

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY**

**PUBLIC MEETING: Tuesday, December 22, 2020**

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meeting for Fiscal Year 2020-2021 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

**CALL TO ORDER:** The meeting was called to order by Authority Solicitor Alysia Remaley at 6:23 p.m. via electronic/teleconference.

**ROLL CALL:** Present from the Board was Rich Silvesti, Chairman; Harry Adams, Vice Chairman; Matt Gorman, Secretary/Treasurer; Ray DiNovi, Member and Jack Yerkes, Member. Also present were Angela Grassia, Executive Director; Matt Walker, Assistant Superintendent; Dennis Yoder, Authority Engineer and Alysia Remaley, Authority Solicitor. Frank Cianci was present with technical difficulties. Dawn Passante was absent.

**APPROVAL OF MINUTES:**

Harry Adams made a motion to approve the minutes of November 30, 2020. Ray DiNovi seconded the motion, which was unanimously approved by the Board.

**APPROVAL OF CLOSED SESSION MINUTES:**

Harry Adams made a motion to approve the closed session minutes of November 30, 2020. Jack Yerkes seconded the motion, which was unanimously approved by the Board.

**EXECUTIVE DIRECTOR’S REPORT:**

Jack Yerkes moved **RESOLUTION #2020 – 102 TO APPROPRIATE \$100,000.00 OF UNRESTRICTED NET ASSETS FOR THE MUA OFFICE COMPLEX ADMINISTRATIVE EXPENSE.** Ray DiNovi seconded the motion which was unanimously approved by the Board.

Jack Yerkes moved **RESOLUTION #2020 – 103 TO APPROPRIATE \$500,000.00 OF UNRESTRICTED NET ASSETS FOR THE MUA OFFICE COMPLEX PLANNING AND DESIGN.** Ray DiNovi seconded the motion which was unanimously approved by the Board.

Jack Yerkes moved **RESOLUTION #2020 – 104 TO APPROPRIATE \$18,500.00 OF UNRESTRICTED NET ASSETS FOR AN EPA WATER UTILITY RISK AND RESILIANCE ASSESSMENT.** Jack Yerkes seconded the motion which was unanimously approved by the Board.

Jack Yerkes moved **RESOLUTION #2020 – 105 DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECT COSTS FROM PROCEEDS OF DEBT OBLIGATIONS IN CONNECTION WITH THE CONSTRUCTION OF A NEW**

**ADMINISTRATIVE OFFICE AND MAINTENANCE FACILITY COMPLEX.** Ray DiNovi seconded the motion which was unanimously approved by the Board.

Jack Yerkes moved **RESOLUTION #2020 – 106 UPDATING COVID-19 POLICY.** Ray DiNovi seconded the motion which was unanimously approved by the Board.

**ENGINEER’S REPORT:**

Jack Yerkes moved **RESOLUTION #2020 – 107 TO WAIVE THE CONNECTION FEES FOR WASHINGTON TOWNSHIP FIRE DEPARTMENT – JOHNSON ROAD STATION AS REQUESTED IN REMINGTON & VERNICK ENGINEER’S LETTER DATED DECEMBER 10, 2020.** Matt Gorman seconded the motion which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2020 – 108 TO AWARD EPA WATER UTILITY RISK & RESILIENCE ASSESSMENT CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR THE AMOUNT NOT TO EXCEED \$18,500.00 FOR SCOPE OF SERVICES AS NOTED IN THEIR DECEMBER 15, 2020 LETTER.** Harry Adams seconded the motion which was unanimously approved by the Board.

Matt Gorman moved **RESOLUTION #2020 – 109 TO AWARD DESIGN AND PERMITTING CONTRACT OF MUA COMPLEX TO REMINGTON & VERNICK ENGINEERS IN THE AMOUNT NOT TO EXCEED \$420,000.00 AS NOTED IN THEIR OCTOBER 20, 2020 LETTER.** Harry Adams seconded the motion which was unanimously approved by the Board.

**SOLICITOR’S REPORT:**

**ASSISTANT SUPERINTENDENT’S REPORT:**

Matt Walker asked for a closed session to discuss personnel matters.

Jack Yerkes moved **RESOLUTION #2020 – 110 APPROVING FIRE HYDRANT ANNUAL MAINTENANCE COST SHEET FOR YEARS 2021-2024 IN THE AMOUNT OF \$121,282.71.** Harry Adams seconded the motion which was unanimously approved by the Board.

**ONGOING BUSINESS:**

**NEW BUSINESS:**

**APPROVAL OF BILLS:**

Jack Yerkes moved **THE PAYROLL FUND RESOLUTION IN THE AMOUNT OF \$114,283.94.** Ray DiNovi seconded the motion which was unanimously approved by the Board.

Jack Yerkes moved **THE OPERATING FUND RESOLUTION IN THE AMOUNT OF \$308,326.82**. Ray DiNovi seconded the motion which was unanimously approved by the Board.

Jack Yerkes moved **THE ESCROW FUND RESOLUTION IN THE AMOUNT OF \$4,686.04**. Ray DiNovi seconded the motion which was unanimously approved by the Board.

Jack Yerkes moved **THE GENERAL RESERVE FUND RESOLUTION IN THE AMOUNT OF \$3,599.75**. Ray DiNovi seconded the motion which was unanimously approved by the Board.

**RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #21-10:**

Harry Adams moved **THE RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS #21-10**. Jack Yerkes seconded the motion which was unanimously approved by the Board.

**PUBLIC PARTICIPATION:**

No one was present tonight.

**CLOSED SESSION:**

Jack Yerkes moved **RESOLUTION #2020 – 111 TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS**. Harry Adams seconded the motion which was unanimously approved by the Board.

After the meeting had reconvened, Jack Yerkes moved **RESOLUTION #2020 – 112 TO MOVE SCOTT BARRON FROM REPAIRMAN II TO REPAIRMAN III WITH A SALARY INCREASE FROM \$42,550.30 TO \$45,229.41 EFFECTIVE DECEMBER 26, 2020**. Ray DiNovi seconded the motion which was unanimously approved by the Board.

**ADJOURNMENT:**

Since there was no further business to come before the Authority at this time, Ray DiNovi made a motion to adjourn, which was seconded by Harry Adams and then unanimously approved by the Board.

Respectfully submitted

Matt Gorman  
Secretary/Treasurer

Recorded and Prepared by Lisa Rotella