

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: February 8, 2022

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2022-2023 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

Charles Fiore from Marmero Law swore in Angela Donato and Dawn Passante.

CALL TO ORDER: The meeting was called to order by the Executive Director, Angela Grassia, at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Rich Silvesti, Chairman, Harry Adams, Vice Chairman; Matt Gorman, Secretary/Treasurer; Dawn Passante, Member and Angela Donato, Alternate Member. Also present were Angela Grassia, Executive Director; Matt Walker, Assistant Superintendent; Dennis Yoder, Authority Engineer and Charles Fiore, Authority Solicitor. Ray DiNovi was absent this evening. Angela Donato would vote in his place.

ELECTION OF OFFICERS:

Chairman:

Ms. Grassia requested nominations for the office of Chairman. Matt Gorman nominated Mr. Silvesti. Harry Adams seconded the motion which was unanimously approved by the Board. The motion passed for Mr. Silvesti as Chairman.

Vice Chairman:

Mr. Silvesti opened nominations for Vice Chairman. Rich Silvesti nominated Harry Adams. Dawn Passante seconded the motion which was unanimously approved by the Board. The motion passed for Mr. Adams as Vice Chairman.

Secretary/Treasurer:

Mr. Silvesti opened nominations for Secretary/Treasurer. Harry Adams nominated Matt Gorman. Dawn Passante seconded the motion which was unanimously approved by the Board. The motion passed for Mr. Gorman as Secretary/Treasurer.

Mr. Silvesti opened nominations for the following:

AUDITOR APPOINTMENT: Matt Gorman moved **RESOLUTION #2022 – 001 TO APPOINT BOWMAN & COMPANY FOR AUTHORITY AUDITOR.** Harry Adams seconded the motion which was unanimously approved by the Board.

BOND COUNSEL APPOINTMENT: Matt Gorman moved **RESOLUTION #2022 – 002 TO APPOINT FLEISHMAN-DANIELS LAW OFFICES, LLC AS AUTHORITY BOND COUNSEL.** Harry Adams seconded the motion which was unanimously approved by the Board.

ENGINEER APPOINTMENT: Matt Gorman moved **RESOLUTION # 2022 – 003 TO APPOINT REMINGTON & VERNICK ENGINEERS FOR AUTHORITY ENGINEER.** Harry Adams seconded the motion which was unanimously approved by the Board.

FINANCIAL ADVISOR APPOINTMENT: Matt Gorman moved **RESOLUTION #2022 – 004 TO APPOINT ACACIA FINANCIAL GROUP, INC. AS AUTHORITY FINANCIAL ADVISOR.** Harry Adams seconded the motion which was unanimously approved by the Board.

LICENSED OPERATOR APPOINTMENT: Matt Gorman moved **RESOLUTION #2022 - 005 TO APPOINT WATER RESOURCE MANAGEMENT AS LICENSED OPERATOR.** Harry Adams seconded the motion, which was unanimously approved by the Board.

RISK MANAGEMENT APPOINTMENT: Matt Gorman moved **RESOLUTION #2022 – 006 TO APPOINT HARDENBERGH INSURANCE GROUP AS RISK MANAGEMENT.** Harry Adams seconded the motion which was unanimously approved by the Board.

SOLICITOR APPOINTMENT: Matt Gorman moved **RESOLUTION #2022 – 007 TO APPOINT MARMERO LAW AS AUTHORITY SOLICITOR.** Harry Adams seconded the motion which was unanimously approved by the Board.

CONFLICT SOLICITOR APPOINTMENT: Matt Gorman moved **RESOLUTION #2022 – 008 TO APPOINT THE LAW OFFICE OF STEPHEN ALTAMURO AS CONFLICT SOLICITOR.** Harry Adams seconded the motion which was unanimously approved by the Board.

TRUST BANK APPOINTMENT: Matt Gorman moved **RESOLUTION # 2022 – 009 TO CONTINUE WITH TD BANK AS THE APPOINTED AUTHORITY TRUST BANK.** Harry Adams seconded the motion which was unanimously approved by the Board.

