

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY AUTHORIZING A WAIVER OF APPLICATION AND PERMIT FEES FOR  
A TEMPORARY CLASSROOM UNIT BEING INSTALLED AT HURFFVILLE  
ELEMENTARY SCHOOL**

**WHEREAS**, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, received a request from the Washington Township Board of Education for the Authority to waive application and permit fees for a temporary classroom unit being installed at Hurffville Elementary School; and

**WHEREAS**, the Authority received a letter from Remington & Vernick Engineer's dated December 1, 2022 regarding the request, and the Authority has determined that the application and permit fees for the temporary classroom unit being installed at Hurffville Elementary School may be waived; and

**WHEREAS**, the performance bond(s), surety document(s), and maintenance bond(s) will be due per the Authority's rules and regulations and applicable statutes.

**NOW, THEREFORE BE IT RESOLVED**, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority, in the County of Gloucester, State of New Jersey as follows:

1. The Authority waives the application and permit fees, if any, as to be determined by Form C-2 submission from the Applicant for the temporary classroom unit being installed at Hurffville Elementary School.
2. Any performance bond(s), surety document(s), and/or maintenance bond(s) will be due per the Authority's rules and regulations and applicable statutes.

**ADOPTED** by Washington Township Municipal Utilities Authority on December 28, 2022.

**ATTEST:**

**Washington Township Municipal  
Utilities Authority**

  
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**Matt Gorman, Secretary**

  
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**Rich Silvesti, Chairman**

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY AUTHORIZING LITIGATION TO RECOVER COSTS INCURRED AS A  
RESULT OF A PROPERTY DAMAGE CLAIM AGAINST ATLANTIC CITY ELECTRIC  
AND RIGGS DISTLER & COMPANY, INC.**

**WHEREAS**, on or about August 3, 2021, Riggs Distler & Company, Inc. acting on behalf of Atlantic City Electric, damaged the water main while installing/replacing electric utility poles at the Washington Township Municipal Utilities Authority (the "Authority") parking lot located at 152 Whitman Drive; and

**WHEREAS**, on or about August 25, 2021, the Authority submitted a claim form to Atlantic City Electric to recover costs in the amount of \$128,280.89; and

**WHEREAS**, to date, Atlantic City Electric and/or Riggs Distler & Company, Inc. have failed to remit payment to the Authority for the damages incurred; and

**WHEREAS**, the Authority Attorney and other Authority Officials have contacted Atlantic City Electric and Riggs Distler & Company, Inc. in an effort to resolve this matter, but to date, have received no proposal to resolve same.

**NOW, THEREFORE BE IT RESOLVED** by proper motion and affirmative vote the Authority hereby authorizes:

- 1) The Authority Attorney is authorized to continue discussions with Atlantic City Electric and/or Riggs Distler & Company, Inc. to resolve this matter.
- 2) The Authority Attorney is authorized to proceed with the filing of a complaint in the Superior Court of New Jersey, Gloucester County, against Atlantic City Electric and/or Riggs Distler & Company, Inc., if, and when, necessary; and
- 3) The Executive Director and/or other appropriate official is authorized to take all steps to effectuate the terms of this resolution.

**ADOPTED** by Washington Township Municipal Utilities Authority on December 28, 2022.

**ATTEST:**

**Washington Township Municipal  
Utilities Authority**

  
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**Matt Gorman, Secretary**

  
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**Rich Silvesti, Chairman**

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
TO APPROVE THE EMERGENCY REPAIR OF 8" ACP SEWER MAIN BREAK AT 42  
SCOTCH DRIVE IN AN AMOUNT NOT TO EXCEED \$38,000.00**

**WHEREAS**, the Washington Township Municipal Utilities Authority ("Authority") a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there exists the need to approve the emergency repair of an 8" ACP Sewer Main at 42 Scotch Drive in an amount not to exceed \$38,000.00; and

**WHEREAS**, the Authority finds that there was an emergency that affected the health, safety, and welfare of the public which required the immediate delivery of services. The Authority also finds that the emergency repair was not reasonably foreseeable; and

**WHEREAS**, the Authority has approved the emergency repair of an 8" ACP Sewer Main at 42 Scotch Drive in an amount not to exceed \$38,000.00, to be charged from Budget Account number 2-01-01-200-613 by proper motion.

