

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: Tuesday, February 25, 2020

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meeting for Fiscal Year 2020-2021 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by Chairman, Rich Silvesti at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board was Rich Silvesti, Chairman; Harry Adams, Vice Chairman; Matt Gorman, Secretary/Treasurer; Frank Cianci, Alternate Member. Also present were Angela Grassia, Executive Director; Matt Walker, Assistant Superintendent; Dennis Yoder, Authority Engineer and John Carleton, Authority Solicitor. Ray DiNovi and Jack Yerkes were absent tonight. Dawn Passante was absent at the time of Roll call and arrived at 6:40 pm. Dawn will vote in place of Jack and Frank Cianci will vote in place of Ray.

APPROVAL OF MINUTES:

Frank Cianci made a motion to approve the minutes of February 11, 2020. Harry Adams seconded the motion, which was unanimously approved by the Board.

EXECUTIVE DIRECTOR’S REPORT:

Matt Gorman moved **RESOLUTION #2020 – 017 TO APPROPRIATE AN ADDITIONAL \$550,000.00 OF UNRESTRICTED NET ASSETS FOR THE HURFFVILLE ROAD WATER AND SEWER MAIN REPLACEMENT.** Frank Cianci seconded the motion, which was unanimously approved by the Board.

Angela Grassia reported that Deptford MUA reached out to renew the shared service agreement for Financial Officer.

Matt Gorman moved **RESOLUTION #2020 – 018 TO APPROVE RENEWAL OF THE 5-YEAR SHARED SERVICES AGREEMENT FOR A FINANCIAL OFFICER STARTING APRIL 1, 2020 TO MARCH 31, 2025.** Harry Adams seconded the motion, which was unanimously approved by the Board.

ENGINEER’S REPORT:

Matt Gorman moved **RESOLUTION #2020 – 019 TO AWARD REMINGTON & VERNICK ENGINEERS THE HURFFVILLE RD WATER AND SEWER REPLACEMENT PROJECT FOR \$78,600.00 BASED ON THEIR PROPOSAL LETTER DATED FEBRUARY 17, 2020.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Well #20 turbidity treatment:

Treatment is in progress and should be concluded later this month.

SOLICITOR'S REPORT:

John Carleton asked for a closed session to discuss litigation matters and potential litigation matters.

SUPERINTENDENT'S REPORT:

Matt Walker asked for a closed session to discuss personnel matters.

ONGOING BUSINESS:

NEW BUSINESS:

Remington & Vernick Engineers has prepared a concept for a seven-acre subdivision of a 28.8 acre parcel on Fries Mill Road near Watson Drive. This site has good potential for the M.U.A. Office. Pricing is at \$65,000 per acre. The Board agreed to prepare a letter of intent to purchase this property and also have the Conflict Solicitor handle the transaction.

Frank Cianci moved **RESOLUTION #2020 – 020 TO PROCEED WITH A LETTER OF INTENT TO PURCHASE LOCATION ON FRIES MILL ROAD.** Harry Adams seconded the motion, which was unanimously approved by the Board.

APPROVAL OF BILLS:

Matt Gorman moved **THE PAYROLL FUND RESOLUTION FOR 2019 IN THE AMOUNT OF \$37,276.98 AND 2020 IN THE AMOUNT OF \$114,157.15.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **THE OPERATING FUND RESOLUTION FOR 2019 IN THE AMOUNT OF \$1,301,269.45 AND 2020 IN THE AMOUNT OF \$174,729.59.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$1,777.26.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Matt Gorman moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$12,071.40.** Harry Adams seconded the motion, which was unanimously approved by the Board.

CLOSED SESSION:

Matt Gorman moved **RESOLUTION #2020 – 021 TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL, LITIGATION MATTERS AND POTENTIAL LITIGATION MATTERS.** Harry Adams seconded the motion, which was unanimously approved by the Board.

After the meeting had reconvened, Frank Cianci moved **RESOLUTION #2020 – 022 TO MOVE JUSTIN ELMORE FROM METER READER/LABORER TO REPAIRMAN I WITH A SALARY CHANGE FROM \$38,437.50 TO \$39,975.00 EFFECTIVE FEBRUARY 29, 2020.** Harry Adams seconded the motion, which as unanimously approved by the Board.

PUBLIC PARTICIPATION:

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Frank Cianci made a motion to adjourn, which was seconded by Harry Adams and then unanimously approved by the Board.

Respectfully submitted

Matt Gorman
Secretary/Treasurer

Recorded and Prepared by Lisa Rotella