

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: NOVEMBER 27, 2018

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2018-2019 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by the Chairman, Rich Silvesti, at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board was Rich Silvesti, Chairman; Matt Gorman, Secretary/Treasurer; Jack Yerkes, Member; Harry Adams, Vice Chairman and Bonnie Vance, Alternate Member. Also present were Angela Grassia, Executive Director; Matt Walker, Assistant Superintendent; Elizabeth Rogale-Pavlik, Deputy Executive Director/CFO; Dennis Yoder, Authority Engineer, and Doug Long, Authority Solicitor. Ray DiNovi, Member and Frank Cianci, Alternate Member were absent tonight. Bonnie Vance would vote in the place of Ray DiNovi.

APPROVAL OF MINUTES:

Matt Gorman made a motion to approve the minutes of November 12, 2018. Harry Adams seconded the motion which was unanimously approved by the Board.

APPROVAL OF CLOSED SESSION MINUTES:

Matt Gorman made a motion to approve the closed session minutes of November 12, 2018. Harry Adams seconded the motion which was unanimously approved by the Board.

ENGINEER’S REPORT:

Dennis Yoder asked for a closed session to discuss possible contract negotiations.

All American Assisted Living:

Jack Yerkes moved **RESOLUTION #2018 – 102 TO APPROVE FORM D APPLICATION FOR ALL AMERICAN ASSISTED LIVING BASED ON THE ENGINEER’S LETTER DATED NOVEMBER 20, 2018.** Bonnie Vance seconded the motion which was unanimously approved by the Board.

United Development Company, LLC:

Jack Yerkes moved **RESOLUTION #2018 – 103 TO APPROVE FORM C APPLICATION FOR UNITED DEVELOPMENT COMPANY, LLC FOR WATER AND SEWER BASED ON THE ENGINEER’S LETTER DATED NOVEMBER 26, 2018.** Bonnie Vance seconded the motion which was unanimously approved by the Board.

SOLICITOR'S REPORT:

Doug Long referred to the letter he sent to Robert Mintz, Esq. dated November 20, 2018 regarding the Kennedy Hospital project. Credits for connection fees would not apply to this project.

ASSISTANT SUPERINTENDENT'S REPORT:

Matt Walker asked for a closed session to discuss personnel matters.

EXECUTIVE DIRECTOR'S REPORT:

Angela Grassia stated that the yearly holiday lunch would be held on Thursday, December 20th.

2019 – 2020 Preliminary Budget:

Elizabeth Rogale-Pavlik referred to the budget in the packet and asked if there were any additional questions or comments before approval.

Since the budget was the same document given to the Board on November 9th and there were no comments, **Bonnie Vance moved RESOLUTION #2018 – 104 TO APPROVE THE 2019 – 2020 AUTHORITY BUDGET.** Harry Adams seconded the motion which was unanimously approved by the Board.

APPROVAL OF BILLS:

Jack Yerkes moved the **Payroll Fund Resolution in the amount of \$140,712.23.** Bonnie Vance seconded the motion which was approved by a unanimous roll call vote.

Jack Yerkes moved the **Operating Fund Resolution in the amount of \$1,187,748.16.** Bonnie Vance seconded the motion which was approved by a unanimous roll call vote.

Jack Yerkes moved the **Escrow Fund Resolution in the amount of \$10,288.17.** Bonnie Vance seconded the motion which was approved by a unanimous roll call vote.

Jack Yerkes moved the **General Reserve Fund Resolution in the amount of \$13,226.75.** Bonnie Vance seconded the motion which was approved by a unanimous roll call vote.

PUBLIC PARTICIPATION:

United Development Company, LLC:

John Tesoriero, PE from Tesco Engineering was present this evening since his client was on the agenda for Form C approval.

CLOSED SESSION:

Matt Gorman moved **RESOLUTION #2018 – 105 TO ENTER INTO A CLOSED SESSION TO DISCUSS CONTRACT NEGOTIATIONS AND PERSONNEL MATTERS.** Harry Adams seconded the motion which was unanimously approved by the Board.

After the meeting had reconvened, Jack Yerkes moved **RESOLUTION #2018 – 106 TO AUTHORIZE AN INCREASE IN SALARY OF \$1,500.00 FOR JACOB HENDRICKSON FROM \$37,500 TO \$39,000.00 EFFECTIVE DECEMBER 1, 2018 MOVING FROM METER READER/LABORER TO REPAIRMAN I.** Bonnie Vance seconded the motion which was unanimously approved by the Board.

MUA RELOCATION - OFFICE PROJECT:

Matt Gorman made a motion to authorize the Solicitor to make an offer on the parcel of land known as Block 195, Lot 15 located at Greentree Road and No Name Street. Harry Adams seconded the motion which was unanimously approved by the Board.

MUA BOARD MEETING CHANGE:

Since there were conflicts with the meeting date of December 19th, Matt Gorman moved **RESOLUTION #2018 – 107 TO MOVE THE DECEMBER MEETING FROM WEDNESDAY, DECEMBER 19TH TO TUESDAY, DECEMBER 18TH AT 6:15PM.** Harry Adams seconded the motion which was unanimously approved by the Board.

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Matt Gorman made a motion to adjourn, which was seconded by Bonnie Vance and then unanimously approved by the Board.

Respectfully Submitted

Matt Gorman
Secretary/Treasurer

Recorded and prepared by Angela Grassia