**NOW, THEREFORE BE IT RESOLVED**, by the Authority, County of Gloucester, and State of New Jersey, that the Authority has approved the emergency repair of an 8" ACP Sewer Main at 42 Scotch Drive in an amount not to exceed \$38,000.00.

**CERTIFICATE OF AVAILABLE FUNDS**

I, Elizabeth S. Rogale, Authority Executive Director/Chief Financial Officer, hereby certify that the funds as stated in this Resolution are available to the Authority. The Budget Account number to be charged is 2-01-01-200-613.

Dated: 12/28/22

  
\_\_\_\_\_  
Elizabeth S. Rogale,  
Executive Director/CFO

**ADOPTED** by Washington Township Municipal Utilities Authority on December 28, 2022.

**ATTEST:**

**Washington Township Municipal  
Utilities Authority**

  
\_\_\_\_\_  
Matt Gorman, Secretary

  
\_\_\_\_\_  
Rich Silvesti, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
TO APPROVE THE EMERGENCY REPAIR OF 6" CIP WATER MAIN BREAK AT 16  
ACRUX COURT IN AN AMOUNT NOT TO EXCEED \$9,500.00**

**WHEREAS**, the Washington Township Municipal Utilities Authority ("Authority") a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there exists the need to approve the emergency repair of a 6" CIP Water Main Break at 16 Acrux Court in an amount not to exceed \$9,500.00; and

**WHEREAS**, the Authority finds that there was an emergency that affected the health, safety, and welfare of the public which required the immediate delivery of services. The Authority also finds that the emergency repair was not reasonably foreseeable; and

**WHEREAS**, the Authority has approved the emergency repair of a 6" CIP Water Main Break at 16 Acrux Court in an amount not to exceed \$9,500.00, to be charged from Budget Account number 2-01-02-200-613 by proper motion.

**NOW, THEREFORE BE IT RESOLVED**, by the Authority, County of Gloucester, and State of New Jersey, that the Authority has approved the emergency repair of a 6" CIP Water Main Break at 16 Acrux Court in an amount not to exceed \$9,500.00.

**CERTIFICATE OF AVAILABLE FUNDS**

I, Elizabeth S. Rogale, Authority Executive Director/Chief Financial Officer, hereby certify that the funds as stated in this Resolution are available to the Authority. The Budget Account number to be charged is 2-01-02-200-613.

Dated: 12/28/22

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Elizabeth S. Rogale,  
Executive Director/CFO

**ADOPTED** by Washington Township Municipal Utilities Authority on December 28, 2022.

**ATTEST:**

**Washington Township Municipal  
Utilities Authority**

Matt Gorman  
Matt Gorman, Secretary

Rich Silvesti  
Rich Silvesti, Chairman

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
TO APPROVE THE EMERGENCY REPAIR OF 6" CIP WATER MAIN BREAK AT 13  
NOVA COURT IN AN AMOUNT NOT TO EXCEED \$10,700.00**

**WHEREAS**, the Washington Township Municipal Utilities Authority ("Authority") a duly constituted public body in the County of Gloucester, State of New Jersey, has determined that there exists the need to approve the emergency repair of a 6" CIP Water Main Break at 13 Nova Court in an amount not to exceed \$10,700.00; and

**WHEREAS**, the Authority finds that there was an emergency that affected the health, safety, and welfare of the public which required the immediate delivery of services. The Authority also finds that the emergency repair was not reasonably foreseeable; and

**WHEREAS**, the Authority has approved the emergency repair of a 6" CIP Water Main Break at 13 Nova Court in an amount not to exceed \$10,700.00, to be charged from Budget Account number 2-01-02-200-613 by proper motion.

**NOW, THEREFORE BE IT RESOLVED**, by the Authority, County of Gloucester, and State of New Jersey, that the Authority has approved the emergency repair of a 6" CIP Water Main Break at 13 Nova Court in an amount not to exceed \$10,700.00.

**CERTIFICATE OF AVAILABLE FUNDS**

I, Elizabeth S. Rogale, Authority Executive Director/Chief Financial Officer, hereby certify that the funds as stated in this Resolution are available to the Authority. The Budget Account number to be charged is 2-01-02-200-613.

