

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: April 24, 2023

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2023-2024 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by Chairman, Rich Silvesti at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Rich Silvesti, Chairman; Dawn Passante, Vice-Chairman; Matt Gorman, Secretary/Treasurer; Robert Finnegan, Alternate Member and Angela Melroy, Alternate Member. Also present were Elizabeth Rogale, Executive Director/CFO; Matt Walker, Assistant Superintendent; Dennis Yoder, Authority Engineer and Charles Fiore, Authority Solicitor. Scott Behm was absent. Harry Adams was absent due to illness. Robert Finnegan would vote in place of Harry Adams. Angela Melroy would vote in place of Scott Behm.

APPROVAL OF MINUTES:

Matt Gorman made a motion to approve the minutes of March 27, 2023. Robert Finnegan seconded the motion, which was unanimously approved by the Board.

APPROVAL OF CLOSED SESSION MINUTES:

Matt Gorman made a motion to approve the closed session minutes of March 27, 2023. Angela Melroy seconded the motion, which was unanimously approved by the board.

EXECUTIVE DIRECTOR’S REPORT:

Matt Gorman moved **RESOLUTION #2023 – 042 APPROVING THE SHARED SERVICES AGREEMENT WITH THE DEPTFORD MUA.** Robert Finnegan seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2023 – 043 APPROPRIATING \$180,000.00 OF UNRESTRICTED NET ASSETS FOR THE HAINES DRIVE EMERGENCY SEWER REPAIR.** Dawn Passante seconded the motion, which was unanimously approved by the Board.

The Board was updated on the billing status for Bear Paddle Swim School.

Ms. Rogale requested a closed session to discuss potential leasing of Authority property.

ENGINEER'S REPORT:

Matt Gorman moved **RESOLUTION #2023 – 044 APPROVING THE FORM A AND B-1 APPLICATIONS FOR SAFSTOR HURFFVILLE, LLC AT 268 HURFFVILLE-CROSSKEYS RD; BLOCK 86, LOT 1.02 BASED UPON THE ENGINEER'S REVIEW LETTER DATED APRIL 6, 2023.** Dawn Passante seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2023 – 045 APPROVING THE FORM B-1 APPLICATION FOR BELLA VISTA VILLAGE AT 200 DELSEA DRIVE; BLOCK 17, LOT 1 BASED UPON THE ENGINEER'S REVIEW LETTER DATED APRIL 19, 2023.** Angela Melroy seconded the motion, which was unanimously approved by the Board.

SOLICITOR'S REPORT:

ASSISTANT SUPERINTENDENT'S REPORT:

Matt Gorman moved **RESOLUTION #2023 – 046 APPROVING THE EMERGENCY REPAIR OF 4" SEWER LATERAL AT 43 ABBINGTON LANE IN THE AMOUNT OF \$18,200.00.** Robert Finnegan seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2023 – 047 APPROVING THE EMERGENCY REPAIR OF 6" SEWER FORCE MAIN (BATEMAN FARMS) AT 410 HURFFVILLE-GRENLOCH RD IN AN AMOUNT NOT TO EXCEED \$15,000.00.** Robert Finnegan seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2023 – 048 APPROVING THE EMERGENCY REPAIR OF 63 FEET OF 8" SEWER MAIN ON HAINES DRIVE BETWEEN MARCH 24, 2023 AND APRIL 6, 2023 IN THE AMOUNT OF \$178,147.33.** Robert Finnegan seconded the motion, which was unanimously approved by the Board.

Mr. Walker requested a closed session to discuss personnel.

ONGOING BUSINESS:

NEW BUSINESS:

APPROVAL OF BILLS:

Dawn Passante moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$170,833.78.** Angela Melroy seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE OPERATING FUND RESOLUTION FOR 2022 IN THE AMOUNT OF \$20,415.41 AND FOR 2023 IN THE AMOUNT OF \$325,120.38**. Angela Melroy seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$3,772.71**. Angela Melroy seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$4,397.50**. Angela Melroy seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE BONDING FUND RESOLUTION IN THE AMOUNT OF \$10,823.65**. Angela Melroy seconded the motion, which was unanimously approved by the board.

Dawn Passante moved **THE UNEMPLOYMENT FUND RESOLUTION IN THE AMOUNT OF \$159.75**. Angela Melroy seconded the motion, which was unanimously approved by the board.

RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #24-2:

Angela Melroy moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #24-2**. Robert Finnegan seconded the motion, which was unanimously approved by the board.

CLOSED SESSION:

Matt Gorman moved **RESOLUTION #2023 – 049 TO ENTER INTO A CLOSED SESSION TO DISCUSS POTENTIAL LEASE OF AUTHORITY PROPERTY AND PERSONNEL**. Dawn Passante seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **RESOLUTION #2023 – 050 APPOINTING LOUIS DESANTO AS PART-TIME WATER CONSERVATION OFFICER AT A SALARY OF \$16 PER HOUR AT A MAXIMUM OF 25 HOURS PER WEEK EFFECTIVE MAY 1, 2023 TO SEPTEMBER 15, 2023**. Dawn Passante seconded the motion, which was unanimously approved by the board.

Matt Gorman moved **RESOLUTION #2023 – 051 AUTHORIZING THE EXECUTIVE DIRECTOR/CFO OF THE AUTHORITY TO NEGOTIATE A LEASE WITH THE NON-PROFIT ORGANIZATION LAUREN ROSE ALBERT FOUNDATION-MOTHER’S MATTER**. Dawn Passante seconded the motion, which was unanimously approved by the board.

PUBLIC PARTICIPATION:

No one from the public was present.

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Angela Melroy made a motion to adjourn, which was seconded by Robert Finnegan and then unanimously approved by the Board.

Respectfully Submitted

Matt Gorman
Secretary/Treasurer

Recorded and prepared by Jennifer Rotella