APPROVAL OF 2022-2023 CASH MANAGEMENT PLAN: Matt Gorman moved **RESOLUTION #2022 – 010 TO APPROVE THE 2022-2023 CASH MANAGEMENT PLAN.** Dawn Passante seconded the motion which was unanimously approved by the Board.

DEPOSITORY BANK APPOINTMENT: Angela Donato moved **RESOLUTION # 2022 – 011 TO APPOINT FULTON BANK/TD BANK AS THE AUTHORITY**

DEPOSITORY BANKS. Harry Adams seconded the motion which was unanimously approved by the Board.

OFFICIAL NEWSPAPER DESIGNATION: Matt Gorman moved **RESOLUTION # 2022 – 012 TO APPOINT THE COURIER POST AND THE SOUTH JERSEY TIMES AS THE OFFICIAL AUTHORITY NEWSPAPERS.** Dawn Passante seconded the motion which was unanimously approved by the Board.

APPROVAL OF MINUTES:

Matt Gorman made a motion to approve the minutes of January 25, 2022. Dawn Passante seconded the motion which was unanimously approved by the Board with the exception of Harry Adams and Angela Donato who abstained.

ENGINEER’S REPORT:

Dennis Yoder stated that he had no board approvals this evening. He referred to his Engineer’s Report in the package if anyone had any questions.

SOLICITOR’S REPORT:

Charles Fiore stated that he would update the Board at the next meeting regarding Jefferson Hospital.

ASSISTANT SUPERINTENDENT’S REPORT:

Matt Walker asked for a closed session to discuss personnel issues.

EXECUTIVE DIRECTOR’S REPORT:

Angela Grassia referred to her report and the resolutions to be passed. Also, she asked the Board to take home and review the WTMUA’s by-laws that will be updated for language.

Matt Gorman moved **RESOLUTON #2022 – 013 TO ADOPT THE 2022-2023 WTMUA MEETING SCHEDULE.** Dawn Passante seconded the motion which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2022 – 0014 TO APPROVE THE METLIFE DENTAL RENEWAL FOR 2022-2023.** Dawn Passante seconded the motion which was unanimously approved by the Board.

CLOSED SESSION:

Matt Gorman moved **RESOLUTION #2022 – 015 TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL ISSUES.** Harry Adams seconded the motion which was unanimously approved by the Board.

After the meeting had reconvened, the Board passed the following resolutions.

Dawn Passante moved **RESOLUTION #2022 – 016 TO APPROVE JACOB HENDRICKSON TO MOVE FROM REPAIRMAN II TO REPAIRMAN III WITH SALARY TO INCREASE FROM \$48,687.50 TO \$50,737.50 EFFECTIVE FEBRUARY 14, 2022.** Matt Gorman seconded the motion which was unanimously approved by the Board.

Dawn Passante moved **RESOLUTION #2022 – 017 TO APPROVE JUSTIN ELMORE TO MOVE FROM REPAIRMAN I TO REPAIRMAN II WITH SALARY TO INCREASE FROM \$46,125.00 TO \$48,687.50 EFFECTIVE FEBRUARY 14, 2022.** Angela Donato seconded the motion which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2022 – 018 TO APPROVE A 2.5 PERCENT INCREASE FOR THE NON-UNION AND SUPERVISORY EMPLOYEES EFFECTIVE JANUARY 31, 2022.** Harry Adams seconded the motion which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2022 – 019 TO ADOPT THE 2022 SALARY RANGES FOR POSITIONS IN THE WTMUA.** Angela Donato seconded the motion which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2022 – 020 TO APPROVE THE HIRE OF JENNIFER ROTELLA FOR THE POSITION OF BOARD SECRETARY IN THE AMOUNT OF \$150.00 PER MEETING.** Dawn Passante seconded the motion which was unanimously approved by the Board.

PUBLIC PARTICIPATION:

The Board opened the meeting for public participation. No one was present this evening.

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Matt Gorman made a motion to adjourn, which was seconded by Harry Adams and then unanimously approved by the Board.

Respectfully Submitted

Matt Gorman
Secretary/Treasurer

Recorded and prepared by Angela Grassia