Dated: 12/28/22



Elizabeth S. Rogale,  
Executive Director/CFO

**ADOPTED** by Washington Township Municipal Utilities Authority on December 28, 2022.

**ATTEST:**

**Washington Township Municipal  
Utilities Authority**

  
\_\_\_\_\_  
Matt Gorman, Secretary

  
\_\_\_\_\_  
Rich Silvesti, Chairman

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER ONE REQUIREMENTS**

**Whereas**, the WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (the "Authority") is a member of the New Jersey Municipal Utilities Authority Joint Insurance Fund (the "Fund") which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

**Whereas**, through its membership in the Fund, the Authority enjoys cyber liability insurance coverage to protect the Authority from the potential devastating costs associated with a cyber related claim; and

**Whereas**, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

**Whereas**, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Authority; and

**Whereas**, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Authority to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Authority cyber insurance policy, administered through the Fund and the Municipal Excess Liability Joint Insurance Fund;

**Now Therefore Be It Resolved** that the Authority does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 1 of the NJ MEL Cyber Risk Management Plan;

**Information Backup**

**Security Patches and Updates**

**Defensive Software**

**Security Awareness Training**

**Password Management**

**Email Warning**

**Incident Response Plan**

**Technology Practice Policy**

**Government Cyber Membership**

**And, Be It Further Resolved**, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

**ADOPTED** by Washington Township Municipal Utilities Authority on December 28, 2022.

**ATTEST:**

**Washington Township Municipal  
Utilities Authority**

  
\_\_\_\_\_  
**Matt Gorman, Secretary**

  
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**Rich Silvesti, Chairman**

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER TWO REQUIREMENTS**

**Whereas**, the WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (the "Authority") is a member of the New Jersey Municipal Utilities Authority Joint Insurance Fund (the "Fund") which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

**Whereas**, through its membership in the Fund, the Authority enjoys cyber liability insurance coverage to protect the Authority from the potential devastating costs associated with a cyber related claim; and

**Whereas**, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

**Whereas**, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Authority; and

**Whereas**, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Authority to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Authority cyber insurance policy, administered through the Fund and the Municipal Excess Liability Joint Insurance Fund;

**Now Therefore Be It Resolved** that the Authority does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 2 of the NJ MEL Cyber Risk Management Plan;

**Server Security**

**Remote Access - VPN**

**Access Privilege Controls**

**Leadership Expertise**

**Technology Support**

**IT Business Continuity Planning**

**System and Event Logging**

**Banking Controls**

**Protected Information**

**And, Be It Further Resolved**, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

**ADOPTED** by Washington Township Municipal Utilities Authority on December 28, 2022.

**ATTEST:**

**Washington Township Municipal  
Utilities Authority**

  
\_\_\_\_\_  
**Matt Gorman, Secretary**

  
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**Rich Silvesti, Chairman**

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER THREE REQUIREMENTS**

**Whereas**, the WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY is a member of the New Jersey Municipal Utilities Authority Joint Insurance Fund (the "Fund") which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

**Whereas**, through its membership in the Fund, the Authority enjoys cyber liability insurance coverage to protect the Authority from the potential devastating costs associated with a cyber related claim; and

**Whereas**, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

**Whereas**, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Authority; and

**Whereas**, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Authority to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Authority cyber insurance policy, administered through the Fund and the Municipal Excess Liability Joint Insurance Fund;

**Now Therefore Be It Resolved** that the Authority does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 3 of the NJ MEL Cyber Risk Management Plan;

**Network Segmentation**

**Remote Access - MFA**

**Password Integrity**

**System and Event Logging Review**

**Third-Party Risk Management**

**And, Be It Further Resolved**, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

**ADOPTED** by Washington Township Municipal Utilities Authority on December 28, 2022.

**ATTEST:**

**Washington Township Municipal  
Utilities Authority**

  
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**Matt Gorman, Secretary**

  
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**Rich Silvesti, Chairman**



**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY APPROVING THE CANCELLATION OF THE BALANCE OF ACCOUNT  
#12411-0; BLOCK 181, LOT 1.03 IN THE AMOUNT OF \$12,815.06 DUE TO IN REM  
FORECLOSURE**

**WHEREAS**, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, has a sewer/water lien in the amount of \$12,815.06, including all interest and penalties, currently existing on the property identified as Block 181, Lot 1.03, on the tax map of the Township of Washington, County of Gloucester (the "Property"); and

**WHEREAS**, the Township of Washington had foreclosed upon the Property; and

**WHEREAS**, the Authority has determined that the amounts due for the sewer/water account cannot be collected and the account shall be cancelled.

