

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY**

**PUBLIC MEETING: Wednesday, December 28, 2022 at 6:15 P.M.**

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meeting for Fiscal Year 2022-2023 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

**CALL TO ORDER:** The meeting was called to order by Chairman, Rich Silvesti at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

**ROLL CALL:** Present from the Board was Rich Silvesti, Chairman; Matt Gorman, Secretary/Treasurer; Ray DiNovi, Member; Robert Finnegan, Alternate Member and Angela Melroy, Alternate Member. Also present were Elizabeth Rogale, Executive Director/CFO; Matt Walker, Assistant Superintendent; Dennis Yoder, Authority Engineer and Charles Fiore, Authority Solicitor. Harry Adams and Dawn Passante were absent. Robert Finnegan would vote in place of Dawn Passante and Angela Melroy would vote in place of Harry Adams.

Ms. Rogale participated via conference call.

**APPROVAL OF MINUTES:**

Matt Gorman made a motion to approve the minutes of November 28, 2022. Robert Finnegan seconded the motion, which was unanimously approved by the board, with the exception of Ray DiNovi and Angela Melroy, who abstained.

**APPROVAL OF CLOSED SESSION MINUTES:**

Matt Gorman made a motion to approve the closed session minutes of November 28, 2022. Robert Finnegan seconded the motion, which was unanimously approved by the board, with the exception of Ray DiNovi and Angela Melroy, who abstained.

**ENGINEER’S REPORT:**

Angela Melroy moved **RESOLUTION #2022 – 106 AUTHORIZING A WAIVER OF APPLICATION AND PERMIT FEES FOR A TEMPORARY CLASSROOM UNIT BEING INSTALLED AT HURFFVILLE ELEMENTARY SCHOOL.** Robert Finnegan seconded the motion, which was unanimously approved by the board, with the exception of Ray DiNovi who abstained.

**SOLICITOR’S REPORT:**

Matt Gorman moved **RESOLUTION #2022 – 107 AUTHORIZING LITIGATION AGAINST BOTH ATLANTIC CITY ELECTRIC AND RIGGS/DISTLER.** Ray DiNovi seconded the motion, which was unanimously approved by the board.

The Board was updated that it has not received a response from the GCUA after the last communication was sent.

**ASSISTANT SUPERINTENDENT'S REPORT:**

Matt Gorman moved **RESOLUTION #2022 – 108 APPROVING THE EMERGENCY REPAIR OF 8" ACP SEWER MAIN BREAK AT 42 SCOTCH DRIVE IN AN AMOUNT NOT TO EXCEED \$38,000.00.** Angela Melroy seconded the motion, which was unanimously approved by the board.

Matt Gorman moved **RESOLUTION #2022 – 109 APPROVING THE EMERGENCY REPAIR OF 6" CIP WATER MAIN BREAK AT 16 ACRUX COURT IN AN AMOUNT NOT TO EXCEED \$9,500.00.** Angela Melroy seconded the motion, which was unanimously approved by the board.

Matt Gorman moved **RESOLUTION #2022 – 110 APPROVING THE EMERGENCY REPAIR OF 6" CIP WATER MAIN BREAK AT 13 NOVA COURT IN AN AMOUNT NOT TO EXCEED \$10,700.00.** Angela Melroy seconded the motion, which was unanimously approved by the board.

Mr. Walker thanked the board for recognizing the employees of the MUA during the holidays.

Mr. Walker requested a closed session to discuss personnel matters.

**EXECUTIVE DIRECTOR'S REPORT:**

Matt Gorman moved **RESOLUTION #2022 – 111 ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER ONE REQUIREMENTS.** Robert Finnegan seconded the motion, which was unanimously approved by the board.

Matt Gorman moved **RESOLUTION #2022 – 112 ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER TWO REQUIREMENTS.** Robert Finnegan seconded the motion, which was unanimously approved by the board.

Matt Gorman moved **RESOLUTION #2022 – 113 ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER THREE REQUIREMENTS.** Robert Finnegan seconded the motion, which was unanimously approved by the board.

Matt Gorman moved **RESOLUTION #2022 – 114 APPROVING THE CANCELLATION OF THE BALANCE OF ACCOUNT #12411-0; BLOCK 181, LOT 1.03 IN THE AMOUNT OF \$12,815.06 DUE TO IN REM FORECLOSURE.** Robert Finnegan seconded the motion, which was unanimously approved by the board.

Ms. Rogale thanked the board for organizing the MUA holiday party.

Ms. Rogale requested a closed session to discuss personnel matters.

**ONGOING BUSINESS:**

**NEW BUSINESS:**

**APPROVAL OF BILLS:**

Robert Finnegan moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$126,604.19**. Ray DiNovi seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **THE OPERATING FUND RESOLUTION IN THE AMOUNT OF \$317,952.85**. Ray DiNovi seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$4,458.72**. Ray DiNovi seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$8,325.93**. Ray DiNovi seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **BONDING IN THE AMOUNT OF \$3,770.25**. Ray DiNovi seconded the motion, which was unanimously approved by the board.

**RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #23-10:**

Robert Finnegan moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #23-10**. Ray DiNovi seconded the motion, which was unanimously approved by the board.

**CLOSED SESSION:**

Ray DiNovi moved **RESOLUTION #2022 – 115 TO ENTER INTO CLOSED SESSION TO DISCUSS LEGAL AND PERSONNEL MATTERS**. Robert Finnegan seconded the motion, which was unanimously approved by the board.

When the meeting reconvened, Matt Gorman moved **RESOLUTION #2022 – 116 TO APPROVE THE SIDE LETTER OF AGREEMENT BY AND BETWEEN UFCW LOCAL 360 PLANT EMPLOYEES AND THE WASHINGTON TOWNSHIP MUA DATED 12/20/22**. Robert Finnegan seconded the motion, which was unanimously approved by the board.

Robert Finnegan moved **RESOLUTION #2022 – 117 TO HIRE AIDEN BIELLO AS METER READER/LABORER AT A SALARY OF \$42,537.50 PER YEAR EFFECTIVE JANUARY 9, 2023**. Angela Melroy seconded the motion, which was unanimously approved by the board.

**PUBLIC PARTICIPATION:**

The board opened the meeting for public participation. No one was present this evening.

**ADJOURNMENT:**

Since there was no further business to come before the Authority at this time, Ray DiNovi made a motion to adjourn, which was seconded by Angela Melroy and then unanimously approved by the Board.

Respectfully submitted

Matt Gorman  
Secretary/Treasurer

Recorded and Prepared by Jennifer Rotella