

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: February 6, 2018

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2018-2019 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by the Executive Director, Angela Grassia, at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Rich Silvesti, Matt Gorman, Jack Yerkes, Harry Adams, Bonnie Vance, Alternate Member; and Frank Cianci, Alternate Member. Also present were Angela Grassia, Executive Director; Matt Mallon, Superintendent; Paul Kelly, and Doug Long. Ray DiNovi was absent. Mr. Cianci voted in place of Mr. DiNovi.

ELECTION OF OFFICERS:

Chairman:

Ms. Grassia requested nominations for the office of Chairman. Matt Gorman nominated Mr. Silvesti. Frank Cianci seconded the motion, which was unanimously approved by the Board. The motion passed for Mr. Silvesti as Chairman.

Vice Chairman:

Mr. Silvesti opened nominations for Vice Chairman. Rich Silvesti nominated Harry Adams. Matt Gorman seconded the motion, which was approved by the Board. The motion passed for Mr. Adams as Vice Chairman.

Secretary:

Mr. Silvesti opened nominations for Secretary/Treasurer. Harry Adams nominated Matt Gorman. Frank Cianci seconded the motion, which was unanimously approved by the Board. The motion passed for Mr. Gorman as Secretary/Treasurer.

Mr. Silvesti opened nominations for the following:

SOLICITOR APPOINTMENT: Matt Gorman moved **RESOLUTION # 2018 – 001 TO APPOINT GRACE, MARMERO & ASSOCIATES AS AUTHORITY SOLICITOR.** Harry Adams seconded the motion, which was unanimously approved by the Board.

AUDITOR APPOINTMENT: Jack Yerkes moved **RESOLUTION # 2018 – 002 TO APPOINT BOWMAN & COMPANY FOR AUTHORITY AUDITOR.** Harry Adams seconded the motion, which was unanimously approved by the Board.

BOND COUNSEL APPOINTMENT: Matt Gorman moved **RESOLUTION # 2018 – 003 TO APPOINT FLEISHMAN-DANIELS LAW OFFICES LLC AS AUTHORITY BOND COUNSEL.** Jack Yerkes seconded the motion, which was unanimously approved by the Board.

ENGINEER APPOINTMENT: Frank Cianci moved **RESOLUTION # 2018 – 004 TO APPOINT REMINGTON & VERNICK FOR AUTHORITY ENGINEER.** Harry Adams seconded the motion, which was unanimously approved by the Board.

CONFLICT ENGINEER APPOINTMENT: Matt Gorman moved **RESOLUTION # 2018 – 005 TO APPOINT ENVIRONMENTAL RESOLUTIONS, INC. FOR CONFLICT ENGINEER.** Jack Yerkes seconded the motion, which was unanimously approved by the Board.

FINANCIAL ADVISOR APPOINTMENT: Matt Gorman moved **RESOLUTION # 2018 – 006 TO APPOINT ACACIA FINANCIAL GROUP, INC. AS AUTHORITY FINANCIAL ADVISOR.** Harry Adams seconded the motion, which was unanimously approved by the Board.

RISK MANAGEMENT APPOINTMENT: Matt Gorman moved **RESOLUTION # 2018 – 007 TO APPOINT HARDENBERGH INSURANCE GROUP AS RISK MANAGEMENT CONSULTANT.** Harry Adams seconded the motion, which was unanimously approved by the Board.

CONFLICT SOLICITOR APPOINTMENT: Since no one submitted information for Conflict Solicitor, the Board decided not to appoint anyone until needed.

TRUST BANK APPOINTMENT: Matt Gorman moved **RESOLUTION # 2018 – 008 TO CONTINUE WITH TD BANK AS THE APPOINTED AUTHORITY TRUST BANK.** Harry Adams seconded the motion, which was unanimously approved by the Board.

APPROVAL OF 2018-19 CASH MGMT PLAN: Jack Yerkes moved **RESOLUTION # 2018 – 009 TO APPROVE THE 2018-2019 CASH MANAGEMENT PLAN.** Matt Gorman seconded the motion, which was unanimously approved by the Board.

DEPOSITORY BANK APPOINTMENT: Jack Yerkes moved **RESOLUTION # 2018 – 010 TO APPOINT FULTON BANK/TD BANK AS THE AUTHORITY DEPOSITORY BANKS.** Harry Adams seconded the motion, which was approved by the Board with the exception of Mr. Cianci who abstained.

OFFICIAL NEWSPAPER DESIGNATION: Jack Yerkes moved **RESOLUTION # 2018 – 011 TO APPOINT THE COURIER POST AND THE SOUTH JERSEY TIMES AS THE OFFICIAL AUTHORITY NEWSPAPER DESIGNATION.** Harry Adams seconded the motion, which was unanimously approved by the Board.

APPROVAL OF MINUTES:

Matt Gorman made a motion to approve the minutes of January 23, 2018. Jack Yerkes seconded the motion, which was unanimously approved by the Board.

Resignation:

Geraldine Radio resigned as Minute Taker. The Board thanked her for her service.

ENGINEER'S REPORT:

MUA Office Project:

A meeting has been scheduled with a developer for the parcel on Watson Drive.

Drilling Well 2A:

NJDEP approved the well for operation. We are working with the driller to address turbidity.

Replacement Well Houses 2 & 8:

The contractor was on site January 3rd addressing items and completing start up.

Hospital Project:

Drawings have been submitted and reviewed; NJDEP approvals are pending.

All American Assisted Living:

Water main construction is under way.

SOLICITOR'S REPORT:

Hospital Project:

Mr. Long indicated that Mr. Mintz had contacted him; we assume it is regarding the hospital project; he was not able to connect with him and is waiting for a call back.

SUPERINTENDENT'S REPORT:

Corrosion Inhibitor:

Mr. Mallon requested a resolution for the purchase of the corrosion inhibitor. Frank Cianci moved **RESOLUTION # 2018 – 012 TO APPROVE THE 2018 SUPPLY OF**

CORROSION INHIBITOR TO KLENZOID INC FOR LOWEST TOTAL BID FOR ITEMS 1A AND 1B. Matt Gorman seconded the motion, which was unanimously approved by the Board

Vehicle Purchases:

Mr. Mallon requested approval to purchase two vehicles. This is already in the budget for a Ford F150 and a Ford F250. Frank Cianci moved **RESOLUTION # 2018 – 013 TO PURCHASE TWO NEW VEHICLES.** Matt Gorman seconded the motion, which was approved by the Board.

EXECUTIVE DIRECTOR’S REPORT:

Ms. Grassia requested a resolution to rescind resolution for Chapter 48 at the previous meeting. Matt Gorman moved **RESOLUTION # 2018 - 014 TO RESCIND RESOLUTION 2017-088 ADOPTING PROVISIONS OF CHAPTER 48.** Jack Yerkes seconded the motion, which was unanimously approved by the Board.

2018 SALARY RANGES:

Ms. Grassia requested a resolution adopting the 2018 salary ranges which were discussed at the previous meeting. Matt Gorman moved **RESOLUTION # 2018 – 015 TO ADOPT THE 2018 SALARY RANGES FOR THE POSITIONS IN THE WASHINGTON TOWNSHIP MUNICIPAL UTILITY AUTHORITY.** Jack Yerkes seconded the motion, which was unanimously approved by the Board.

PUBLIC PARTICIPATION:

The Board opened the meeting for public participation, but no one was present.

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Frank Cianci made a motion to adjourn, which was seconded by Harry Adams and then unanimously approved by the Board.

Respectfully Submitted

Matt Gorman
Secretary/Treasurer

Recorded and prepared by Geraldine Radio