**NOW, THEREFORE BE IT RESOLVED**, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority, in the County of Gloucester, State of New Jersey, that the sewer/water account identified as account number: 12411-0, in the amount of \$12,815.06 shall be cancelled of record and the Authority may remove same from its accounts.

**ADOPTED** by Washington Township Municipal Utilities Authority on December 28, 2022.

**ATTEST:**

**Washington Township Municipal  
Utilities Authority**

  
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**Matt Gorman, Secretary**

  
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**Rich Silvesti, Chairman**

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY TO ENTER INTO A CLOSED SESSION TO DISCUSS LEGAL AND  
PERSONNEL MATTERS**

**WHEREAS**, the Washington Township Municipal Utilities Authority ("Authority"), a duly constituted public body in the County of Gloucester, State of New Jersey, has determined there is a need to discuss the following subject(s) in closed session:

Legal and Personnel matters.

**NOW, THEREFORE BE IT RESOLVED**, upon proper motion and vote at a public meeting by the Washington Township Municipal Utilities Authority, in the County of Gloucester, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topic(s) above on December 28, 2022.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

**ADOPTED** by Washington Township Municipal Utilities Authority on December 28, 2022.

**ATTEST:**

**Washington Township Municipal  
Utilities Authority**

  
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**Matt Gorman, Secretary**

  
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**Rich Silvesti, Chairman**

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY TO APPROVE THE SIDE LETTER OF AGREEMENT BY AND  
BETWEEN UFCW LOCAL 360 PLANT EMPLOYEES AND WASHINGTON  
TOWNSHIP MUA DATED DECEMBER 20, 2022**

**WHEREAS**, the Washington Township Municipal Utilities Authority ("Authority"), County of Gloucester and State of New Jersey has determined that there exists the need to approve the negotiated Side Letter of Agreement (the "Agreement") between the Authority and United Food & Commercial Workers Union Local 360 (the "Union"); and

**WHEREAS**, the Authority and the Union have both agreed upon the terms of the Agreement dated December 20, 2022; and

**WHEREAS**, the Authority has approved the Agreement subject to review of the Solicitor and subject to ratification by the Union.

**NOW, THEREFORE BE IT RESOLVED**, that the Authority has approved the Agreement subject to review of the Solicitor and ratification by the Union.

**ADOPTED** by Washington Township Municipal Utilities Authority on December 28, 2022.

**ATTEST:**

**Washington Township Municipal  
Utilities Authority**

  
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**Matt Gorman, Secretary**

  
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**Rich Silvesti, Chairman**

**RESOLUTION OF THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY TO HIRE AIDEN BIELLO AS METER READER/LABORER AT A  
SALARY OF \$42,537.50 PER YEAR EFFECTIVE JANUARY 9, 2023**

**WHEREAS**, the Washington Township Municipal Utilities Authority, a duly constituted public body in the County of Gloucester, State of New Jersey ("Authority"), has determined that there exists the need to approve the hire of Aiden Biello as Meter Reader/Laborer; and

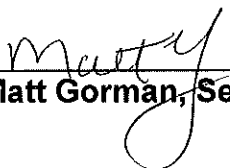
**WHEREAS**, the Authority, by proper motion, desires to hire Aiden Biello as Meter Reader/Laborer at a salary of \$42,537.50 per year effective January 9, 2023.

**NOW, THEREFORE BE IT RESOLVED**, by proper motion, the Washington Township Municipal Utilities Authority, County of Gloucester, and State of New Jersey has approved the hire of Aiden Biello as Meter Reader/Laborer at a salary of \$42,537.50 per year effective January 9, 2023.

**ADOPTED** by Washington Township Municipal Utilities Authority on December 28, 2022.

**ATTEST:**

**Washington Township Municipal  
Utilities Authority**

  
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**Matt Gorman, Secretary**

  
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**Rich Silvesti, Chairman**