

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY**

**PUBLIC MEETING: May 30, 2023**

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2023-2024 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

**CALL TO ORDER:** The meeting was called to order by Chairman, Rich Silvesti at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

**ROLL CALL:** Present from the Board were Rich Silvesti, Chairman; Matt Gorman, Secretary/Treasurer; Harry Adams, Member; Scott Behm, Member; Robert Finnegan, Alternate Member and Angela Melroy, Alternate Member. Also present were Matt Walker, Assistant Superintendent; Matt Mallon, Authority Licensed Operator and Charles Fiore, Authority Solicitor. Harry Adams and Angela Melroy participated via phone. Dawn Passante was absent. Robert Finnegan would vote in place of Dawn Passante.

**APPROVAL OF MINUTES:**

Matt Gorman made a motion to approve the minutes of April 24, 2023. Robert Finnegan seconded the motion, which was unanimously approved by the Board, with the exception of Harry Adams and Scott Behm who abstained.

**APPROVAL OF CLOSED SESSION MINUTES:**

Matt Gorman made a motion to approve the closed session minutes of April 24, 2023. Robert Finnegan seconded the motion, which was unanimously approved by the board, with the exception of Harry Adams and Scott Behm who abstained.

**ENGINEER’S REPORT:**

Matt Gorman moved **RESOLUTION #2023 – 052 APPROPRIATING \$200,000.00 OF UNRESTRICTED NET ASSETS FOR THE WEDGWOOD COUNTRY CLUB SEWER REHABILITATION.** Scott Behm seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2023 – 053 AWARDING ENGINEERING SERVICES TO REMINGTON & VERNICK ENGINEER'S FOR WEDGWOOD COUNTRY CLUB SEWER REHABILITATION AS PER THEIR PROPOSAL DATED MAY 22, 2023.** Matt Gorman seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2023 – 054 APPROVING THE FORM A APPLICATION FOR RAISING CANE'S RESTAURANT AT 5241 ROUTE 42; BLOCK 111.09, LOT 7.01 BASED UPON THE ENGINEER'S REVIEW LETTER DATED MAY 3, 2023.** Matt Gorman seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2023 – 055 APPROVING THE FORM A APPLICATION FOR SPROUTS FARMERS MARKET AT 288 EGG HARBOR RD; BLOCK 199, LOT 12 BASED UPON THE ENGINEER'S REVIEW LETTER DATED MAY 25, 2023.** Scott Behm seconded the motion, which was unanimously approved by the Board.

### **SOLICITOR'S REPORT:**

Mr. Fiore requested a resolution for an agreement for conveyance of property, Block 115.05, Lot 24.02 back to the company ACP Sofint Associates LLP, the deed which reflects that, and for preserving our utility and access easement within that area owned by the company so we can service the system.

Mr. Fiore updated the Board that he is working with Matt Walker in reference to the claim involving Atlantic City Electric. We are moving forward and debating the extent of negligence on the part of the subcontractor. He will report back further as it progresses.

### **ASSISTANT SUPERINTENDENT'S REPORT:**

Scott Behm moved **RESOLUTION #2023 – 056 APPROVING THE EMERGENCY REPAIR OF 1 1/2" WATER SERVICE AT STAGE COACH ROAD AND JOHNSON ROAD IN THE AMOUNT OF \$16,000.00.** Matt Gorman seconded the motion, which was unanimously approved by the Board.

Scott Behm moved **RESOLUTION #2023 – 057 APPROVING THE EMERGENCY REPAIR OF 8" WATER MAIN AT 180 GREENTREE RD IN THE AMOUNT OF \$10,500.00.** Matt Gorman seconded the motion, which was unanimously approved by the Board.

Mr. Walker requested a closed session to discuss personnel.

### **EXECUTIVE DIRECTOR'S REPORT:**

Matt Gorman moved **RESOLUTION #2023 – 058 AUTHORIZING THE REMOVAL OF CHARGES RELATED TO BANKRUPTCY FOR ACCOUNT #11768-0 IN THE AMOUNT OF \$1,555.10.** Robert Finnegan seconded the motion, which was unanimously approved by the Board.

Mr. Walker updated the Board that the WTMUA is being asked to sign an updated vendor agreement with the DCA to continue participation in the Low Income Housing Water Assistance Program (LIHWAP). Ms. Rogale is also looking into the State and

Local Cybersecurity Grant Program to see if we meet the criteria and require the funds and/or services they provide.

Mr. Walker updated the Board that the Bear Paddle Swim School has paid the revised billing and meter/installation fees and that Mother's Matter is still assessing its options and has not reached out to formalize the lease agreement.

**ONGOING BUSINESS:**

Mr. Silvesti updated the Board that he received a copy of the lease for the Berlin Cross Keys Road billboard from Garden State.

**NEW BUSINESS:**

**APPROVAL OF BILLS:**

Robert Finnegan moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$167,492.66**. Matt Gorman seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **THE OPERATING FUND RESOLUTION FOR 2022 IN THE AMOUNT OF \$4,101.03 AND FOR 2023 IN THE AMOUNT OF \$1,383,924.52**. Matt Gorman seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$2,765.00**. Matt Gorman seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$10,458.75**. Matt Gorman seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **THE BONDING FUND RESOLUTION IN THE AMOUNT OF \$7,868.70**. Matt Gorman seconded the motion, which was unanimously approved by the board.

**RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #24-3:**

Robert Finnegan moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #24-3**. Matt Gorman seconded the motion, which was unanimously approved by the board.

**PUBLIC PARTICIPATION:**

Mr. Yerkes asked about the status regarding a customer call from Grenloch Terrace. It was resolved without any issue or action needed from the WTMUA.

Mr. Yerkes asked if the WTMUA is in compliance with sewer and water line updates. Mr. Walker explained that the WTMUA is on pace to meet the requirements issued by the state.

Mr. Yerkes asked about the progress of the new WTMUA building. Mr. Yerkes and Mr. Silvesti praised Ms. Rogale on her excellent work ethic in regards to her work for the WTMUA.

**CLOSED SESSION:**

Matt Gorman moved **RESOLUTION #2023 – 059 TO ENTER INTO A CLOSED SESSION TO DISCUSS LEGAL AND PERSONNEL MATTERS**. Robert Finnegan seconded the motion, which was unanimously approved by the board.

Matt Gorman moved **RESOLUTION #2023 – 060 EXECUTING A CONTRACT AND ACCEPTANCE OF EASEMENT IN REGARDS TO THE AMERICAN BLVD SITE**. Robert Finnegan seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **RESOLUTION #2023 – 061 APPROVING THOMAS MCDONALD TO MOVE FROM UTILITYMAN II TO UTILITYMAN III WITH A SALARY INCREASE FROM \$57,784.38 TO \$60,410.94 PER YEAR EFFECTIVE JUNE 5, 2023**. Matt Gorman seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **RESOLUTION #2023 – 062 APPROVING TIMOTHY MURRAY TO MOVE FROM UTILITYMAN II TO UTILITYMAN III WITH A SALARY INCREASE FROM \$57,784.38 TO \$60,410.94 PER YEAR EFFECTIVE JUNE 5, 2023**. Matt Gorman seconded the motion, which was unanimously approved by the board.

**ADJOURNMENT:**

Since there was no further business to come before the Authority at this time, Harry Adams made a motion to adjourn, which was seconded by Robert Finnegan and then unanimously approved by the Board.

Respectfully Submitted

Matt Gorman  
Secretary/Treasurer

Recorded and prepared by Jennifer Rotella