSAL LETTER.** Scott Behm seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2023 – 096 AWARDED PLANNING AND DESIGN ENGINEERING SERVICES CONTRACT OF BRYANT ROAD 400,000 GALLON TANK PAINTING TO REMINGTON & VERNICK ENGINEERS FOR AN AMOUNT NOT TO EXCEED \$65,000.00 AS NOTED IN THEIR SEPTEMBER 7, 2023 PROPOSAL LETTER.** Scott Behm seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2023 – 097 AWARDED PLANNING AND DESIGN ENGINEERING SERVICES CONTRACT OF WHITMAN DRIVE WATER AND SEWER REPLACEMENT PROJECT TO REMINGTON & VERNICK ENGINEERS FOR AN AMOUNT NOT TO EXCEED \$230,000.00 AS NOTED IN THEIR SEPTEMBER 18, 2023 PROPOSAL LETTER.** Scott Behm seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2023 – 098 AWARDED PLANNING AND DESIGN ENGINEERING SERVICES CONTRACT OF LONG BOW DRIVE SEWER MAIN REHABILITATION TO REMINGTON & VERNICK ENGINEERS FOR AN AMOUNT NOT TO EXCEED \$37,500.00 AS NOTED IN THEIR OCTOBER 10, 2023 PROPOSAL LETTER.** Scott Behm seconded the motion, which was unanimously approved by the Board.

Mr. Yoder updated the Board that they are out to bid for the Wedgwood Golf Course sewer rehabilitation project.

He also updated the Board that the Department of Transportation has received bids on the Route 42 project.

SOLICITOR’S REPORT:

ASSISTANT SUPERINTENDENT’S REPORT:

Scott Behm moved **RESOLUTION #2023 – 099 APPROVING THE EMERGENCY REPLACEMENT OF A 12” GATE VALVE AT THE INTERSECTION OF BOOTHBY CT. AND LONG BOW CIRCLE ON SEPTEMBER 12, 2023 IN AN AMOUNT NOT TO EXCEED \$25,200.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2023 – 100 APPROVING THE EMERGENCY REPLACEMENT OF A 10” GATE VALVE AT THE INTERSECTION OF FORBES ST. AND CORNWALL TERRACE ON SEPTEMBER 13, 2023 IN AN AMOUNT NOT TO EXCEED \$16,000.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2023 – 101 APPROVING ADDITIONAL LEASE SPACE TO AT&T AT 449 WOODBURY TURNERSVILLE ROAD FOR AN ADDITIONAL \$200.00 PER MONTH.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2023 – 102 APPROVING THE 2023 INFRARED HEATER REMOVAL AND REPLACEMENT – 5 POINTS STORAGE TANK TO LGB MECHANICAL, INC. IN AN AMOUNT NOT TO EXCEED \$32,000.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Mr. Walker requested a closed session to discuss personnel matters.

EXECUTIVE DIRECTOR’S REPORT:

Matt Gorman moved **RESOLUTION #2023 – 103 APPROVING THE UPDATED EMPLOYEE HANDBOOK/PERSONNEL POLICIES AND PROCEDURES MANUAL.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Ms. Rogale updated the Board that the state is implementing the Winter Termination Program again this year. This program encourages authorities not to shut off services between November 15th and March 15th.

ONGOING BUSINESS:

NEW BUSINESS:

APPROVAL OF BILLS:

Dawn Passante moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$213,055.90.** Matt Gorman seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE OPERATING FUND RESOLUTION IN THE AMOUNT OF \$325,504.12.** Matt Gorman seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$11,995.28.** Matt Gorman seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$41,172.50.** Matt Gorman seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE BONDING FUND RESOLUTION IN THE AMOUNT OF \$410,700.76**. Matt Gorman seconded the motion, which was unanimously approved by the board.

RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #24-8:

Matt Gorman moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #24-8**. Scott Behm seconded the motion, which was unanimously approved by the board.

CLOSED SESSION:

Matt Gorman moved **RESOLUTION #2023 – 104 TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS**. Scott Behm seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **RESOLUTION #2023 – 105 APPROVING ANTHONY MAZZUCA TO MOVE FROM REPAIRMAN III TO UTILITYMAN I WITH A SALARY INCREASE FROM \$52,005.94 TO \$55,157.81 PER YEAR EFFECTIVE NOVEMBER 6, 2023**. Harry Adams seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **RESOLUTION #2023 – 106 APPROVING CHRISTOPHER BAGIN TO MOVE FROM REPAIRMAN III TO UTILITYMAN I WITH A SALARY INCREASE FROM \$52,005.94 TO \$55,157.81 PER YEAR EFFECTIVE NOVEMBER 6, 2023**. Harry Adams seconded the motion, which was unanimously approved by the board.

PUBLIC PARTICIPATION:

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Scott Behm made a motion to adjourn, which was seconded by Matt Gorman and then unanimously approved by the Board.

Respectfully Submitted

Matt Gorman
Secretary/Treasurer

Recorded and prepared by Jennifer Rotella