

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY**

**PUBLIC MEETING: July 31, 2018**

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2018-2019 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

**CALL TO ORDER:** The meeting was called to order by the Chairman, Rich Silvesti, at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

**ROLL CALL:** Present from the Board were Rich Silvesti, Chairman; Harry Adams, Vice Chairman; Matt Gorman, Secretary/Treasurer; Ray DiNovi, Member; Jack Yerkes, Member; Bonnie Vance, Alternate Member; and Frank Cianci, Alternate Member. Also present were Angela Grassia, Executive Director; Matt Walker, Assistant Superintendent; and Doug Long, Authority Solicitor. Dennis Yoder, Authority Engineer was absent.

**APPROVAL OF MINUTES:**

Ray DiNovi made a motion to approve the minutes of June 25, 2018. Harry Adams seconded the motion which was unanimously approved by the Board except for Matt Gorman who abstained due to his absence.

**APPROVAL OF CLOSED SESSION MINUTES:**

Jack Yerkes made a motion to approve the closed session minutes of June 25, 2018. Ray DiNovi seconded the motion which was unanimously approved by the Board except for Matt Gorman who abstained due to his absence.

**EXECUTIVE DIRECTOR’S REPORT:**

Angela Grassia referred to the resolutions on the agenda to be passed by the Board.

Jack Yerkes moved **RESOLUTION # 2018 – 068 TO AUTHORIZE THE REMOVAL OF THE FOLLOWING FIXED ASSETS DUE TO TRADE IN: ASSET ID #2009000006 – 2009 GMC CANYON AND ASSET ID #2010000007 – 2010 GMC CANYON.** Ray DiNovi seconded the motion which was unanimously approved by the Board.

Jack Yerkes moved **RESOLUTION #2018 – 069 TO APPROPRIATE \$50,000 OF UNRESTRICTED NET ASSETS FOR THE PREPARATION OF A WATER ASSET MANAGEMENT PLAN.** Ray DiNovi seconded the motion which was unanimously approved by the Board.

### **ENGINEER'S REPORT:**

Matt Gorman moved **RESOLUTION #2018 – 070 TO AWARD THE CONTRACT FOR THE WATER UTILITY ASSET MANAGEMENT PLAN TO REMINGTON & VERNICK ENGINEERS IN THE AMOUNT OF \$43,850.00 BASED UPON THEIR PROPOSAL LETTER DATED JUNE 25, 2018.** Jack Yerkes seconded the motion which was unanimously approved by the Board.

Angela Grassia stated that the previously appointed Minute Taker/Board Secretary was not able to fulfill the duties of attending to the MUA meetings, so a new applicant was chosen.

Jack Yerkes moved **RESOLUTION #2018 – 071 TO RESCIND RESOLUTION 2018-54 APPOINTING GABRIELLE CENTRONE AS MINUTE TAKER.** Ray DiNovi seconded the motion which was unanimously approved by the Board.

Jack Yerkes moved **RESOLUTION #2018 – 072 TO APPOINT LISA ROTELLA AS MINUTE TAKER AT THE RATE OF \$141.08 PER MEETING BEGINNING WITH THE MEETING OF AUGUST 28, 2018.** Ray DiNovi seconded the motion which was unanimously approved by the Board.

### **SOLICITOR'S REPORT:**

Doug Long stated he would be meeting with Angela to discuss new legislation that would require an update or amendment to the Authority's personnel handbook. He will report back to the Board with the information.

### **ASSISTANT SUPERINTENDENT'S REPORT:**

Matt Walker reported emergency resolutions to be approved by the Board.

Jack Yerkes moved **RESOLUTION #2018 – 073 TO APPROVE THE EMERGENCY REPAIR TO 12" CIP WATER MAIN BREAK AT 42 REGULUS DRIVE IN AN AMOUNT NOT TO EXCEED \$8,400.00.** Ray DiNovi seconded the motion which was unanimously approved by the Board.

Jack Yerkes moved **RESOLUTION #2018 – 074 TO APPROVE THE EMERGENCY REPAIR TO 6" ACP WATER MAIN BREAK AT 809 SARATOGA TERRACE NOT TO EXCEED \$8,253.00.** Ray DiNovi seconded the motion which was unanimously approved by the Board.

### **ONGOING BUSINESS:**

**APPROVAL OF BILLS:**

Jack Yerkes moved the **Payroll Fund Resolution in the amount of \$217,949.80**. Ray DiNovi seconded the motion, which was unanimously approved by the Board.

Jack Yerkes moved the **Operating Fund Resolution in the amount of \$315,932.47**. Ray DiNovi seconded the motion, which was unanimously approved by the Board.

Jack Yerkes moved the **Escrow Fund Resolution in the amount of \$10,220.23**. Ray DiNovi seconded the motion, which was unanimously approved by the Board.

Jack Yerkes moved the **General Reserve Fund Resolution in the amount of \$34,976.00**. Ray DiNovi seconded the motion, which was unanimously approved by the Board.

Jack Yerkes moved the **RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #19-5**. Ray DiNovi seconded the motion which was unanimously approved by the Board.

**PUBLIC PARTICIPATION:**

Vicky Binetti was present this evening to discuss the Washington Township Water Conservation Guide and commended the MUA and the WT Environmental Commission for their combined efforts.

**ADJOURNMENT:**

Since there was no further business to come before the Authority at this time, Ray DiNovi made a motion to adjourn, which was seconded by Harry Adams and then unanimously approved by the Board.

Respectfully Submitted

Matt Gorman  
Secretary/Treasurer

Recorded and prepared by Angela Grassia